Wollondilly
Shire Council

DELIVERY PROGRAM &

OPERATIONAL PLAN

2025/26 - 2028/29

Scenic View, Razorback

Acknowledgement of Country*

Wollondilly Shire Council acknowledges the traditional custodians of the land in Wollondilly, the Dharawal and Gundungurra peoples.

We acknowledge the living culture and spiritual connections to the land for the Dharawal and Gundungurra people and all Aboriginal Nation Groups that may have connections to the area; and that Wollondilly is remarkably placed as the intersection of many tribal lands.

We recognise the traditional Custodians who have occupied and cared for this Country over countless generations and celebrate their continuing contributions to the Shire.

We also acknowledge and remember the Dharawal and Gundungurra peoples who were killed in the Appin Massacre on 17 April 1816.

We acknowledge our continuing collaboration with the Tharawal Local Aboriginal Land Council.

DOCUMENT **HISTORY**

VERSION	DATE OF RELEASE	REASON	COUNCIL RESOLUTION
1.0	April 2025	Report to Council to endorse draft for public exhibition.	69/2025, 29 April 2025 Council Meeting
2.0	June 2025	Report to Council for adoption.	119/2025, 24 June 2025 Council Meeting
3.0	July 2025	Final adopted version	119/2025, 24 June 2025 Council Meeting

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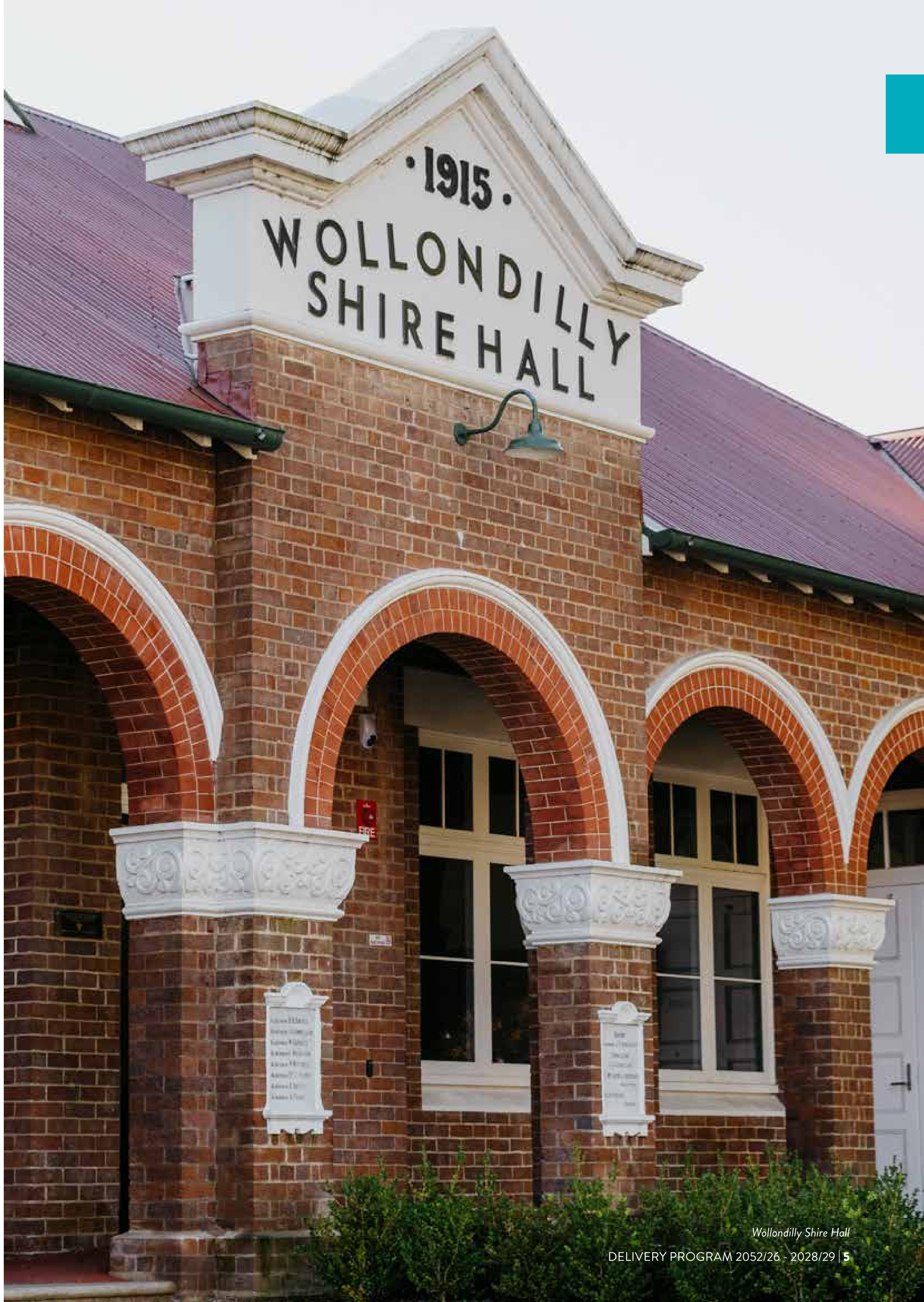

Wollondilly Shire Hall


Picton Botanic Gardens

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INTRODUCTION TO THE DELIVERY PROGRAM & OPERATIONAL PLAN

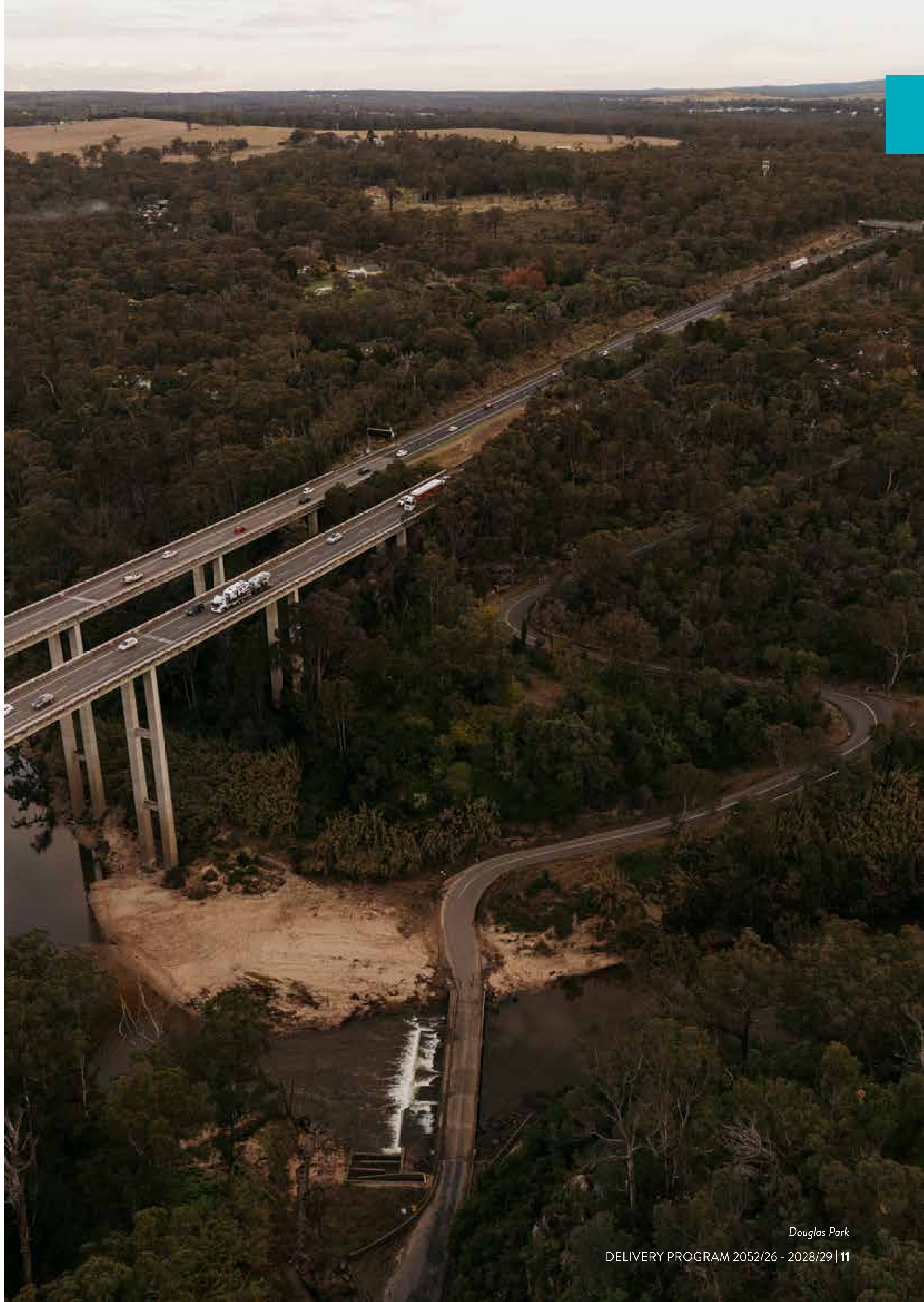
Council Managers Meeting

INTRODUCTION TO THE **DELIVERY PROGRAM & OPERATIONAL PLAN**

Welcome to Wollondilly Shire Council's 2025/26 - 2028/29 Delivery Program and Operational Plan 2025/26.

This document describes:

- The priorities of the 2025-2029 Council term in working towards the vision
- The services Council will provide including ongoing service delivery and priority projects and actions
- How success will be measured and reported
- Council's Budget
- Statement of Revenue Policy
- Fees and Charges
- Capital Works Program



Douglas Park

MAYOR'S MESSAGE

We live in such a beautiful Shire. As we head into the 2025/26 financial year, our Shire is well-positioned to care for all that we love, as well as being ready for growth and opportunity. With a strong financial foundation, we can continue investing in the infrastructure and services that support our communities – whether it's roads, public spaces, or essential facilities. Maintaining and improving service delivery with a focus on continuous improvement remains a priority, ensuring that as we grow, we do so in a way that elevates service excellence and enhances the quality of life for all residents.

At the same time, economic pressures such as inflation, rising costs of living, and real wage challenges are affecting households and businesses across the country. While these factors present challenges, they also reinforce the importance of sound financial management. By making responsible, strategic decisions, we can continue delivering for our community while remaining financially sustainable.

Looking to the future, one of our greatest responsibilities is to protect and enhance our rural landscapes and natural environment and all that makes Wollondilly special and unique. Growth should not come at the cost of the landscapes, waterways, open spaces and rural character that our community dearly value. That's why Council remains committed to sustainable development, responsible environmental management, and long-term planning that ensures we balance progress with preservation.

With growth already upon us, we are intensifying our advocacy for the critical infrastructure and services our communities need. This includes better public transport including the planned Macarthur Metro and extension of suburban rail services to at least Wilton as well as our road networks and the vital Picton Bypass. Critical also is improved access to healthcare, schools, and local employment opportunities as well as integrated water and wastewater solutions. Our residents deserve well-connected, liveable communities, and we are actively working with State and Federal governments to ensure that essential investments are made to support our Shire's future.

The 2025/26 – 2028/29 Delivery Program highlights what Council will deliver to make our Shire an even better place for everyone. By working together, advocating for what matters, and seizing new opportunities, we can build a future that is prosperous, sustainable, and inclusive for all.

Matt Gould
Mayor

MESSAGE FROM THE CEO

Wollondilly Shire Council is committed to delivering high-quality services and ensuring our community's needs, as outlined in the Community Strategic Plan (CSP), are met through effective planning, investment, and service delivery. Our 2025/26 – 2028/29 Delivery Program sets out a clear path for responsible asset management, operational excellence, and continuous improvement in how we serve our community.

We have an outstanding team of staff and a wonderful culture here. Recognising that our community expects responsive, high-quality services from Council, we are committed to delivering. That's why we are strengthening our approaches to customer service, streamlining processes, and leveraging technology to improve the way residents and businesses engage with us. Our aim is to enhance customer experience and drive efficiency in everything we do. We have already established strong foundations for what lies ahead as our Shire continues to grow, and as we look towards the 2025/26 Financial Year and beyond, we remain focussed on continuous improvement.

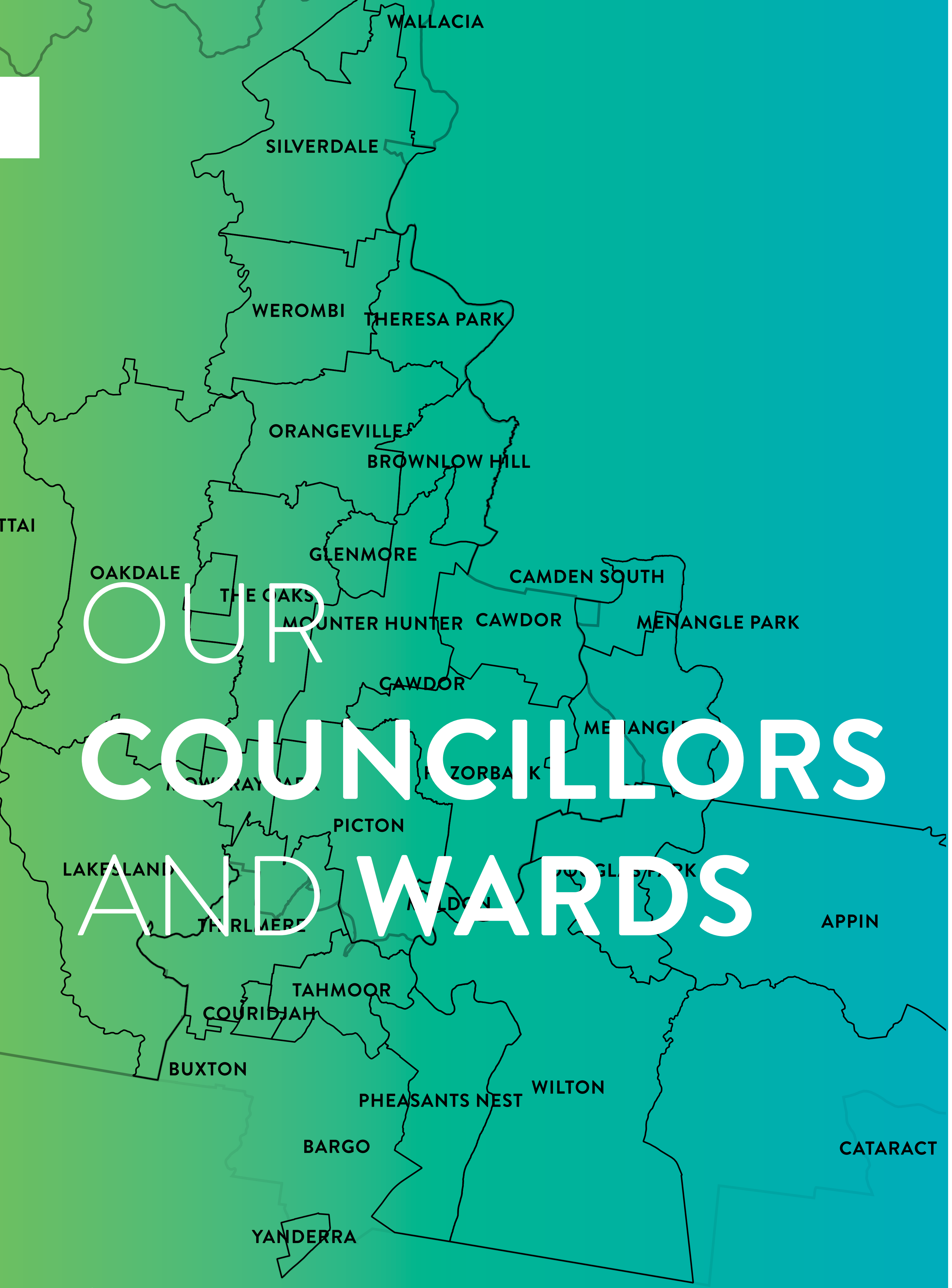
We have a strong capital works program, with ongoing investment all over the Shire delivering great outcomes for our community. Roads continue to be a major focus for Council, and we will continue to advocate for support from the State Government to help us get our 890 km road network to a standard that meets community expectations.

At the same time, other major projects are progressing and are shaping the future of our Shire - it is particularly exciting to see the Wollondilly Cultural Precinct taking shape. The Performing Arts Centre is now open, hosting outstanding events and enhancing our cultural landscape. The new Government Services Building, set for completion in late 2026, is an important and transformative project that will provide contemporary community and cultural facilities for residents and visitors as well as providing economic stimulus – supporting local businesses and the broader community.

Through strong leadership, a focus on continuous improvement, and a commitment to collaboration, we will support our elected Council in achieving its goals to elevate service and to build a Shire that thrives—now and into the future. As an organisation, we are dedicated to providing the professional expertise, resources, and operational capability needed to turn strategic vision into tangible outcomes. We will work closely with the elected Council to ensure that decisions translate into effective action, balancing long-term planning with the day-to-day delivery of essential services.

Ben Taylor
Chief Executive Officer

OUR COUNCILLORS AND WARDS



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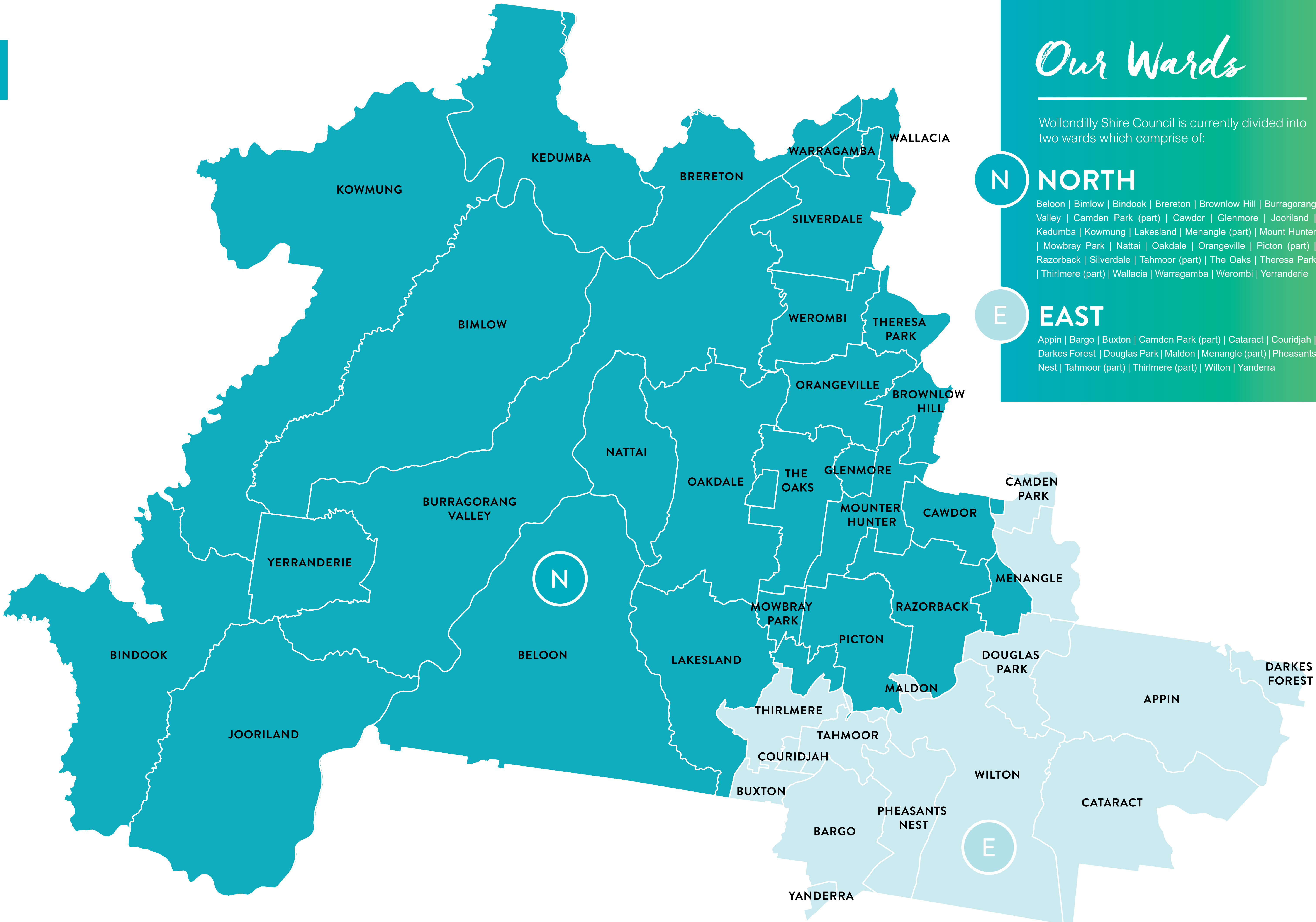


Our Wards

Wollondilly Shire Council is currently divided into two wards which comprise of:

N NORTH

Beloon | Bimlow | Bindook | Brereton | Brownlow Hill | Burragorang Valley | Camden Park (part) | Cawdor | Glenmore | Jooriland | Kedumba | Kowmung | Lakesland | Menangle (part) | Mount Hunter | Mowbray Park | Nattai | Oakdale | Orangeville | Picton (part) | Razorback | Silverdale | Tahmoor (part) | The Oaks | Theresa Park | Thirlmere (part) | Wallacia | Warragamba | Werombi | Yerranderie

E EAST

Appin | Bargo | Buxton | Camden Park (part) | Cataract | Couridjah | Darkes Forest | Douglas Park | Maldon | Menangle (part) | Pheasants Nest | Tahmoor (part) | Thirlmere (part) | Wilton | Yanderra

OUR VISION

MAKING Wollondilly EVEN BETTER TOGETHER

Illuminate Festival 2022

OUR CORPORATE VALUES

Our corporate values, You, Me and Wollondilly, are our agreed understanding of what's important to our organisation. Values guide our behaviours and help us make informed-decisions as we work to achieve our mission through our commitments in the Delivery Program 2025/26 – 2028/29 and annual Operational Plans.

Wollondilly Shire Council Library

YOU, ME & Wollondilly

OUR CORPORATE VALUES

ACCOUNTABILITY

We display ownership and are united in our responsibility when making decisions.

AGILITY

We work together to be flexible, forward thinking and open to change.

SERVICE EXCELLENCE

We strive to go above and beyond to provide a high quality of internal and external customer experience.

INTEGRITY

We are trustworthy, honest, ethical and care about our community and each other.

COLLABORATION

We effectively and respectfully work with each other to achieve our common goal of 'Making Wollondilly even better together'.

OUR SENIOR LEADERSHIP TEAM

BEN TAYLOR
Chief Executive Officer

CAROLINE ARGENT
Director Shire Connections

MARTIN COOPER
Director Shire Futures

PETER BUCKLEY
Director Shire Services

ROB SEIDEL
Director Shire Performance

OUR ORGANISATIONAL STRUCTURE

ELECTED COUNCIL

- **CHIEF EXECUTIVE OFFICER**
  - **DIRECTOR SHIRE CONNECTIONS**
    - MANAGER PEOPLE & WELLBEING
    - MANAGER DIGITAL INNOVATION, INFORMATION & TECHNOLOGY
    - MANAGER CUSTOMER ENGAGEMENT & EXPERIENCE
    - MANAGER GOVERNANCE, INTEGRITY & ETHICS
    - GENERAL COUNSEL
  - **DIRECTOR SHIRE FUTURES**
    - MANAGER SHIRE PLANNING, HEAD OF ADVOCACY
    - MANAGER DEVELOPMENT SERVICES
    - MANAGER HEALTH & REGULATORY SERVICES
    - EXECUTIVE PLANNER & BUSINESS INVESTMENT
    - MANAGER ASSETS, TRANSPORT & ENGINEERING
  - **DIRECTOR SHIRE SERVICES**
    - MANAGER INFRASTRUCTURE OPERATIONS
    - MANAGER PARKS & RECREATION
    - MANAGER WASTE & ENVIRONMENTAL SERVICES
    - MANAGER PROJECT DELIVERY
    - MANAGER COMMUNITY SERVICES
  - **DIRECTOR SHIRE PERFORMANCE**
    - FINANCE
    - MANAGER BUSINESS STRATEGY
    - MANAGER PROPERTY & COMMERCIAL

PRIORITIES
OF WOLLONDILLY SHIRE COUNCIL

Robin Davies Community Nursery

PRIORITIES OF WOLLONDILLY SHIRE COUNCIL

The aspirations of our community, captured in the CSP guides the development of our Delivery Program 2025/26 - 2028/29 and annual Operational Plan, as well as our broader strategic context (e.g. state and regional plans). These are all important because we are experiencing significant growth and change, providing both opportunities and challenges.

Wollondilly Animal Shelter

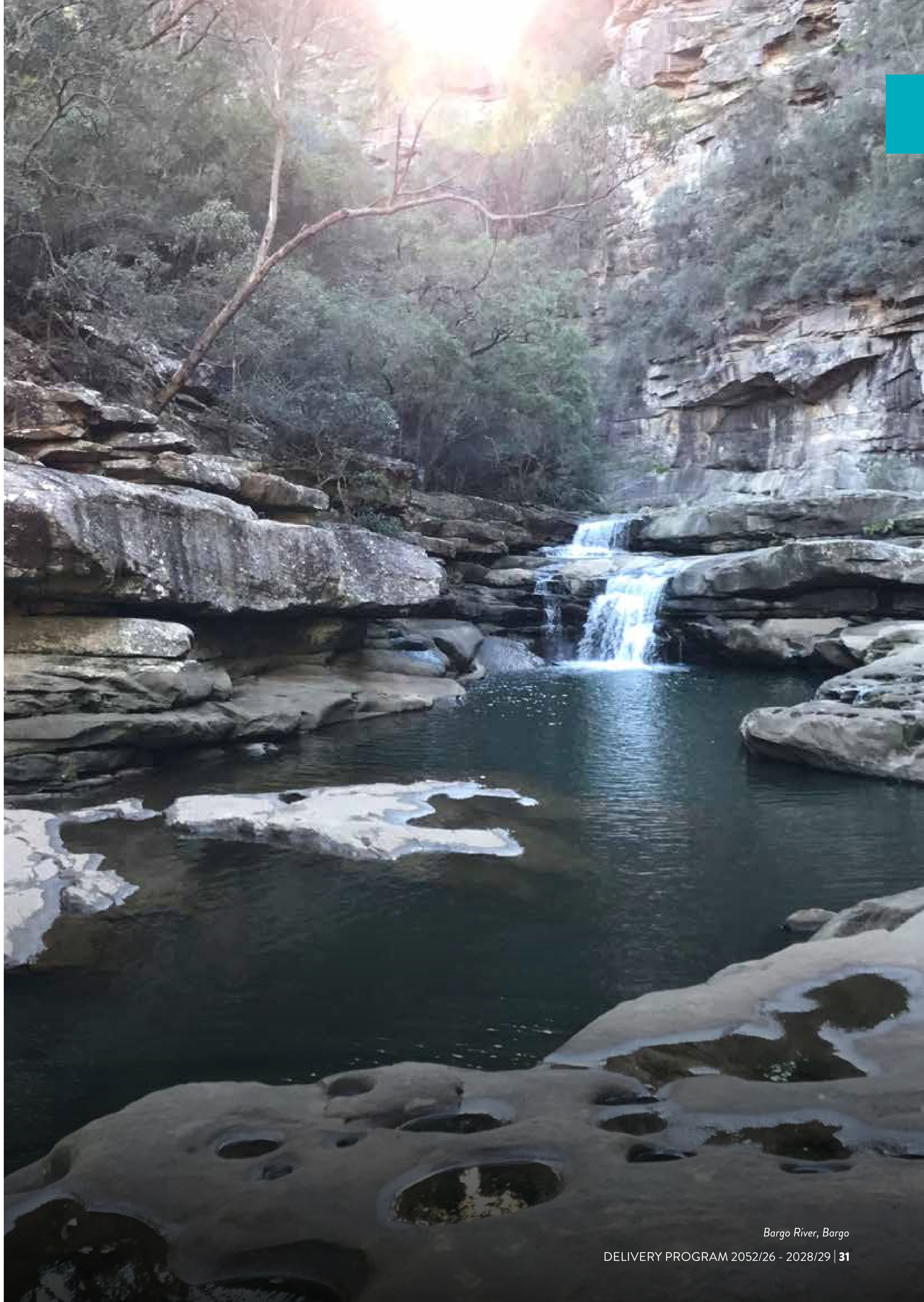
CSP PILLAR	ASPIRATION	GOALS
PEOPLE	We are a safe, inclusive and connected community with equitable access to services that support health, resilience and wellbeing.	1. We are an engaged, active and connected community
		2. We are a connected, diverse and inclusive community
		3. Our community is a safe place
		4. We have access to services to support our health and well-being
		5. We are a resilient community
ENVIRONMENT	We manage and protect our natural environment through sustainable practices and local cultural knowledge.	6. We care for country – the land, water, plants, animals, sacred places and cultural practices
		7. Our environment and biodiversity is valued, protected and enhanced
		8. Lead by example and integrate sustainability into the culture of our organisation and community
PLACE & LANDSCAPE	As we grow, the Shire's unique character is protected and enhanced and the places we live enable quality lifestyle supported by community infrastructure and safe roads.	9. Our community is supported by quality infrastructure
		10. Our community enjoys a high-quality lifestyle in our towns and villages
		11. The Shire's unique character and environmental qualities are retained and protected
ECONOMY	We are a growing and dynamic Shire with a thriving and diverse economy that supports opportunities, a high quality of life and jobs close to home.	12. We have a prosperous and resilient economy that reflects our past and our future
		13. We have access to lifelong learning opportunities
PERFORMANCE	We are a high performing Council providing effective community leadership, efficiently managing resources, delivering quality services, prioritising customer experience, and strengthening community engagement.	14. We are a collaborative community - Everyone is working towards a shared vision
		15. Our Council provides excellence in customer service, financial management and organisational performance
		16. We provide strong open and accountable leadership
		17. Resources are managed efficiently
		18. Ensure a strategic approach to deliver high quality services

LINKING WITH GLOBAL PRIORITIES

Our Shire is influenced by and contributes to global trends. The United Nations' Sustainable Development Goals (SDGs) provide a global roadmap to increase prosperity, end social injustice and poverty, and improve health and wellbeing, all while protecting the environment for current and future generations. 17 goals were agreed by all UN member states, including Australia. Wollondilly Shire Council aims to positively contribute to the achievement of these goals within our local context. Learn more about the SDGs at **sdgs.un.org/goals**

SUSTAINABLE DEVELOPMENT GOALS

PEOPLE	ENVIRONMENT	PLACE & LANDSCAPE	ECONOMY	PERFORMANCE
1 NO POVERTY	6 CLEAN WATER AND SANITATION	9 INDUSTRY, INNOVATION AND INFRASTRUCTURE	4 QUALITY EDUCATION	16 PEACE, JUSTICE AND STRONG INSTITUTIONS
2 ZERO HUNGER	7 AFFORDABLE AND CLEAN ENERGY	11 SUSTAINABLE CITIES AND COMMUNITIES	8 DECENT WORK AND ECONOMIC GROWTH	17 PARTNERSHIPS FOR THE GOALS
3 GOOD HEALTH AND WELL-BEING	12 RESPONSIBLE CONSUMPTION AND PRODUCTION		9 INDUSTRY, INNOVATION AND INFRASTRUCTURE	
5 GENDER EQUALITY	13 CLIMATE ACTION			
10 REDUCED INEQUALITIES	14 LIFE BELOW WATE			
11 SUSTAINABLE CITIES AND COMMUNITIES	15 LIFE ON LAND			



Bargo River, Bargo

STATE PRIORITIES

Wollondilly is part of the Western Parkland City, with infrastructure and other plans for our Shire outlined in the NSW Government's *Western City District Plan*. The priorities and projects outlined in this Delivery Program/Operational Plan align with and support the key themes and directions of the *Western City District Plan*.

This alignment helps to ensure that Council's actions contribute to shared goals such as economic development, community wellbeing, sustainability, infrastructure investment, digital inclusion, and resilience to climate and disaster risks. It also maximises Council's opportunities for collaboration, funding, and policy alignment, which in turn strengthens our capacity to deliver outcomes that reflect local aspirations while contributing to the success of objectives for the state and the Western Parkland City.

The following table summarises the key state priorities (as drawn from the *Western City District Plan*) aligned to the five pillars around which our Community Strategic Plan and Delivery Program/Operational Plan are structured.

Tahmoor Residential Area

PEOPLE
• Supporting collaboration and engagement in local planning • Celebrating diversity and inclusion across communities • Enhancing wellbeing through health, education, and recreation • Designing public spaces that promote social connection
ENVIRONMENT
• Using natural resources efficiently and sustainably • Adapting to climate change and building resilience • Protecting waterways, bushland, and biodiversity • Expanding and connecting green infrastructure and open spaces
PLACE & LANDSCAPE
• Aligning infrastructure delivery with population growth • Increasing housing diversity and affordability • Creating walkable, accessible, and people-friendly places • Improving transport connectivity and active travel options
ECONOMY
• Creating jobs and supporting workforce development • Growing innovation precincts and technology sectors • Strengthening local and regional economic resilience • Leveraging Western Sydney Airport and Aerotropolis for growth
PERFORMANCE
• Aligning infrastructure, land use, and service planning across government agencies • Collaborating across all levels of government through the Western Sydney City Deal • Engaging communities and stakeholders in transparent, inclusive planning processes • Monitoring performance and reporting on progress to support accountability and improvement

ADVOCACY PRIORITIES: MAKING WOLLONDILLY EVEN BETTER TOGETHER

This Plan will shape how to realise our aspirations and vision, Making Wollondilly Even Better Together.

We will work together with key stakeholders, delivery partners and our community to advocate for the following:

1 CONNECT WOLLONDILLY

- Deliver the Macarthur Metro (North South Rail Link) before 2038
- Extend the T8 Line into Wollondilly
- Commit to the Macarthur - Illawarra Link (a.k.a the Maldon Dombarton rail line)
- Provide immediate Rapid Bus

2 WOLLONDILLY ROADS

- Build the Picton Bypass
- Reclassify Regional Roads to State Roads
- Build the Wilton Interchange

3 BASIC INFRASTRUCTURE TO UNLOCK NATIONALLY SIGNIFICANT HOUSING

- Build the Upper Nepean Treatment Plant before 2032
- Spend the Housing and Productivity funds in Wilton.

4 PROVIDE ACCESS TO EDUCATION FOR WOLLONDILLY CHILDREN

- Deliver the Wilton K-12 School
- Commit to the Wollondilly North Public High School

5 ACCESS TO HEALTH IN WOLLONDILLY

- Wilton Integrated Health Care Hub with Urgent Care
- Secure land for a future Hospital

6 PROTECTING WOLLONDILLY'S UNIQUE ENVIRONMENT

- Bargo River Gorge National Park
- Regional Koala Strategy
- Empower us to look after our Rural Lands

Scenic View, Montpelier Drive

WOLLONDILLY SHIRE
AT A GLANCE

Wollondilly Shire Hall

WOLLONDILLY SHIRE **AT A GLANCE**

Wollondilly is situated on the rapidly growing South Western fringe area of Sydney in Gundungurra and Dharawal country. The landscape is a beautiful patchwork of rural lands, scenic bushland, towns and villages. With both rural and urban aspects, Wollondilly marks the transition between the outer edges of Greater Sydney and regional NSW.

The Shire covers a land area of 2,560 square kilometres, of which two-thirds is national parks and water catchment areas, including parts of the Greater Blue Mountains World Heritage Area. Our community has a strong connection with the natural environment with the Shire's bushland, rural land, gorges, waterways, ranges and plains contributing to visual and cultural connections in the landscape as well as providing important social, recreational and tourism opportunities.

Wollondilly's timeless history interweaves the dreamtime legends of the Gundungurra and Dharawal people, the traditional owners of the land. Aboriginal heritage, history and culture are all inherently linked to country, and we acknowledge and respect this unique and everlasting connection.

Our rural landscape, towns and villages date back to the early European settlers who followed the first fleet's famous straying cattle to the "Cowpastures". This location (around the Menangle and Camden Park area) was the birthplace of modern agriculture in Australia and from that time onwards, agriculture has been integral to the development, character, economy and identity of the Shire and continues to be a productive, sustainable and integral part of who we are. Wollondilly's European history and heritage is reflected in the buildings and places of historical significance found throughout the Shire, including the Old Picton Post Office built in 1892, St Bede's Church in Appin built in 1843 and regarded as one of Australia's finest Regency Gothic Churches, and the town of Yerranderie, a Silver Mine Village.

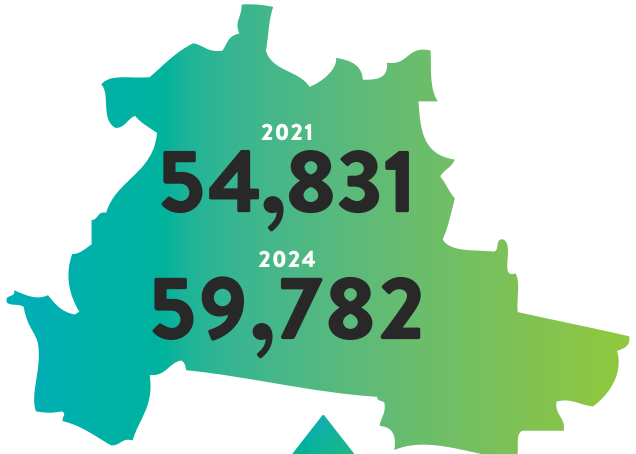
As the Shire evolves and grows our aim is to preserve the unique character of our villages, our way of life, and the unique character of the Shire. At the same time, we are welcoming the future and the opportunities it brings for transformative and positive change, better infrastructure and better access to services and opportunities for our community.

Scenic View, The Oaks

WOLLONDILLY SHIRE *at a glance*

POPULATION IN WOLLONDILLY LGA

(ABS Estimated Residential Population)



+3% GROWTH P.A.

HOUSEHOLD TYPE

IN 2021

41%

of households were made up of couples with children

COMPARED WITH

34.4%

in Greater Sydney

AGE PROFILE 2021

Quality of life rating

BY THE COMMUNITY

95% 2024

★★★★★

NUMBER OF BUSINESSES

4,904

2022

5,327

2024

+4.2% GROWTH P.A.

ENG

IN 2021

5.7%

of people used a language other than English at home **in Wollondilly &**

37.4%

of people used a language other than English at home **in Greater Sydney**

SEPTEMBER 2024 UNEMPLOYMENT RATE

2.3%

Wollondilly

4.2%

Greater Sydney

COUNCIL MANAGES

MORE THAN

900kms OF ROADS

40 PARKS & RESERVES

& 38 PLAYGROUNDS

MANAGING GROWTH **AND CHANGE**

Wollondilly 2040 - Local Strategic Planning Statement (LSPS) outlines a vision for land use planning over the next 15 years and supports the implementation of the CSP by identifying key planning priorities and actions that focus on protecting and retaining the many elements that make Wollondilly extraordinary. It is also about embracing the future and creating environments that help to make people feel happier and healthier.

The LSPS sets out how change will be managed into the future as our Shire is growing and changing. The State growth area of Wilton is in the process of transitioning to a more urban environment with new homes being constructed and new residents moving in every day. The State Government has also rezoned land in a second growth area in Appin, which will further increase the urban areas around the existing village. These two growth areas combined will potentially see Wollondilly's population reach approximately 150,000 by around 2040. The pace of growth is expected to accelerate significantly over the next few years, with substantial population increases likely within 10 years.

Council's position on growth is clear. Wilton is the strategic centre for Wollondilly's future growth and should therefore be the priority growth area. Any new housing determined to proceed by the State Government needs to be supported by appropriate levels of infrastructure.

Growth and change present both opportunities and challenges for our community, our environment and our economy. These challenges include: Agricultural land being lost to urban development and land fragmentation; Conflicts between rural and urban land uses; Limited infrastructure and services; Limited employment opportunities.

Another key area of concern is the need to protect our precious natural environment including the green corridor that runs through Appin to Wilton and down to Avon Dam and Bargo. This corridor has a critical role to play for one of the last healthy koala populations in NSW. The need to ensure our beautiful natural environment and landscape is protected is a vital consideration when new towns, places and developments are being planned.

To date, the planned rate of growth has not been clear and has not been matched with upgrades to vital infrastructure. The top priorities for our community are continuing the ongoing improvements to the quality of the road network, access to health services, public transport, education and jobs within Wollondilly. With significant distances to traverse, a dispersed settlement pattern and many workers needing to leave the Shire for employment, the community is heavily reliant on the road network. Additionally, public transport options in the Shire are limited and do not meet the current demands of the population. With the planned growth to come in Wilton and Appin, the deficit in transport options will become even more pronounced unless addressed by public transport solutions.

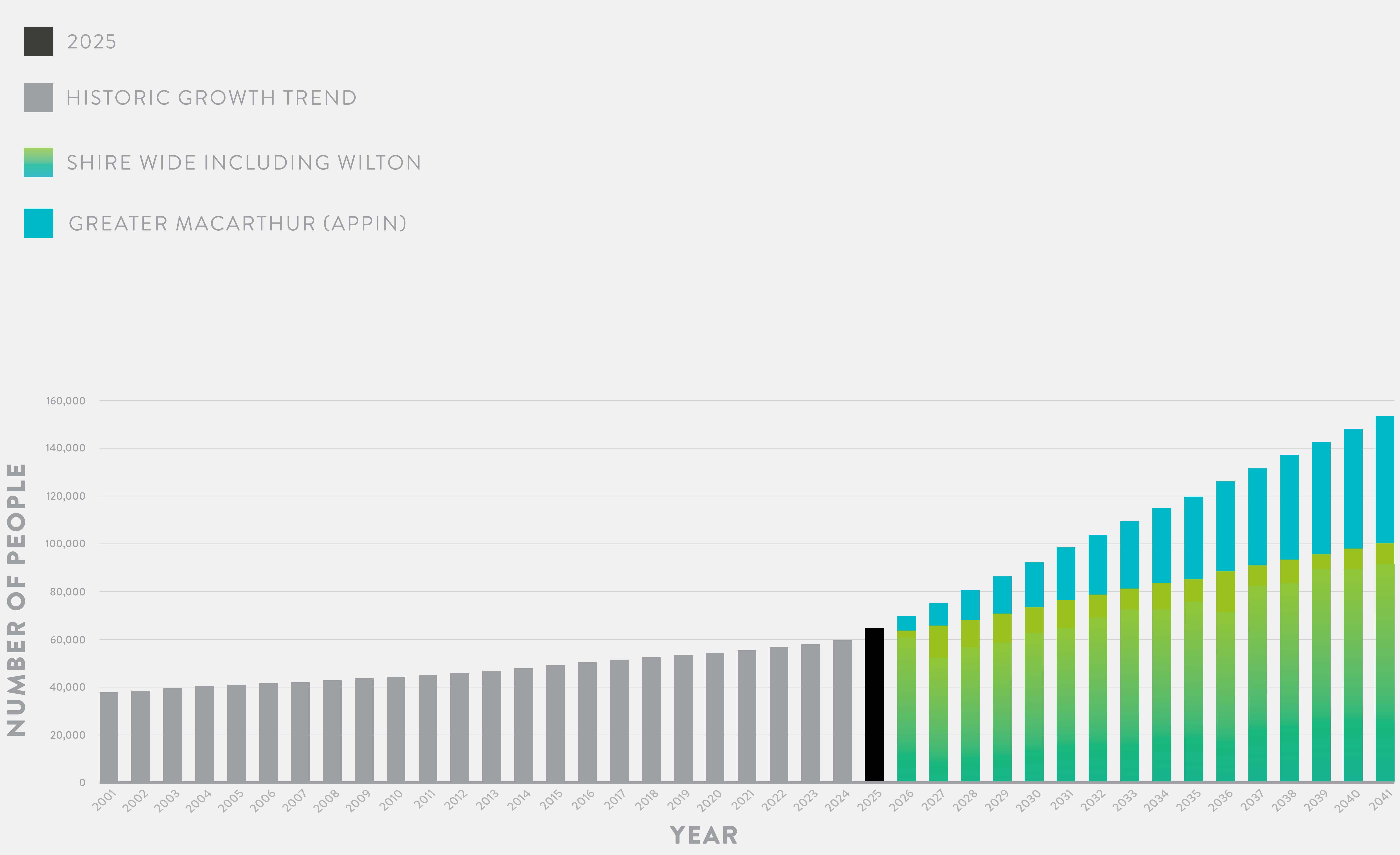
Our communities need healthy built environments and liveable places with better access to health care services and programs. Much of our community is required to leave the Shire for health and education services as there are limited options available. Currently there are no hospitals in the Shire and only one public secondary school. With the population forecast to potentially triple, planning for important community services is required now.

The right infrastructure at the right time to support our current communities and future growth is a key aspiration for Council and our community. We want prosperous towns and villages that achieve a balance between growth and maintaining our rural character and community spirit. The growth areas will play a vital role in concentrating urban growth to key areas that must be supported by both local and State infrastructure.

Our community rightly expects a sound approach to planning and a commitment to the necessary community facilities and infrastructure to support future growth. Council's full policy on managing growth and change is captured in the LSPS.

Bingara Gorge

WOLLONDILLY HISTORIC & PROJECTED POPULATION 2001 - 2041



DEVELOPING AND **SUPPORTING OUR PLAN**

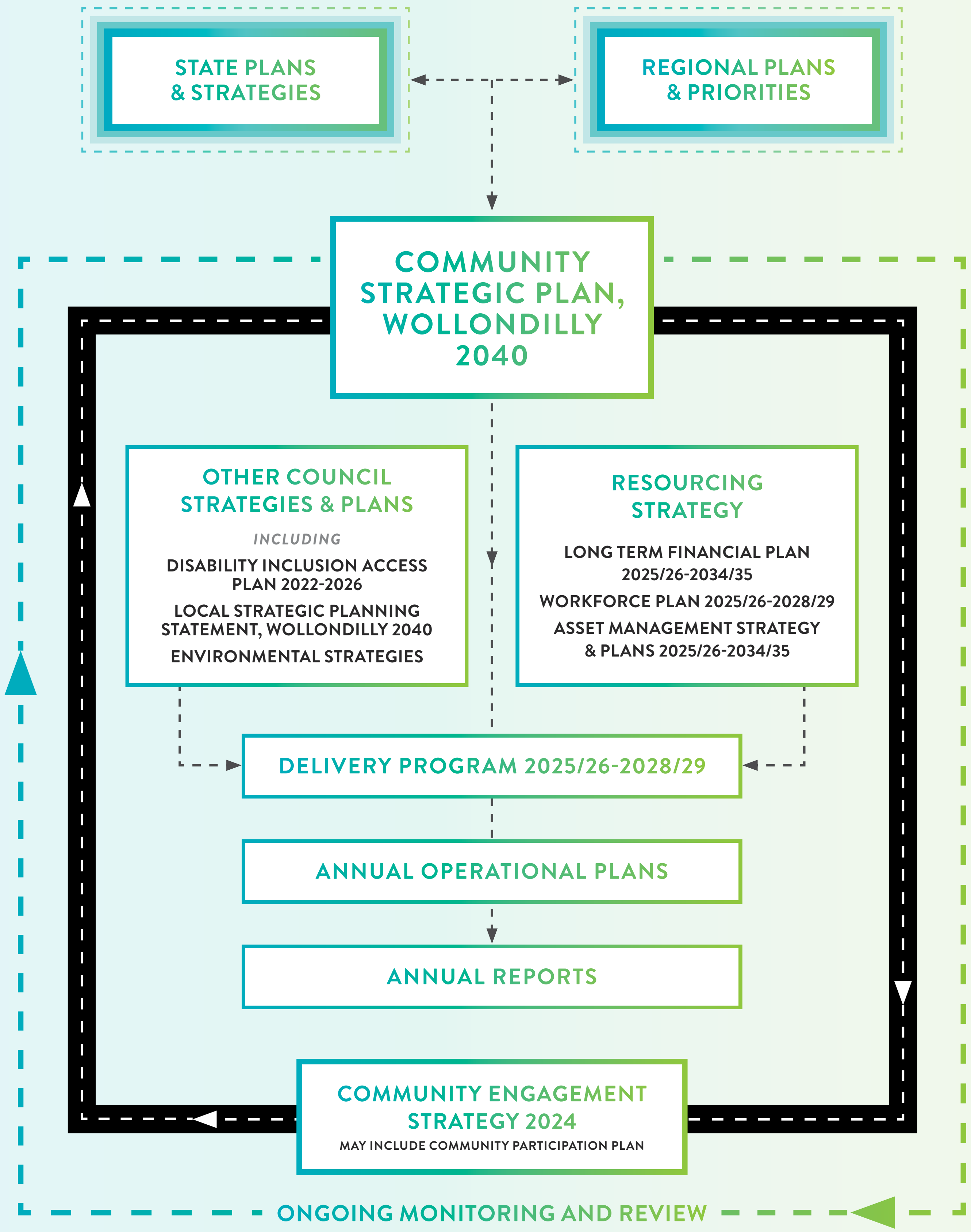
All councils in NSW are required to operate within the Integrated Planning and Reporting (IP&R) framework (shown below). The IP&R framework guides how each council develops, documents and reports on their strategic plans for their Local Government Area. The IP&R framework reflects relevant legislative requirements under the Local Government Act 1993.

The IPR framework requires Council to develop and implement a suite of planning documents in response to the Community Strategic Plan (CSP). Wollondilly 2040 – Community Strategic Plan is Council's highest-level strategy and guides our direction for the next 15 years towards the long-term vision 'Making Wollondilly even better together' through five key Pillars.

This document is a four-year Delivery Program outlining the specific activities that council will undertake during its elected term to address the strategies and outcomes outlined in the CSP as well as the annual Operational Plan, setting out the specific actions and detailed budget that will be delivered to achieve the Delivery Program.

Monitoring progress of implementation and reporting on performance will occur through quarterly and annual reports.

INTEGRATED PLANNING & REPORTING FRAMEWORK



Picton Botanic Gardens

COUNCIL SERVICES AND PERFORMANCE

Council's role is to care for and improve the Shire and the lives of our community through providing a range of local facilities and essential services.

Council services include direct external services to the community and internal support services for the organisation. The following are Council's overarching services structured around the five pillars of the Community Strategic Plan - Wollondilly 2040.

COUNCIL SERVICES

PEOPLE
- Children's Services
- Community Development
- Community Events
- Library Services
- Local Emergency Management
- Performing Arts
- Ranger Services

ENVIRONMENT
- Environmental Services
- Waste Services

PLACE & LANDSCAPE
- Building Certification
- Buildings and Facilities
- Compliance Services
- Contributions Planning
- Development Assessment
- Development Engineering
- Environmental Health Services
- Infrastructure Planning
- Open Space Maintenance
- Project Delivery
- Recreation Planning and Management
- Roads and Drainage Maintenance
- Shire Planning
- Strategic Asset Management
- Traffic, Design and Support Services

ECONOMY
- Employment and Rural Industries
- Tourism and Business Support

PERFORMANCE
- Advocacy
- Communications
- Corporate Governance and Risk
- Customer Service
- Financial Services
- Fleet Services
- Geographic Information Systems and Information Management
- Information Technology
- Legal Services
- People and Wellbeing
- Procurement
- Property and Commercial Services
- Strategy and Performance

DELIVERY & PERFORMANCE

Council is committed to improving its service delivery and the performance of its business and functions generally. Throughout this delivery program, we will:

- **Continually Improve:** Our Delivery Program and Operational Plan include a number of actions to improve our service delivery, and the overall efficiency, productivity, financial management and governance of Council. Progress is continually monitored and reported.

- **Undertake Formal Service Reviews:** Council will continue to undertake formal service reviews. We will review Ranger Services, Contributions Planning, Environmental Services and Information Management. As priorities evolve, these reviews will adapt accordingly.

- **Engage with the Community:** The community is a key stakeholder in the planning and delivery of services, programs and facilities provided by Council. Regular satisfaction surveys and engagement activities help us identify areas for improvement and inform delivery and strategic planning.

Appin Community Members, Matthew Duchesne, Fancy Boy Photography

BUDGET OVERVIEW **AND FUNDING**

Our approach to developing Councils long term financial plan is to focus on resourcing to support the business to deliver core services for our community as well as adequately plan for and respond to growth. We have a plan to ensure financial sustainability over the short, medium and long term. This means investing in the business now to be able to adequately respond to growth.

The 2025/26 budget has been formulated to support the key strategies as outlined in the Delivery Program and deliver the priority projects and actions, with a focus on core projects and investment in new initiatives:

- Roads: Substantial and ongoing investment in roads of $38.9M (Capital Expenditure: $30.0M, Operating Expenditure: $8.9M).

INCOME STATEMENT AND FUNDING SUMMARY	FY24/25	FY25/26
Operating Revenue		
Rates and Annual Charges	$62,333	$67,146
User Charges and Fees	$10,870	$9,650
Interest Income	$7,044	$5,779
Other Revenues	$1,547	$2,009
Grants and Contributions - Operating	$10,720	$9,471
Total Operating Revenue	**$92,514**	**$94,055**
Operating Expenditure		
Employee Costs	$38,834	$41,548
Borrowing Costs	$2,302	$2,461
Materials and Services	$32,015	$32,063
Depreciation	$20,308	$21,907
Other Expenses	$2,274	$1,568
Total Operating Expenditure	**$95,733**	**$99,547**

INCOME STATEMENT AND FUNDING SUMMARY	FY24/25	FY25/26
Capital Revenue		
Grants - Capital	$19,769	$26,762
Contributions - Capital	$11,115	$11,115
Total Capital Revenue	**$30,884**	**$37,877**
Source of Funds		
Funds Received from Sale of Fixed Assets	$213	$220
Loan Borrowings	$33,986	$24,468
Internal Transfers - Transfer from Reserves	$18,737	$20,455
Non-Cash Funded Depreciation	$20,308	$21,907
Total Source of Funds	**$73,244**	**$67,050**
Application of Funds		
Capital Purchases / Assets Acquisitions	$57,912	$77,363
Borrowing Expense - Principal	$923	$1,230
Internal Transfers - Transfer to Reserves	$42,074	$20,841
Total Application	**$100,909**	**$99,435**
Net Contribution/(Cost of Service)	**$0**	**$0**

WORKS PROGRAM **OVERVIEW**

Council is directly investing $217.1M in an extensive capital works program that aims to deliver, maintain and renew priority infrastructure assets for our Shire. This includes a $77.3M investment in 2025/26.

Improving the condition of our transport network continues to be the priority focus and the investment in these projects will be $30.0M in 2025/26. Key projects scheduled to commence or be completed during 2025/26 are:

- Appin Park - amenities extension for community space
- Bargo Sportsground - implementation of Master Plan
- Bargo Waste Management Centre - site remediation
- Brownlow Hill Loop Road - bridge
- Chandos Street, Yanderra - footpath and drainage
- Oakdale Hall - renew and upgrade
- Picton multideck car park
- Picton Memorial Park - public toilets
- Tahmoor Sports Complex - Stage 3
- Tahmoor - Thirlmere Shared Path
- Thirlmere East Park - land acquisition and construction of park
- Thirlmere Hall renewal
- Thirlmere Memorial Park - implementation of Master Plan
- Redbank Reserve, Picton - implementation of Master Plan
- Warragamba Netball Courts - implementation of Master Plan
- Warragamba Recreation Reserve, north - public toilets
- Waterboard Oval, Warragamba - upgrade
- Woodbridge Road, Menangle - culvert upgrade
- WS Williams Memorial Park, The Oaks, public toilets

Tahmoor District Sporting Complex

HOW TO READ OUR PLAN

Council's IPR documents are structured around five pillars: People, Environment, Place and Landscape, Economy and Performance. The below information details how the DPOP is structured and how to read the Plan. Each pillar includes service profiles with the following structure:

LINKS TO COMMUNITY STRATEGIC PLAN (CSP)

Outlining how the Profile aligns to the CSP, i.e. shows how Council is contributing to achievement of the CSP.

INFORMING STRATEGIES

Lists any Council strategies and plans that are implemented by the Service.

SERVICE DESCRIPTION

Provides a high-level outline of the responsibilities of the Service.

SERVICE EXAMPLE

LIBRARY SERVICES

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 2.** We are a connected, diverse and inclusive community.
Strategies and Plans	Wollondilly Library Strategy 2020-2026

SERVICE DESCRIPTION:
Provides inclusive opportunities for learning, curiosity, imagination, discovery and fun by providing access to library services that are engaging, support literacy in all its forms and build social connections in a safe and supportive environment.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Provide a diverse range of library experiences for the community	
1a. Council provides a diverse range of library experiences and programs that support learning, curiosity, imagination discovery and fun.	5% growth annually in active library memberships 5% increase in number of annual programs delivered
2. Provide a diverse, equitable and fair collection	
2a. Wollondilly Library aims to maintain a fair, accessible and equitable collection for our community that encourages and supports lifelong learning.	
3. Provide library services that support our changing population	
3a. Implementation of the Library Strategy.	80% of actions commenced or completed on time

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
LB1 Develop a growth management plan for the operations of the new Picton Library branch model				
LB2 Delivery of a new Mobile Library Van				
LB3 Review of the Wollondilly Library Strategy				

BUDGET 2025/26	VALUE (000's)
Revenue	$237
Expenses	$1,856
Net	$1,619

68 | OPERATIONAL PLAN 2025/26

DELIVERY PROGRAM 2052/26 - 2028/29 | 69

PRIORITY PROJECTS AND ACTIONS

Are the priority actions beyond ongoing service delivery or major projects the Service will deliver and the target dates for completion in 2025/26.

BUDGET

The service budget for 2025/26.

ONGOING SERVICES DELIVERY

Describes the ongoing activities the Service delivers and details how performance will be monitored and measured.

PEOPLE

We are a safe, inclusive and connected community with equitable access to services that support health, resilience and wellbeing.

Council provides a range of local services that deliver day-to-day activities to fulfil customer needs, as well as priority projects and program actions outlined in its 4-year Delivery Program. The following services have been identified as having the most direct delivery, management and impact towards achieving the 'People' Goals and Strategic Focus Areas in the Community Strategic Plan - Wollondilly 2040.

Wollondilly Shire Council Library, Picton

COUNCIL SERVICE	DESCRIPTION
Children's Services	Provides high-quality education and care for children aged 0 to 13 years in a vibrant, safe, and inclusive environment that prioritises accessibility across all services. As an approved provider, Council operates four services: A Council-operated Preschool, School Holiday and Before and After School Care, as well as a Family Day Care unit that supports educators in delivering education and care within their own homes.
Community Development	Provides programs and initiatives that foster a proud, inclusive, and connected community. Aims to enrich the lives of community members by establishing meaningful connections, promoting links to our indigenous heritage, providing opportunities and creating a strong sense of wellbeing and community spirit.
Community Events	Provides events that foster a proud, inclusive, and connected community, enriching the lives of community members and strengthening community spirit and wellbeing.
Library Services	Provides inclusive opportunities for learning, curiosity, imagination, discovery and fun by providing access to library services that are engaging, support literacy in all its forms and build social connections in a safe and supportive environment.
Local Emergency Management	Leads the preparation, response and recovery from emergencies and disasters within the local government area (LGA).
Performing Arts	Provides a premiere Performing Arts Centre (PAC) that offers world-class performances and also serves as a welcoming, inclusive venue for community gatherings, performances and cultural events.
Ranger Services	Provides a key role in ensuring the safety of our spaces for all residents, and ensures fair and safe access to parking throughout the Shire.

CHILDREN'S SERVICES

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 2.** We are a connected, diverse and inclusive community.
Strategies and Plans	Child Safe Action Plan 2023-2027

SERVICE DESCRIPTION:

Provides high-quality education and care for children aged 0 to 13 years in a vibrant, safe, and inclusive environment that prioritises accessibility across all services. As an approved provider, Council operates four services: a Council-operated Preschool, School Holiday and Before and After School Care, as well as a Family Day Care unit that supports educators in delivering education and care within their own homes.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Provide quality education and care to children	
1a. Deliver diverse and quality educational programs based on the Early Years Learning Framework and the My Time, Our Place Framework for School Age Care. **1b.** Council ensures all Children's Services staff complete mandatory training and participate in at least one professional development activity annually. **1c.** Implementation of the Child Safe Action Plan 2023-2027 to ensure Council is a child safe organisation.	All staff undertake at least two mandatory and professional development training courses annually 80% of actions commenced or completed on time
2. Provide a range of quality education and care services for children and families	
2a. Council provides education and care services that support children's development and well-being in various settings. These services are designed to meet the diverse needs of children at various stages of their development and include: • Preschool • Before and After School Care • School Holiday Care • Family Day Care	Preschool enrolment rate >90% Before and After School Care enrolment rate >80% School Holiday Care enrolment rate >80% Increase in Family Day Care Educators – target increase of 1 annually

BUDGET 2025/26	VALUE (000's)
Revenue	$898
Expenses	$1,305
Net	$407

COMMUNITY DEVELOPMENT

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 1.** We are an engaged, active and connected community **Goal 2.** We are a connected, diverse and inclusive community **Goal 3.** Our community is a safe place **Goal 4.** We have access to services to support our health and well-being **Goal 5.** We are a resilient community
Strategies and Plans	Disability Inclusion Access Plan (DIAP) 2022-2026

SERVICE DESCRIPTION:

Provides programs and initiatives that foster a proud, inclusive, and connected community. Aims to enrich the lives of community members by establishing meaningful connections, promoting links to our indigenous heritage, providing opportunities and creating a strong sense of wellbeing and community spirit.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Ageing and disability	
Support our ageing and disability community by: **1a.** Implementation of Council's DIAP to enhance accessibility and inclusion, ensuring people living with disability and their carers can fully participate in community life. **1b.** Supporting ageing in place by providing information, programs, and workshops that foster social connections and link seniors with local services and community groups.	Annual increase in the number of completed DIAP actions – 80% of actions commenced or completed on time Minimum of 4 programs delivered annually
2. Youth development	
2a. Supporting young people by providing social, recreational, and sporting programs, school holiday activities, and an annual Youth Week program. Engage with local schools to offer work experience opportunities and ensure access to information and resources that promote social connections and empower young people.	Minimum of 2 school holiday programs delivered annually A minimum of 1 student work experience placement at Council annually

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
3. Community development and health	
3a. Identify and deliver strategies and programs that support residents in new growth areas to connect and engage with the local community. **3b.** Provide targeted early intervention programs that foster social cohesion, inclusion, and wellbeing, while supporting families, healthy relationships, promoting active lifestyles, and ensuring access to healthy food and drink options at Council-operated events and activities. **3c.** Collaborate with South Western Sydney Local Health District to implement an increase in preventative health and screen programs.	A minimum of 4 engagement activities delivered annually
4. Recovery and resilience	
4a. Enhance community preparedness and awareness to recover effectively from disasters, while building long-term resilience. **4b.** Ensure the information provided via the Wollondilly Emergency Dashboard is current, accessible, user friendly and reflects local needs. Actively promote the Dashboard to the community on an ongoing basis to support awareness and preparedness at all times, not just during emergencies.	Minimum of 2 preparedness or recovery workshops delivered annually
5. Aboriginal engagement	
5a. Deliver and report against the actions in Council's Reconciliation Action Plan (RAP) once adopted by Council.	80% of actions commenced or completed on time
6. Community financial assistance	
6a. Manage the provision of community grants, sponsorship, donations and annual assistance funding.	Delivery of annual financial assistance program

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
CD1 Review current activities and develop a Community Development and Social Cohesion Plan.				
CD2 Prepare a Wollondilly Long Term Resilience Action Plan that identifies and addresses community needs, leverages local strengths and mitigates risks.	Jun-26			
CD3 Launch and embed the first Wollondilly Shire Council RAP into the organisation and monitor and deliver upon key actions.	Dec-25			
CD4 Develop and implement an Indigenous protocol policy that outlines respectful engagement with indigenous communities, cultural practices and protocols within Council operations.	Dec-25			
CD5 Develop a Healthy Food and Drink Policy for Council to increase the availability of healthy options and encourage better choices for staff, Councillors, and visitors.	Mar-26			
CD6 Revise, develop and launch a new DIAP for 2026 – 2030.	Jun-26			

BUDGET 2025/26	VALUE (000's)
Revenue	$146
Expenses	$532
Net	$386

Cafe Connect, Picton

COMMUNITY EVENTS

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 1.** We are an engaged, active and connected community **Goal 2.** We are a connected, diverse and inclusive community.
Strategies and Plans	Disability Inclusion Access Plan (DIAP) 2022-2026

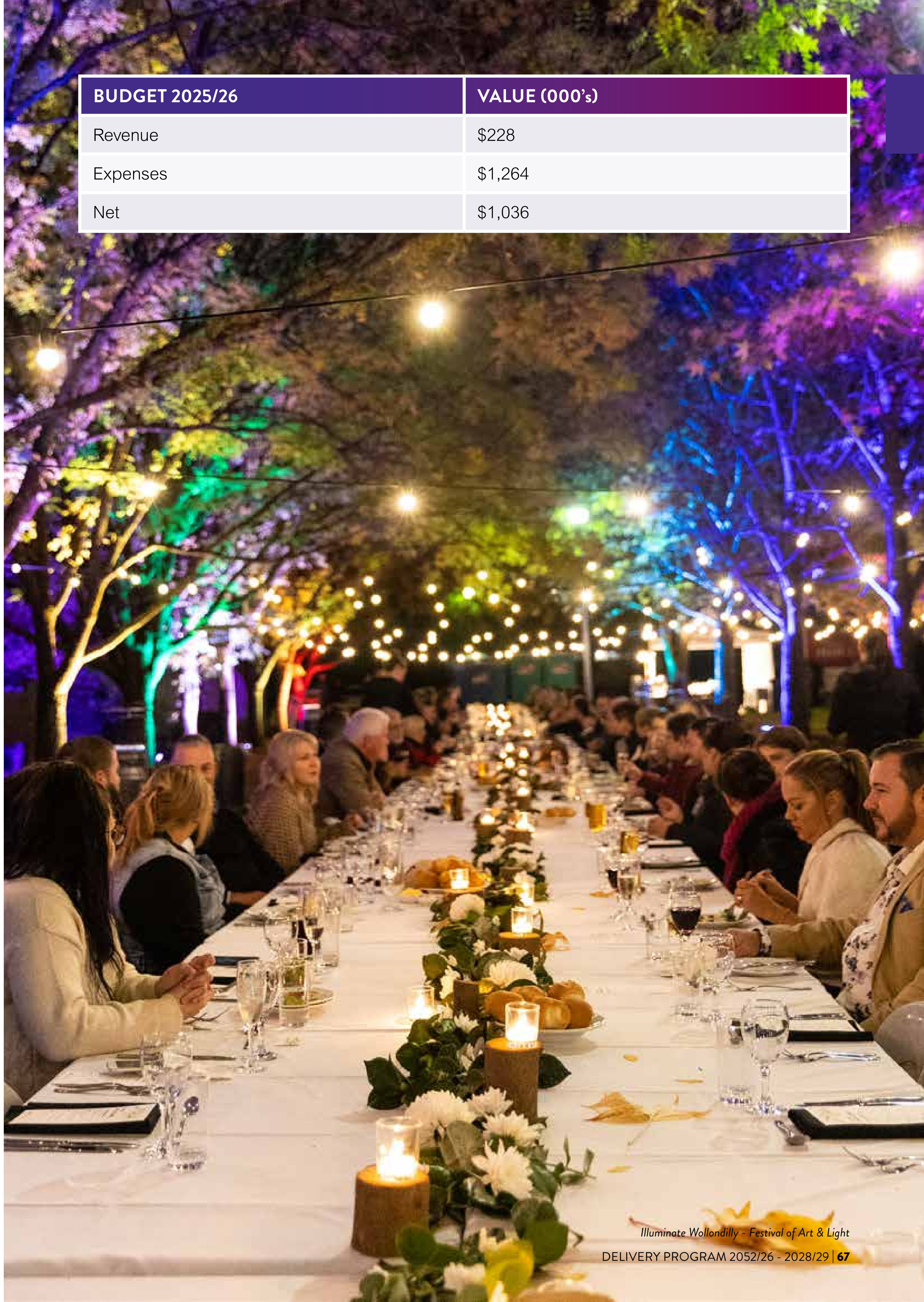
SERVICE DESCRIPTION:

Provides events that foster a proud, inclusive, and connected community, enriching the lives of community members and strengthening community spirit and wellbeing.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Events	
1a. Plan, deliver and evaluate Council's annual events and festivals program, offering diverse, innovative and new events and programs that foster a connected, active and engaged community.	Trending increase in overall attendance rates at major events

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
CE1 Review the Wollondilly Community Events Guide to provide the community with an updated resource that assists them to host community events in the Shire.	Mar-26			
CE2 Review the community events program to ensure it continues to meet the needs of our changing community, with consideration of opportunities to improve accessibility and activation across a range of locations in the Shire as well as supporting social cohesion, tourism and events that are uniquely Wollondilly.	Jun-26			

BUDGET 2025/26	VALUE (000's)
Revenue	$228
Expenses	$1,264
Net	$1,036



Illuminate Wollondilly - Festival of Art & Light

LIBRARY SERVICES

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 2.** We are a connected, diverse and inclusive community.
Strategies and Plans	Wollondilly Library Strategy 2020-2026

SERVICE DESCRIPTION:

Provides inclusive opportunities for learning, curiosity, imagination, discovery and fun by providing access to library services that are engaging, support literacy in all its forms and build social connections in a safe and supportive environment.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Provide a diverse range of library experiences for the community	
1a. Council provides a diverse range of library experiences and programs that support learning, curiosity, imagination discovery and fun.	5% growth annually in active library memberships 5% increase in number of annual programs delivered
2. Provide a diverse, equitable and fair collection	
2a. Wollondilly Library aims to maintain a fair, accessible and equitable collection for our community that encourages and supports lifelong learning.	
3. Provide library services that support our changing population	
3a. Implementation of the Library Strategy.	80% of actions commenced or completed on time

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
LB1 Develop a growth management plan for the operations of the new Picton Library branch model.				
LB2 Delivery of a new Mobile Library Van.				
LB3 Review of the Wollondilly Library Strategy.				

BUDGET 2025/26	VALUE (000's)
Revenue	$237
Expenses	$1,856
Net	$1,619

LOCAL EMERGENCY MANAGEMENT

DIRECTORATE: Shire Services
LEMO/MANAGER: Waste and Environmental Services

Community Strategic Plan Link	**Goal 5.** We are a resilient community
Strategies and Plans	Local Emergency Management Plan October 2023

SERVICE DESCRIPTION:

Leads the preparation, response and recovery from emergencies and disasters within the local government area (LGA).

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Local Emergency Management Committee	
1a. Council will host and chair the Local Emergency Management Committee to ensure a local focus on planning, coordinating, responding to and recovering from emergencies and disasters within the Shire.	Quarterly meetings held

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
LEM1 Collaborate with the NSW Reconstruction Authority to develop a Regional Disaster Adaptation Plan (DAP), ensuring it addresses local risks and vulnerabilities to enhance the community's resilience and preparedness for future disasters.				
LEM2 Develop a Wollondilly Implementation Plan to ensure actions from the DAP are delivered at a local level.				

BUDGET 2025/26	VALUE (000's)
Revenue	$405
Expenses	$2,483
Net	$2,078

PERFORMING ARTS

DIRECTORATE: Shire Services
MANAGER: Community Services

Community Strategic Plan Link	**Goal 1.** We are an engaged, active and connected community
Strategies and Plans	

SERVICE DESCRIPTION:

Provides a premiere Performing Arts Centre (PAC) that offers world-class performances and also serves as a welcoming, inclusive venue for community gatherings, performances and cultural events.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Performing Arts Centre management	
1a. Manage and deliver the operation and promotion of the Wollondilly Performing Arts Centre as a venue for hire.	A minimum of 20 commercial hires annually A minimum of 60 community hires annually Quarterly visitation numbers >3000 people
2. Council events and programs	
2a. Deliver a diverse and engaging program of events and activities that enhances the cultural and artistic capacity and experience of the community. **2b.** Ensure the PAC delivers range of community events and programming to support community connectedness and cohesion and the development and support of local talent.	A minimum of 15 Council hosted events annually

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
PA1 Deliver a work experience program with local high schools.	Dec-25			

BUDGET 2025/26	VALUE (000's)
Revenue	$388
Expenses	$920
Net	$532

RANGER SERVICES

DIRECTORATE: Shire Futures
MANAGER: Health and Regulatory Services

Community Strategic Plan Link	**Goal 3.** Our community is a safe place
Strategies and Plans	

SERVICE DESCRIPTION:

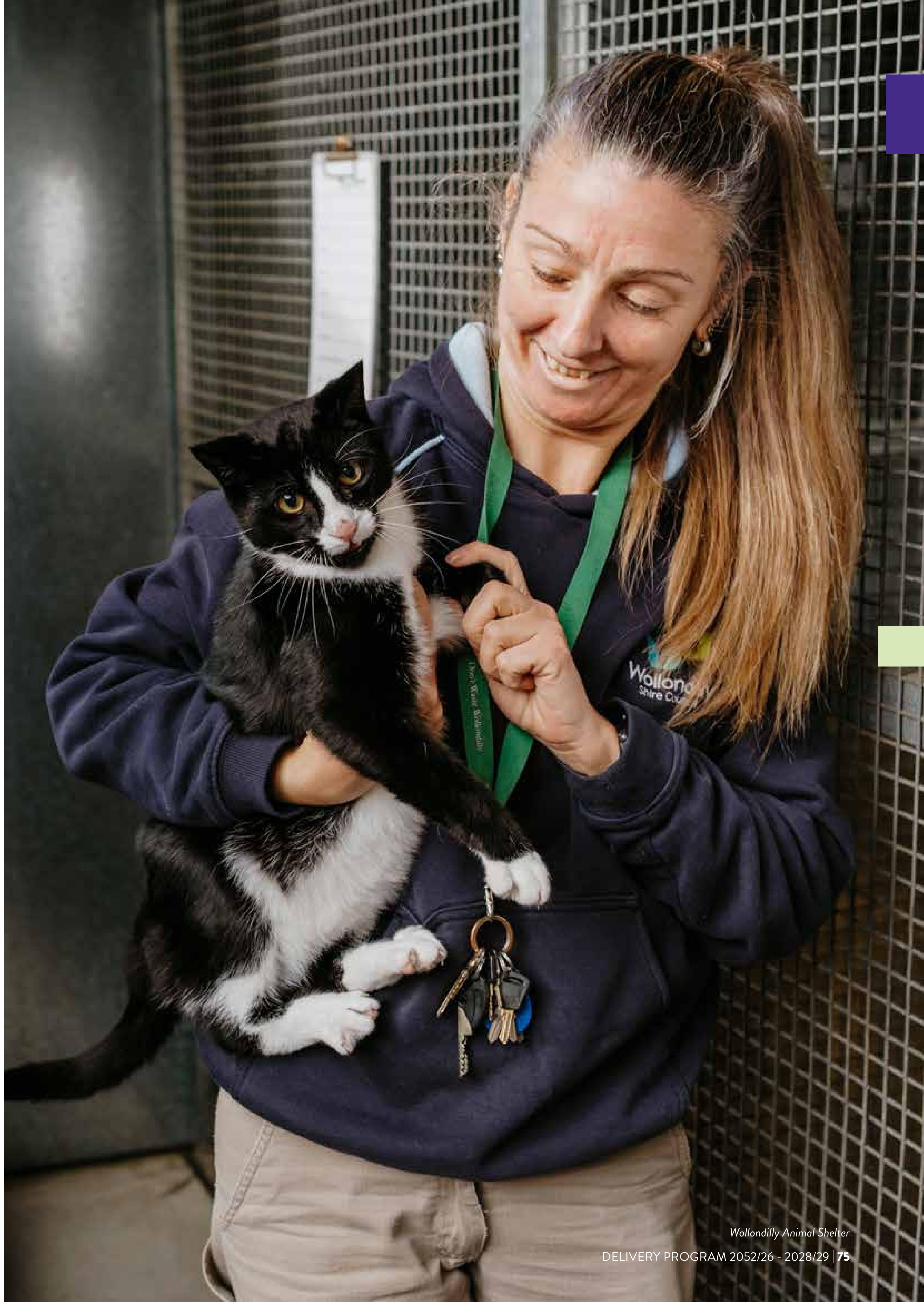
Provides a key role in ensuring the safety of our spaces for all residents, and ensures fair and safe access to parking throughout the Shire.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Regulation of pile burning	
1a. Processing applications outside of the 'General Approval to Burn.'	85% of Pile Burn Applications issued within 10 working days
2. Parking controls; including school zones; Council car parks and free parking agreements	
2a. Undertake parking patrols as per parking roster.	School and Free Parking Agreements – Patrols minimum 3 times per week
3. General environmental protection including patrol of Wildlife Protection Areas	
3a. Inspection and appropriate regulatory action for overgrown blocks; illegal pile burns; abandoned vehicles; illegal signage on public lands; noisy roosters. **3b.** Patrol, trap and seize cats in Wildlife Protection Areas.	Number of abandoned vehicles impounded Minimum 3 inspections per quarter – if required additional inspections will be undertaken

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
4. Companion animal and stock management	
4a. Audit of all Companion Animals 'identified but not yet registered' as per statutory timeframes an pursue regulatory action. **4b.** Annual audit of all declared Dangerous, Menacing and Restricted Dog enclosures and ensure compliance with prescribed requirements under the Companion Animals Regulations 2018 relating to the keeping of Dangerous, Menacing and Restricted Dogs. **4c.** Ensure resources are available to prioritise complaint and investigation responses to dog attacks including after hours. **4d.** Responding to complaints of straying dogs and animals with straying stock on roads being a priority including after hour responses. **4e.** On-going and daily care and control of animals within the Shelter; Maintaining animal shelter to acceptable and legislative standards; seizure, surrender and impounding of animals meeting legislative standards at all times; release of animals to owners and promotion of companion animals to rescuers and general public.	Undertake registration audit on a monthly basis. Undertake registration audit on an annual basis. Value of Registration Fees remitted to OLG (Office of Local Government)

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
RS1 Develop a Companion Animal Management Plan to promote responsible pet ownership across the Shire.				
RS2 Upgrades to Animal Shelter.				
RS3 Targeted ongoing low-cost cat de-sexing program in conjunction with National De-sexing Network (NDN) to financially assist residents in need (costs shared between residents, Council and NDN).				
RS4 Prepare a place-based approach for Wildlife Protection Area Plans across the Shire to support the management of roaming companion animals, particularly cats.				
RS5 Develop a Foster Care Program, for Companion Animals, initially with Council staff and then expanded to members of the Community.				
RS6 Seek grant funding to promote a program for the use of cat enclosures at a subsidised rate.				

BUDGET 2025/26	VALUE (000's)
Revenue	$861
Expenses	$1,012
Net	$151



Wollondilly Animal Shelter

2024, Big Bang Street Party, Picton

ENVIRONMENT

We manage and protect our natural environment through sustainable practices and local cultural knowledge.

Council provides a range of local services that deliver day-to-day activities to fulfil customer needs, as well as priority projects and program actions outlined in its 4-year Delivery Program. The following services have been identified as having the most direct delivery, management and impact towards achieving the 'Environment' Goals and Strategic Focus Areas in the Community Strategic Plan - Wollondilly 2040.

COUNCIL SERVICE	DESCRIPTION
Environmental Services	Protects and enhances the natural and built environment by providing technical advice for sustainable development outcomes; educating the community; managing natural areas; developing and implementing Policy and Strategies and efficiently prioritising public funds to achieve environmental outcomes.
Waste Services	Ensures that within Council's mandated responsibility, Wollondilly Shire residents have long-term access to waste management and resource recovery services and infrastructure that are affordable, economical and environmentally sustainable.

Wollondilly Council Staff Bushcare

ENVIRONMENTAL SERVICES

DIRECTORATE: Shire Services
MANAGER: Waste and Environmental Services

Community Strategic Plan Link	**Goal 6.** We care for country – the land, water, plants, animals, sacred places and cultural practices **Goal 7.** Our environment and biodiversity is valued, protected and enhanced **Goal 8.** Lead by example and integrate sustainability into the culture of our organisation and community
Strategies and Plans	Wollondilly Biosecurity (Weed Management) Strategy 2020 – 2025 Integrated Water Management Strategy 2020 Flying Fox Camp Management Plan Sustainability Strategy Net Zero Strategy

SERVICE DESCRIPTION:

Protects and enhances the natural and built environment by providing technical advice for sustainable development outcomes; educating the community; managing natural areas; developing and implementing Policy and Strategies and efficiently prioritising public funds to achieve environmental outcomes.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Environmental planning	
1a. Provide technical environmental advice and direction for development applications and planning proposals considering environmental, sustainability, integrated water management and biodiversity. **1b.** Advocate for improved environmental outcomes in regional, state and federal legislative frameworks.	80% of DA referral advice within 14 days

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
2. Environmental management of natural areas	
2a. Undertake biosecurity and weed management inspections on public and private land and provide education to our community. **2b.** Implementation of the Wollondilly Biosecurity (Weed Management) Strategy. **2c.** Implement bush fire hazard reduction works on Council owned and managed land. **2d.** Support Bushcare and Landcare programs within the Shire.	Conduct a minimum of 20 private property inspections each month Inspect a minimum of 2 high risk sites each month A minimum of 5 kms of roadside is inspected each month Completion of Bush fire hazard reduction works as per the adopted Bush Fire Management Committee Bush Fire Risk Management Plan
3. Biodiversity	
3a. Partner with government agencies, wildlife health and rehabilitation care specialists, local conservation and wildlife protection groups and the community to support and protect local wildlife. **3b.** Undertake land management and conservation activities. **3c.** Implement Flying Fox Camp Management Plan to protect flying foxes and manage conflict with residents.	Approved actions and monitoring are implemented as per the Flying Fox Camp Management Plan
4. Waterway management	
4a. Implementation of Council Integrated Water Management Strategy (IWMS) to manage and protect our waterways. **4b.** Collaborate with stakeholders such as WaterNSW and Sydney Water to improve the health of Wollondilly Shire Council's waterways.	80% of actions commenced or completed on time

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
5. Sustainability and Net Zero	
5a. Implementation of Council's Sustainability Strategy action plan to integrate the principles of sustainability into Council's culture and help achieve a sustainable community.	80% of actions commenced or completed on time
5b. Implementation of Councils Net Zero Strategy action plan to reduce Council's emissions and meet its Net Zero target by 2050.	80% of actions commenced or completed on time
6. Environmental education	
6a. Provide a range of environmental education for schools and the community related to areas such a sustainability, wildlife care, caring for county, and bush care.	Number of community education activities undertaken
7. Community Nursery operations	
7a. Supporting improved environmental outcomes through the provision of locally indigenous plants to our community.	Trending increase in the number of plants given away to our community or used in local plantings The number of weekly volunteer hours at the Robin Davies Community Nursery

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
ES1 Review and revise Council's Biosecurity (Weed Management) Strategy for 2026-2030.	Jun-26			
ES2 Establish a Data Management platform to report and track emissions data as part of Council's Net Zero Strategy.	Jun-26			
ES3 Pursue transition of Council's power supply in Council facilities and buildings towards 100% Renewable energy.				
ES4 Develop a Biodiversity Strategy for 2026 – 2030 to protect and maintain our local environment.				
ES5 Prepare a grant funding case for a Koala conservation Plan to complement Council's Biodiversity Strategy, prioritising actions to protect and preserve our Shire's local koala population.				
ES6 Development of a water quality monitoring program and report card.				

BUDGET 2025/26	VALUE (000's)
Revenue	$441
Expenses	$1,285
Net	$844

WASTE SERVICES

DIRECTORATE: Shire Services
MANAGER: Waste and Environmental Services

Community Strategic Plan Link	**Goal 8.** Lead by example and integrate sustainability into the culture of our organisation and community
Strategies and Plans	Waste Management and Resource Recovery Strategy 2025-2030

SERVICE DESCRIPTION:

Ensures that within Council's mandated responsibility, Wollondilly Shire residents have long-term access to waste management and resource recovery services and infrastructure that are affordable, economical and environmentally sustainable.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Domestic waste collection service	
1a. The provision of effective and efficient waste services for all domestic properties within Shire to support the reduction of waste being sent to landfill. **2b.** Implementation of Council's Waste Management and Resource Recovery Strategy.	99.8% of bins are collected on the scheduled day Our annual average percentage of domestic waste diverted from landfill is increasing towards the NSW State Government target of 80% by 2030 80% of actions commenced or completed on time
2. Waste education and problem waste management	
2a. A range of education, information and services are made readily available to the community to support safe and proper reduction and disposal of waste.	
3. Management and monitoring of Council's landfill sites	
3a. The ongoing management and monitoring of Council's landfill sites including the planning and implementation of rehabilitation of these sites.	Zero breaches, fines or improvement notices issued for the Environmental Protection Licences for our licenced landfills
4.Waste planning	
4a. Provide technical waste advice for development activities.	80% of DA referral advice within 14 days

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
WS1 Undertake the remediation of the Bargo Waste Management Centre landfill.				
WS2 Preparation and commencement of new Domestic Waste Collection contract.				
WS3 Prepare and implement a community education and transition program for Food Organics and Garden Organics (FOGO) services for all residents to support the NSW Government mandate for FOGO collections as part of Council's domestic waste collection service.				
WS4 Review of Council's domestic waste disposal and processing contract to ensure value for money and positive environmental outcomes.				
WS5 Develop and implement a program to ensure safe and environmentally responsible disposal of household chemical waste, providing residents with accessible and secure disposal options.				

BUDGET 2025/26	VALUE (000's)
Revenue	$15,201
Expenses	$14,745
Net	($456)

Cataract Dam, Cataract

PLACE & LANDSCAPE

As we grow, the Shire's unique character is protected and enhanced and the places we live enable quality lifestyle supported by community infrastructure and safe roads.

Council provides a range of local services that deliver day-to-day activities to fulfil customer needs, as well as priority projects and program actions outlined in its 4-year Delivery Program. The following services have been identified as having the most direct delivery, management and impact towards achieving the 'Place and Landscape' Goals and Strategic Focus Areas in the Community Strategic Plan - Wollondilly 2040.

COUNCIL SERVICE	DESCRIPTION
Building Certification	Provides building approval and certification services within Wollondilly Shire.
Buildings and Facilities	Maintains safe, practical and functional buildings and facilities for internal and external stakeholders.
Compliance Services	Investigates complaints and alleged illegal activities, and ensures compliance with Development Approvals, legislation, State Environmental Planning Policies (SEPP), policies and codes. Processes Swimming Pool Compliance applications and inspects Swimming Pool Barriers as per the Swimming Pool Safety Inspection Program.
Contributions Planning	Plans, funds and delivers key local public infrastructure across the Wollondilly LGA through monetary contributions, dedication of land and completion of works from property developers.
Development Assessment	Provides planning assessment services and solutions to build an even better Wollondilly.
Development Engineering	Provides engineering advice and subdivision works certification services for developments and public assets within Wollondilly Shire.
Environmental Health Services	Inspects a range of premises, responds to environmental based complaints and audits on-site management systems to ensure healthy-supportive environments.
Infrastructure Planning	Provides strategic advice on Transport, Floodplain and Stormwater related matters.

COUNCIL SERVICE	DESCRIPTION
Open Space Maintenance	Provides a diverse range of works to maintain our parks, open space, trees and facilities including waste collection and cleansing services (street sweeping) to deliver safe, available for use open space facilities and enhanced liveability in the Shire.
Project Delivery	Delivers innovative and outstanding services to the community through infrastructure projects. Ensures visibility and efficient delivery of the Capital Works Program.
Recreation Planning and Management	Plans and designs a range of quality, fit for purpose facilities for our community, which include sportsgrounds, parks, playgrounds, reserves and aquatic/leisure centres.
Roads and Drainage Maintenance	Maintains safe transport infrastructure (including roads, footpaths, kerb, drainage) and delivers Council's adopted Capital Works Program.
Shire Planning	Leads the strategic planning of Wollondilly's land use vision through the development and implementation of policies and strategies, advocacy and planning proposal assessment, and responding to State planning legislative change for Wollondilly. Leads the strategic planning for the growth areas of Greater Macarthur and Wilton through master planning, advocacy and policy development, and champions healthy built environments that support the wellbeing of Wollondilly's residents, workers and visitors.
Strategic Asset Management	Ensures community assets are maintained to an agreed level of service to create a safe and sustainable future for our community.
Traffic, Design and Support Services	Provides operational traffic engineering (day-to-day Traffic Engineering), designs for the Transport Capital Works Program - delivered by Infrastructure Operations, and financial and other support measures for the delivery of the Capital Works Program.

BUILDING CERTIFICATION

DIRECTORATE: Shire Services
MANAGER: Development Services

Community Strategic Plan Link	**Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	Wollondilly Development Control Plan 2016 Wollondilly Local Environmental Plan 2011 Appin Development Control Plan Wilton Growth Area Development Control Plan Community Participation Plan

SERVICE DESCRIPTION:

Provides building approval and certification services within Wollondilly Shire.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Building certification	
1a. Provide an efficient and competitive building certification service in accordance with relevant legislation. **1b.** Manage Council's Fire Safety Program. **1c.** Determine Construction Certificates, Occupation Certificates and undertake associated critical stage inspections. **1d.** Provide referral advice to internal customers and building information to external customers.	Maintain a >40% share of the certification market in the LGA
2. Business support services	
2a. Supports all functions within the Development Services section, in respect to DA, Construction Certificates, Occupation Certificates and Building Inspections.	
3. Development support services	
3a. Provide guidance in respect to development matters prior to the lodgement of a DA by empowering and educating customers to enable them to make informed decisions through the Duty Planner service, Planning Portal Management and process improvement.	Provide a high-quality and efficient duty planning service to the general public from 8.30am – 3pm, Monday-Friday Maintain an average DA lodgement time of <14days.

BUDGET 2025/26	VALUE (000's)
Revenue	$1,249
Expenses	$1,403
Net	$154

BUILDINGS AND FACILITIES

DIRECTORATE: Shire Services
MANAGER: Parks and Recreation

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	

SERVICE DESCRIPTION:

Maintains safe, practical and functional buildings and facilities for internal and external stakeholders.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Operational buildings - operations and maintenance	
1a. Enable Council service delivery for our community with a safe and well-maintained working environment.	
2. Public halls and community facilities - operations and maintenance	
2a. Provide safe, inclusive, appealing and well-maintained facilities for the public to use. **2b.** Implement CCTV solutions to support community safety where appropriate.	Community Satisfaction Survey with community building/halls/amenities – target 80%
3. Aquatic centre management	
3a. Facilitate community access to Council's aquatic centres with accessible and well-maintained facilities.	Community Satisfaction Survey with swimming pools – target 80%
4. Cemetery operations	
4a. Ensure safe, welcoming and tranquil spaces for quiet remembrance, with ongoing reviews and improvements to the provision of maintenance services.	Percentage increase in annual sales of plots, niches, memorial trees, plaques – target 10%

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
BF1 Prepare a Wollondilly Community Leisure Centre Masterplan.				
BF2 Review the fee structure for public facilities to improve customer experience, efficiency and maximise patronage.				
BF3 Review and improve the provision of maintenance services within Council cemeteries.				

BUDGET 2025/26	VALUE (000's)
Revenue	$754
Expenses	$8,180
Net	$7,426

COMPLIANCE SERVICES

DIRECTORATE: Shire Futures
MANAGER: Health and Regulatory Services

Community Strategic Plan Link	**Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	

SERVICE DESCRIPTION:

Investigates complaints and alleged illegal activities, and ensures compliance with Development Approvals, legislation, State Environmental Planning Policies (SEPP), policies and codes. Processes Swimming Pool Compliance applications and inspects Swimming Pool Barriers as per the Swimming Pool Safety Inspection Program.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Swimming pool compliance	
1a. Inspection of Swimming Pool Barriers and processing of Compliance Certificates as per the Swimming Pool Safety Inspection Program.	85% of Notice of Intentions to Serve an Order issued within 10 working days of inspection
2. Illegal development and non-compliance including illegal dumping	
2a. Response to illegal development and non-compliance with development approvals are investigated. **2b.** Resources provided to attend to incidents as they occur, including after-hours service, which have serious environmental or safety impacts. **2c.** Resources provided to attend to incidents as a priority and recording on Regional Illegal Dumping system as appropriate. **2d.** Illegal Dumping including importation of fill on both private and public land is prioritised and investigated. **2e.** Orders and penalties issued under Environmental Planning and Assessment Act, Protection of the Environment Operations Act and Local Government Acts.	Actioned as per the adopted Compliance Policy and Service Level Agreement. Number of after-hours call-outs attended. 90% of Illegal Dumping matters investigated on private land resulting in the issuing of Notice of Intentions within 25 days of inspection. Number of illegal dumping matters investigated on public land.

BUDGET 2025/26	VALUE (000's)
Revenue	$31
Expenses	$94
Net	$63

CONTRIBUTIONS PLANNING

DIRECTORATE: Shire Performance
MANAGER: Director Shire Performance

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	Wollondilly Contributions Plan 2020

SERVICE DESCRIPTION:

Plans, funds and delivers key local public infrastructure across the Wollondilly LGA through monetary contributions, dedication of land and completion of works from property developers.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Plan and administer local contributions plans	
1a. Monitor, review and manage the funds collected from Council's various Contributions Plans. **1b.** As and when required prepare new and updated Contributions Plans. **1c.** Respond to Development Contribution referrals.	80% of Developer Contribution referral advice within 14 days
2. Plan, negotiate and execute Voluntary Planning Agreements (VPAs)	
2a. Assess VPA offers made by developers and negotiate the required outcome for the community in line with existing policy positions of Council.	Draft VPAs are reported to Council within 60 days of close of notification

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
CP1 Review the existing Developer Contributions Plan 2020 with a focus on updating the Contributions Plan for the Wilton Growth Area.				
CP2 Developer Contributions Plan for the Appin Growth Area finalised and in place.	June-26			
CP3 Investigate contribution plan management solutions for implementation.	Dec-25			

BUDGET 2025/26	VALUE (000's)
Revenue	$624
Expenses	$730
Net	$106

DEVELOPMENT ASSESSMENT

DIRECTORATE: Shire Futures
MANAGER: Development Services

Community Strategic Plan Link	**Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	Wollondilly Development Control Plan 2016 Wollondilly Local Environmental Plan 2011 Appin Development Control Plan Wilton Growth Area Development Control Plan Community Participation Plan

SERVICE DESCRIPTION:

Provides planning assessment services and solutions to build an even better Wollondilly.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Development assessment	
1a. Efficient determination of applications in accordance with relevant legislation and within timeframes required by the Minister for Planning. **1b.** Process subdivision certificates, rural, commercial, low and medium density residential development types. **1c.** Provide referral advice to internal and external customers. **1d.** Manage Council's pre-DA consultation service. **1e.** Coordinate Council's responses to State Significant DAs lodged in the LGA. **1f.** Report DAs to the Wollondilly Local Planning Panel and the Sydney Western City Planning Panel for determination. **1g.** Employment generating development promoted through Council's Executive Planner – Business and Investment.	Maintain an average DA Determination Time of ≤72 days

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
2. Business support services	
2a. Assess VPA offers made by developers and negotiate the required outcome for the community in line with existing policy positions of Council.	
3. Development support services	
3a. Provide guidance in respect to development matters prior to the lodgement of a DA by empowering and educating customers to enable them to make informed decisions through the Duty Planner service, Planning Portal Management and process improvement.	Provide a high-quality and efficient duty planning service to the general public from 8.30am – 3pm, Monday-Friday Maintain an average DA lodgement time of <14days

BUDGET 2025/26	VALUE (000's)
Revenue	$3,000
Expenses	$3,501
Net	$501

DEVELOPMENT ENGINEERING

DIRECTORATE: Shire Futures
MANAGER: Assets, Transport and Engineering

Community Strategic Plan Link	**Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	Wollondilly Development Control Plan 2016

SERVICE DESCRIPTION:

Provides engineering advice and subdivision works certification services for developments and public assets within Wollondilly Shire.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Development assessment engineering	
1a. Manage development engineering assessment in all aspects of the development engineering cycle: • Planning Proposals • DA referrals • Construction certificate assessment • Roads Authority approvals (relating to development) • Construction supervision • Asset acceptance and referral to Assets and GIS sections • Subdivision certificate assessment	80% of DA referral advice within 14 days
2. Subdivision works certification	
2a. Provide an efficient and competitive subdivision works certification service in accordance with relevant legislation.	Minimum 3.5 out of 5 customer satisfaction rating measured through post-service customer survey
3. Maintain and update Councils design and construction specifications relating to creation of new assets	
3a. Review and manage Council's design and construction specifications for civil assets including keeping current for best practice and emerging assets.	

BUDGET 2025/26	VALUE (000's)
Revenue	$1,006
Expenses	$1,040
Net	$34

ENVIRONMENTAL HEALTH SERVICES

DIRECTORATE: Shire Futures
MANAGER: Health and Regulatory Services

Community Strategic Plan Link	**Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	

SERVICE DESCRIPTION:

Inspects a range of premises, responds to environmental based complaints and audits on-site management systems to ensure healthy-supportive environments.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Inspections, audits and reporting	
1a. Inspections of all food premises, mobile food vans, temporary food premises, skin penetration premises, public swimming pools, cooling towers, Underground Petroleum Storage Systems and mortuaries. **1b.** Reporting to both the Food Authority and NSW Public Health as per Agreements. **1c.** Auditing of Underground Petroleum Storage Systems and Cooling Towers.	Number and proportion of High and Medium Risk Food Premises inspected annually Number of inspections resulting in the issue of a 4 or 5 star Certificate of Excellence
2. Management of Onsite Sewerage Management Systems (OSSMs)	
2a. Processing of s68 applications (Septic Systems); Issuing Approval to Operate Septic Systems and responding to complaints in accordance with Council's adopted OSSMs and Compliance Policies.	80% of s68 Certificates issued within 40 days
3. Respond to Development Application (DA) referrals and provide conditions of consent	
3a. Prioritise processing of DA referral responses.	80% of DA referral advice within 14 days
4. Respond to environmental health complaints	
4a. Prioritise responses to complaints that have potential to negatively impact the environment through unacceptable noise; pollution of air, land and water and in accordance with Council's adopted Compliance Policy.	Number of environmental matters investigated resulting in the issuing of Notice of Intentions within 7 days
5. Process applications for amusement devices	
5a. Ensure public liability insurance is in place for operator and approval granted by SafeWork NSW has been obtained.	No. of applications approved

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
EHS1 Increasing Plumbers lodgement of electronic quarterly inspections of aerated systems through "On-Trac" and Council's Portal.				

BUDGET 2025/26	VALUE (000's)
Revenue	$297
Expenses	$1,903
Net	$1,606

INFRASTRUCTURE PLANNING

DIRECTORATE: Shire Futures
MANAGER: Assets, Transport and Engineering

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure **Goal 10.** Our community enjoys a high-quality lifestyle in our towns and villages
Strategies and Plans	Capital Works Program Stonequarry Creek (Picton) Floodplain Risk Management Plan 2020 Bike Plan Picton Town Centre Transport Master Plan 2026 Picton Town Centre Parking Strategy

SERVICE DESCRIPTION:

Provides strategic advice on Transport, Floodplain and Stormwater related matters.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Capital Works Program	
1a. Coordinate the development of detailed 4 year and 10-year capital works programs on a rolling basis, including scoping and estimates of cost to meet stakeholder needs and alignment with budgets. **1b.** To ensure the effective distribution of project information in a timely manner to delivery teams.	Capital Works Program adopted by Council annually

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
2. Floodplain and stormwater management	
2a. To lead floodplain risk management and stormwater strategies, in accordance with the NSW Government Flood Prone Land Policy. **2b.** To assist the assessment of planning proposals and major DAs, particularly relating to floodplain management and stormwater. **2c.** To provide specialised advice on matters relating to floodplain and stormwater issues including the prioritisation of projects within the limit of available resources and/or pursuing of relevant grant funding. **2d.** Implement Stonequarry Creek (Picton) Floodplain Risk Management Plan 2020, within the limit of available resources and/or pursuing of relevant grant funding. **2e.** To undertake floodplain risk management in accordance with the NSW Government's Flood Prone Land Policy as set out in the Flood Risk Management manual 2023 and supporting guidelines.	80% of DA referral advice within 14 days
3. Transport management	
3a. To lead transport planning strategies. **3b.** To assist the assessment of planning proposals and major DAs, relating to transport. **3c.** To provide specialised advice on matters relating to transport issues including the prioritisation of projects. **3d.** To champion increased mode shift to public and active transport.	80% of DA referral advice within 14 days

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
IP1 Complete the Shire Wide Flood Study and develop implementation strategy including identification of priority study areas outcomes.				
IP2 Formally review the Picton Town Centre Transport Master Plan in 2026 including updated traffic counts and particular focus on the need to upgrade intersections with respect to progress made by Transport for NSW with Picton Bypass.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$730
Net	$730

Douglas Park Weir Road Flooding

OPEN SPACE MAINTENANCE

DIRECTORATE: Shire Services
MANAGER: Parks and Recreation

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure **Goal 10.** Our community enjoys a high-quality lifestyle in our towns and villages
Strategies and Plans	

SERVICE DESCRIPTION:

Provides a diverse range of works to maintain our parks, open space, trees and facilities including waste collection and cleansing services (street sweeping) to deliver safe, available for use open space facilities and enhanced liveability in the Shire.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Parks and reserves	
1a. Provide a safe, inclusive, appealing and well-maintained space for the public to use.	Percentage of Parks and Reserves serviced/ mowed – target 90% monthly during growing season Customer service satisfaction for parks and playgrounds – target 80%
2. Trees	
2a. Care and maintenance of the shire's trees both on public and private land.	Percentage of private tree applications assessed within 30 days of receiving – target 90% Public tree works completed within 60 days of application – target 90% Annual increase in street tree planting – target 5%

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
3. Roadside vegetation	
3a. Maintain sightlines along roads and around signage, barriers and drains for vehicular and pedestrian safety. **3b.** We manage roadside vegetation in order to reduce water impacts on roads improve safety and assist in the management of weeds.	All roadside vegetation requests assessed within 30 day – target 90%
4. Sports fields	
4a. The provide the community with resilient, safe and well-maintained sporting facilities.	All grassed playing surfaces are mown weekly in the growing season – 95% target Community Satisfaction Survey for ovals and sportsgrounds – target 85%

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
OSM1 Plan, increase and review annual Wollondilly Shire Council Street and Park Tree Planting Program.				
OSM2 Implement a Town and Village Revitalisation and Renewal program, subject to available resources.				
OSM3 Review and continually improve our roadside vegetation and verge maintenance program.	Jun-26			

BUDGET 2025/26	VALUE (000's)
Revenue	$10
Expenses	$7,798
Net	$7,788

PROJECT DELIVERY

DIRECTORATE: Shire Services
MANAGER: Project Delivery

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	Wollondilly Community, Cultural and Civic Precinct Master Plan 2020 Picton Town Centre Parking Strategy

SERVICE DESCRIPTION:

Delivers innovative and outstanding services to the community through infrastructure projects. Ensure visibility and efficient delivery of the Capital Works Program.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Design Management	
1a. Procurement and delivery of designs as planned.	Quarterly Status – 95% Expenditure
2. Procurement and Delivery	
2a. Procurement and delivery of built form as planned. **2b.** Grant reporting and Cashflow management.	Quarterly Status – 95% Expenditure Quarterly Status - Cashflow 80% of forecast

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
PD1 Depot Relocation Project.				
PD2 Deliver on the Picton Town Centre Parking Strategy.				
PD3 Complete implementation of the Tahmoor District Sport Complex masterplan.				
PD4 Deliver Stage 2 of the Wollondilly Cultural Precinct - Government Services Building (GSB) - to maintain Picton as Wollondilly's cultural and civic centre.				
PD5 Deliver the Western Sydney Infrastructure Grant Project (WSIG) Portfolio.				
PD6 Deliver the State Voluntary Planning Agreement Grant Portfolio.				
PD7 Finalise designs and pursue funding opportunities for Stage 3 of the Wollondilly Cultural Precinct - Village Green.				
PD8 Finalise designs, obtain approvals and pursue funding opportunities for Stage 4 of the Wollondilly Cultural Precinct - New Library and Community Arts Space.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$0
Net	$0

RECREATION PLANNING AND MANAGEMENT

DIRECTORATE: Shire Services
MANAGER: Parks and Recreation

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	Number of Community Sport and Recreational Needs Strategy Wilton Recreation Reserve Master Plan 2016 Dudley Chesham Sportsground Master Plan 2019 Old Menangle School Site Master Plan 2019 Tahmoor District Sporting Complex Master Plan 2019 Appin Park Master Plan 2023 Telopea Park Master Plan 2020 Redbank Reserve Master Plan 2018 Douglas Park Sportsground Master Plan 2021 Picton Parklands Master Plan 2022 Warragamba Open Space Master Plan 2022 Thirlmere Memorial Park and Sportsground Master Plan 2024

SERVICE DESCRIPTION:

Delivers innovative and outstanding services to the community through infrastructure projects. Ensure visibility and efficient delivery of the Capital Works Program.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Facilities and recreation planning	
1a. Forecasting, planning, designing and providing a range of quality, fit for purpose facilities for our community. **1b.** Planning, designing and providing a broad range of quality, modern facilities to meet the recreational needs of our community. **1c.** Implementation of the Community Sport and Recreational Needs Strategy. **1d.** Stakeholder management and engagement.	80% of actions commenced or completed on time

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
RPM1 Establish Sportsground Volunteer Panels.	Dec-25			
RPM2 Develop a Master Plan for Victoria Park, Picton.	Mar-26			
RPM3 Develop a Community Facilities Strategy.				
RPM4 Invest in sporting and recreational facility upgrades across the Shire as detailed in Council's Capital Works program, funded primarily by grants and developer contributions.				
RPM5 Develop a Playspace Strategy.				
RPM6 Review the Community Sport and Recreation Needs Strategy.				
RPM7 Develop a masterplan and high level implementation plan for a multi-sporting precinct at Wilton sufficient to seek grant opportunities.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$671
Net	$671

ROADS AND DRAINAGE MAINTENANCE

DIRECTORATE: Shire Services
MANAGER: Infrastructure Operations

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	Capital Works Program

SERVICE DESCRIPTION:

Maintains safe transport infrastructure (including roads, footpaths, kerb, drainage) within Council's adopted budget and delivers Council's adopted Capital Works Program.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Civil construction	
1a. The efficient and safe design, management and delivery of Council's adopted transport capital works program allocated to Infrastructure Operations.	90% of the July 1st allocated transport capital works program delivered in Financial Year.
2. Civil asset maintenance	
2a. To maintain road and other civil assets including footpath, kerb and drainage to the best possible standard within the budget allocation. **2b.** To respond to, and action customer requests in relation to civil maintenance.	80% of Main and Connecting Road pot hole requests to be actioned within 8 days 80% of Local Road pot hole requests to be actioned within 20 days

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
RDM1 Delivery of the adopted road renewal program.				

BUDGET 2025/26	VALUE (000's)
Revenue	$2,111
Expenses	$22,831
Net	$20,720

Road Works Picton

SHIRE PLANNING

DIRECTORATE: Shire Futures
MANAGER: Shire Planning, Head of Advocacy

Community Strategic Plan Link	**Goal 10.** Our community enjoys a high-quality lifestyle in our towns and villages **Goal 11.** The Shire's unique character and environmental qualities are retained and protected
Strategies and Plans	Local Strategic Planning Statement – Wollondilly 2040 Community Participation Plan Wollondilly Development Control Plan 2016 Wollondilly Rural Lands Strategy Local Housing Strategy Centres Strategy Urban Tree Canopy and Landscape Strategy Picton Place Plan Wilton Growth Area Development Control Plan Neighbourhood Plan Policy Wilton Health and Wellbeing Strategy 2020 Employment Land Strategy

SERVICE DESCRIPTION:

Leads the strategic planning of Wollondilly's land use vision, through the development and implementation of policies and strategies, advocacy and planning proposal assessment, and responding to State planning legislative change for Wollondilly. Leads the strategic planning for the growth areas of Greater Macarthur and Wilton through master planning, advocacy and policy development, and champions healthy built environments that support the wellbeing of Wollondilly's residents, workers and visitors.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Planning Certificates	
1a. Issue of Urgent Planning Certificates. **1b.** Issuing of Planning Certificates.	90% of Urgent Planning Certificates issued within 1 business day 90% of Planning Certificates issued within 5 business days
2. Develop the strategic land use planning framework	
2a. Prepare and maintain a suite of contemporary Strategic Land Use Plans and Policies for the Shire including Land Use Strategies, Local Environmental Plans, Development Control Plans, Place Plans and Neighbourhood Plans Assess and prepare Planning Proposals.	80% of plans and policies reviewed with statutory timeframes set by Department of Planning, Housing and Infrastructure (DPHI) 80% of Planning Proposals meet DPHI Local Environmental Plan making benchmark timeframe
3. Planning advice	
3a Provide timely advice to DA referrals. **3b** Review and respond to dwelling entitlement inquiries.	80% of DA referral advice within 14 days 90% of dwelling entitlement enquiries responded to within 14 days
4. Respond to state-led planning matters	
4a. Coordinate Submissions for Council to promote the position of Wollondilly.	Clear, responses made within exhibited timeframes of the State Government, and aligned to Councils land use vision, CSP and adopted positions of Council
5. Planning for health and wellbeing	
5a. Develop and maintain the Health and Wellbeing Strategy for Wilton and Greater Macarthur growth areas.	80% of actions commenced or completed on time
6. Heritage	
6a. Provide a timely response to customers Exemption requests when development consent is not required.	80% within 14 days

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
SP1 Prepare a health and wellbeing strategy for Greater Macarthur.	Mar-26			
SP2 Undertake a review of sensitive land uses in the rural zones, with a focus on depot related uses, cemeteries and crematoria.	Jun-26			
SP3 Review the Wollondilly Housing Strategy (including affordable housing).				
SP4 Undertake a comprehensive review of the Development Control Plan.				
SP5 Identify heritage items across the Shire to include on Wollondilly's heritage register.	Jun-26			
SP6 Prepare a heritage strategy to provide direction for achieving heritage outcomes.	Jun-26			
SP7 Commence review of Wollondilly 2040 Local Strategic Planning Statements following updates to the Region and District Plans.				
SP8 Prepare an Appin Place Plan.				
SP9 Commence investigation into the capacity of fragmented urban capable land in Appin.				
SP10 Investigate review/consolidation of growth area Development Control Plan controls.				
SP11 Preparation of a Blue Green Grid Plan for Wollondilly.				

BUDGET 2025/26	VALUE (000's)
Revenue	$632
Expenses	$2,630
Net	$1,998

Drone Shot of Wilton

STRATEGIC ASSET MANAGEMENT

DIRECTORATE: Shire Futures

MANAGER: Assets, Transport and Engineering

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	Strategic Asset Management Policy Resource Strategy (incl. Asset Management Strategy) Capital Works Program

SERVICE DESCRIPTION:

Ensures community assets are maintained to an agreed level of service to create a safe and sustainable future for our community.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Strategic asset management	
1a. Champion Council's strategic asset management including the development of strategies and plans to sustainably manage Council's significant portfolio of assets. This includes the development and refinement of Councils: • Asset Management Policy • Asset Management Strategy including improvement plan • Asset Management Plans • Asset data, registers and systems	Asset Management Strategy adopted in accordance with IPR cycle
2. Transport asset manager	
2a. Coordinate asset management issues, land/asset ownership and maintenance agreements, and outcomes. **2b.** Technical assessment of management plans, permits and applications relevant to asset management issues. **2c.** Identify and pursue relevant grant funding opportunities.	
3. Transport Capital Priority Works Programs	
3a. Coordinate prioritisation and programming of transport projects for consideration in the Capital works program.	Capital Works Program adopted by Council annually
4. Annual reporting	
4a. Lead asset management inputs into annual reporting cycle.	

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
SAM1 Finalise asset management plans for Transport.				
SAM2 Finalise asset management plan for Buildings.				
SAM3 Finalise asset management plan for Open Space.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$529
Net	$529

TRAFFIC, DESIGN AND SUPPORT SERVICES

DIRECTORATE: Shire Services
MANAGER: Infrastructure Operations

Community Strategic Plan Link	**Goal 9.** Our community is supported by quality infrastructure
Strategies and Plans	

SERVICE DESCRIPTION:

Provides operational traffic engineering (day-to-day Traffic Engineering), designs for the Transport Capital Works Program - delivered by Infrastructure Operations, and financial and other support measures for the delivery of the Capital Works Program.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Traffic	
1a. Investigate and respond to traffic related road safety enquiries. **1b.** Manage the Local Traffic Committee (LTC). **1c.** Apply for Safer Roads Grant Funding to address road safety concerns. **1d.** Respond to road occupancy permits under the Roads Act.	80% of traffic related customer requests investigated and responded to within 20 business days 80% of LTC Minutes sent out to committee within 5 business days of meeting 90% of Safer Roads Submissions made on time

BUDGET 2025/26	VALUE (000's)
Revenue	$416
Expenses	$1,503
Net	$1,087

Council Road Staff

BMX Park, Tahmoor Sportsground

ECONOMY

We are a growing and dynamic Shire with a thriving and diverse economy that supports opportunities, a high quality of life and jobs close to home.

Council provides a range of local services that deliver day-to-day activities to fulfil customer needs, as well as priority projects and program actions outlined in its 4-year Delivery Program. The following services have been identified as having the most direct delivery, management and impact towards achieving the 'Economy' Goals and Strategic Focus Areas in the Community Strategic Plan - Wollondilly 2040.

COUNCIL SERVICE	DESCRIPTION
Employment and Rural Industries	Leads employment and rural land use planning for the Shire to improve local job-creation opportunities and encourage viable rural industries.
Tourism and Business Support	Creates awareness of Wollondilly and its tourism assets in order to drive visitation to Wollondilly, grow the local economy, support local business and enhance our community's lifestyle.

Berrylicious Strawberries Farm, Thirlmere

EMPLOYMENT AND RURAL INDUSTRIES

DIRECTORATE: Shire Futures

MANAGER: Shire Planning, Head of Advocacy

Community Strategic Plan Link	**Goal 12.** We have a prosperous and resilient economy that reflects our past and our future
Strategies and Plans	Community Participation Plan Wollondilly Local Environmental Plan 2011 Wollondilly Development Control Plan 2016 Wollondilly Rural Lands Strategy Employment Land Strategy 2021 Employment Lands Strategy Addendum 2022 Wollondilly Destination Management Plan Wollondilly Economic Development Strategy Local Strategic Planning Statement – Wollondilly 2040

SERVICE DESCRIPTION:

Leads employment and rural land use planning for the Shire to improve local job-creation opportunities and encourage viable rural industries.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Facilitate strategic land use planning outcomes for growth in employment and rural industries	
1a. Prepare and maintain a suite of contemporary Strategic Land Use Plans and Policies facilitating job creation and rural industries, including the Employment Lands Strategy and Rural Lands Strategy. **1b.** Assess and prepare Planning Proposals relating to job creation and the protection and expansion of rural industries.	80% of plans and policies reviewed with statutory timeframes set by Department of Planning, Housing and Infrastructure (DPHI) 80% of Planning Proposals meet DPHI LEP making timeframes Trending increase in Local Industry Gross Regional Product annually Trending increase in local economy $ spend annually
2. Develop initiatives to promote and support agriculture and rural industries	
2a. Maintain and manage the AgriHub website.	Trending increase in the number of monthly visits to the website

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
ERI1 Develop a resourcing plan to progress the "rural zones review" from within the Rural Lands Strategy.	Jun-26			
ERI2 Prepare a night time economy framework.				
ERI3 Prepare a Shire wide retail study and strategy.				
ERI4 Prepare a comprehensive Employment Land Strategy.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$185
Net	$185

TOURISM AND BUSINESS SUPPORT

DIRECTORATE: Shire Connections
MANAGER: Customer Engagement and Experience

Community Strategic Plan Link	**Goal 12** We have a prosperous and resilient economy that reflects our past and our future **Goal 13** We have access to lifelong learning opportunities
Strategies and Plans	Wollondilly Destination Management Plan 2018 Economic Development Strategy 2020

SERVICE DESCRIPTION:

Creates awareness of Wollondilly and its tourism assets in order to drive visitation to Wollondilly, grow the local economy, support local business and enhance our community's lifestyle

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Promote and support tourism and visitation	
1a. Prepare and distribute regular tourism promotion materials across a range of digital and non-digital media. **1b.** Manage the Visit Wollondilly website and social media platforms (Facebook and Instagram). **1c.** Develop and deliver tourism marketing campaigns. **1d.** Advocate for Wollondilly's tourism opportunities and assets to be enhanced and promoted.	Number of followers on Council's tourism social media platforms (Facebook and Instagram) increasing by 5% p.a. Number of average monthly visitors to Council's main tourism website Visit Wollondilly increasing by 5% p.a.
2. Undertake strategic planning for tourism	
2a. Prepare and implement strategic approaches to the development of the Shire's tourism industry through a Destination Management Plan (DMP). **2b.** Engage, liaise and work collaboratively with key partners, stakeholders and networks – e.g. tourism operators, tourism organisations, chambers of commerce, Destination NSW, Transport Heritage NSW, Western Sydney Tourism Taskforce etc.	Updated DMP in place by end of 2026/27. 80% of actions commenced or completed on time

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
3. Provide support to local businesses	
3a. Manage the Business Wollondilly website and social media platform (Facebook). **3b.** Engage, liaise and work collaboratively with key partners, stakeholders and networks – e.g. business operators, chambers of commerce, business organisations, government agencies. **3c.** Prepare and distribute regular communications and promotion material across a range of digital and non-digital media. **3d.** Coordinate business support programs e.g. shop-local voucher program and "Faces of the Dilly." **3e.** Organise education and support programs for local businesses – e.g. Small Business Month workshops and the business health check program. **3f.** Provide collaborative support to the contractor of the co-working space in the Old Picton Post Office to support the viability of the service and its benefits to our community.	Number of followers on Council's Business social media platform (Facebook) increasing by 2% p.a. Number of average monthly visitors to Council's main Business website Business Wollondilly increasing by 2% p.a.

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
TBS1 Prepare a new Destination Management Plan		■		
TBS2 Prepare a new Visitor Guide			■	

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$458
Net	$458

WorkLife, Picton

PERFORMANCE

We are a high performing Council providing effective community leadership, efficiently managing resources, delivering quality services, prioritising customer experience, and strengthening community engagement

Council provides a range of local services that deliver day-to-day activities to fulfil customer needs, as well as priority projects and program actions outlined in its 4-year Delivery Program. The following services have been identified as having the most direct delivery, management and impact towards achieving the 'Economy' Goals and Strategic Focus Areas in the Community Strategic Plan - Wollondilly 2040.

COUNCIL SERVICE	DESCRIPTION
Advocacy	Advocates and influences decision makers to secure better outcomes for Wollondilly, now and in to the future.
Communications	Manages and delivers Council's communications and media channels to ensure external stakeholders are well informed and engaged in relation to Council business and activities. Seeks public feedback and community involvement through engagement processes to help guide Council's decisions about projects, plans, policies and programs. Coordinates Council's internal communication channels and delivery of Council's corporate brand and identity.
Corporate Governance and Risk	Ensures an open and transparent Government whilst ensuring legislative and regulatory compliance.
Customer Service	Provides a range of services and support to Council customers including general enquiries, payments, applications and registrations. Leads Council's strategic approaches to continuously improve customer service across the organisation and enhance customer experience for our community.
Financial Services	Leads improved decision making for future growth and ensures that Council remains in a sustainable financial position.
Fleet Services	Provides safe and fit for purpose plant and fleet.
GIS and Information Management	Provides mostly internal data and information services to support other Council services to deliver to the community.
Information Technology	Investigates, provides and maintains information technology (IT) solutions for Council.
Legal Services	Provides advice to Council and staff on a broad range of legal issues and monitors and develops professional standards of legal work to ensure levels of service are maintained.
People and Wellbeing	Creates an exceptional place to work for our most important asset; our people.
Procurement	Provides organisational wide support for all procurement functions to ensure delivery of the best value outcomes for Council and the community whilst maintaining compliance with the relevant legislation and regulations.
Property and Commercial Services	Strategically manages Council's owned (and managed) properties for maximum community benefit and outcomes and opportunities for commercial return and alternate income streams.
Strategy and Performance	Leads and coordinates the development of organisational wide plans and reports, captures data and insights to drive decision-making and a performance-focused organisational culture, provides a framework for service reviews as part of a broader corporate continuous improvement and ensures oversight of strategic grant and award management.

ADVOCACY

DIRECTORATE: Shire Futures
MANAGER: Shire Planning, Head of Advocacy

Community Strategic Plan Link	**Goal 2.** We are a connected, diverse and inclusive community **Goal 3.** Our community is a safe place **Goal 4.** We have access to services to support our health and well-being **Goal 9.** Our community is supported by quality infrastructure **Goal 12.** We have a prosperous and resilient economy that reflects our past and our future **Goal 13.** We have access to lifelong learning opportunities **Goal 16.** We provide strong open and accountable leadership
Strategies and Plans	Local Strategic Planning Statement - Wollondilly 2040

SERVICE DESCRIPTION:

Advocates and influences decision makers to secure better outcomes for Wollondilly, now and in to the future.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Maintain an Advocacy framework for Wollondilly	
1a. Utilise a range of Advocacy tools to secure positive trend. **1b.** Define a timeline and deliberate strategic approach to Advocacy priorities.	Advocacy Strategy adopted by Council within 12 months
2. Advocacy for Wollondilly	
2a. Advocate for the priorities of Council including: • Connect Wollondilly • Wollondilly Roads • Basic Infrastructure to Unlock Nationally Significant Housing • Provide Access to Education for Wollondilly Children • Access to Health in Wollondilly • Protecting Wollondilly's Unique Environment	Number of key priorities progressed within Council's election cycle Number of localised place based priorities progressed annually A trending increase in the annual number of meetings held with Ministers on the priorities

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
A1 Prepare an Advocacy Strategy.	Mar-26			
A2 Advocacy campaign brochures for each key priority.				
A3 Advocacy website landing page.	Mar-26			
A4 Submissions for State and Federal budgets.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$201
Net	$201

COMMUNICATIONS

DIRECTORATE: Shire Connections
MANAGER: Customer Engagement and Experience

Community Strategic Plan Link	**Goal 14.** We are responsive to our community's needs through effective engagement
Strategies and Plans	Community Engagement Strategy and Action Plan Social Media Policy External Communications Action Plan Wollondilly Brand Guide

SERVICE DESCRIPTION:

Manages and delivers Council's communications and media channels to ensure external stakeholders are well informed and engaged in relation to Council business and activities. Seeks public feedback and community involvement through engagement processes to help guide Council's decisions about projects, plans, policies and programs. Coordinates Council's internal communication channels and delivery of Council's corporate brand and identity.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Manage Council's social media platforms	
1a. Provide oversight and coordination of Council's social media platforms in accordance with our Social Media Policy. **1b.** Ensure our social media policy framework and procedures are kept up to date and aligned with the continually changing social media landscape. **1c.** Manage the day to day use of Council's key social media platforms to ensure our community is well informed and engaged.	Number of followers on Council's main Facebook, LinkedIn, and Instagram pages increasing by 5% p.a.
2. Keep the community informed and engaged through a range of publications and communication channels	
2a. Produce and distribute Council's Community News mailout. **2b.** Produce and distribute Council's monthly e-News (EDM newsletter). **2c.** Produce and distribute other communications and promotional material across varied media channels as required.	4 editions of Community News issued p.a. Number of e-News subscribers increasing by 5% p.a.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
3. Coordinate Council's community engagement activities	
3a. Provide a coordinated and strategic approach to meaningful best practice community engagement by implementing Council's Community Engagement Strategy. **3b.** Manage Council's YourSayWollondilly engagement platform as a key tool/channel for two-way community engagement. **3b.** Provide support to teams across Council regarding engagement processes and strategies.	Number of YourSayWollondilly registrations increasing by 5% p.a.
4. Media Liaison	
4a. Prepare media releases. **4b.** Respond to media enquiries. **4c.** Coordinate advertising as required.	Over 80% of media releases shared by media outlets
5. Management and coordination of Council's websites	
5a. Manage Council's main website in order to provide a quality customer experience and keep our community informed and engaged and enable customer transactions and positive customer experience. **5b.** Provide oversight and support of Council's secondary websites to ensure corporate and brand alignment e.g. Wollondilly Library, Business Wollondilly, Visit Wollondilly, Wollondilly Performing Arts Centre.	Customer satisfaction rating (regarding accuracy and accessibility) on Council's website – target minimum 3.5 out of 5
6. Management and coordination of Council's internal communications	
6a. Manage Council's intranet ("Staff Connect") in order to keep our staff informed and engaged, provide resources and information to support their work, and to provide a quality internal customer experience. **6b.** Deliver a range of other internal communications across different channels to keep our staff informed and engaged.	Staff satisfaction rating (regarding accuracy and accessibility) on Council's intranet – target minimum 3.5 out of 5 Accuracy and timeliness of Council's internal communications – target minimum 65% favourable

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
7. Provide graphic design services	
7a. Provide full-service graphic design delivery for the organisation. **7b.** Support and coordinate graphic design capabilities and skills across the organisation. **7c.** Coordinate the graphic design and production of Council's key publications.	90% of requests responded to and logged within 48hrs of being received. 100% of requests completed in accordance with agreed timeframes

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
C1 Participate in the implementation and ongoing provision of the open data sharing platform with the eight Western Parkland Councils.	Jun-26			
C2 Prepare an updated External Communications Action Plan.				
C3 Prepare an updated Community Engagement Strategy and associated Action Plan.	Jun-26			

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$1,443
Net	$1,443

Council Customer Service Staff

CORPORATE GOVERNANCE AND RISK

DIRECTORATE: Shire Connections
MANAGER: Governance, Integrity and Ethics

Community Strategic Plan Link	**Goal 16.** We provide strong open and accountable leadership
Strategies and Plans	

SERVICE DESCRIPTION:

Ensures an open and transparent Government whilst ensuring legislative and regulatory compliance.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Council meetings/committees management	
1a. Meetings. **1b.** Local Planning Panel. **1c.** Strategic Reference Groups. **1d.** Briefings.	The administration of Meetings are conducted in accordance with the adopted Code of Meeting Practice requirements The administration of LPP meetings are conducted in accordance with the LPP Charter and Code of Meeting Practice requirements The administration of SRGs are conducted in accordance with the relevant SRG Terms of Reference 80% of briefing presentations are released to Councillors on the day of the Briefing
2. Mayor and Councillor services	
2a. Onboarding and induction training. **2b.** Ongoing professional development. **2c.** Fees/Expenses. **2d.** Administrative Support. **2e.** Citizenship ceremonies.	100% of the onboarding and induction activities completed by the Mayor and Councillors in accordance with OLG Guidelines Councillor fees and expenses are managed within the allocated budget and in accordance with the Councillor Fees, Expenses and Facilities Policy Minimum of 4 citizenship ceremonies are conducted annually
3. Enterprise risk management	
3a. Strategic and Operational risk management. **3b.** Internal Audit.	6 monthly review of the Strategic and Operational Risk Registers p.a. Reporting to the ARIC in accordance with the ARIC Annual Strategic Work Plan

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
3c. Audit Risk and Improvement Committee (ARIC) Coordination. **3d.** Insurance/Claims Management. **3e.** Business Continuity Plan (BCP).	100% of the annual Audit Plan is completed within agreed timeframe 80% of claims managed within 30 days BCP reviewed annually
4. Policy and protocol management	
4a. Register Management. **4b.** Oversight of reviews and development.	Compliance with Council's Policy Framework Quarterly policy status is reported to SLT
5. Public/privacy/child protection officer services	
5a. Mandatory Notification Data Breach. **5b.** Privacy. **5c.** Child Protection advisory/education and reporting. **5d.** Public Officer. **5e.** CCTV data and privacy.	Compliant with the MNDB Scheme and the Mandatory Notifiable Data Breach Policy Compliant with the relevant privacy legislation and the Privacy Management Plan Compliant with the relevant Child Protection legislation and the Child Protection Policy In accordance with Council's CCTV Policy
6. Feedback management	
6a. Complaints Management, systems, analysis, reporting enablement. **6b.** Unreasonable complainant conduct management.	In accordance with the Assisted Communication Policy
7. Legislative compliance	
7a. Delegations. **7b.** Legislative Compliance Obligations.	CEO delegation reviewed within 12 months of a new term of Council 100% of staff delegations formally reviewed every 4 years with interim reviews undertaken when a position is being recruited or amended Legislative compliance reported to the ARIC in accordance with the ARIC Annual Strategic Work Plan
8. Quality assurance	
8a. Document/brand alignment.	Document quality desktop audits undertaken annually and findings reported to the Director Shire Connections 6 monthly staff awareness communication provided p.a.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
9. Public Interest Disclosures	
9a. Education/awareness/management/ reporting.	All disclosure officers complete mandatory training every 3 years Annual NSW Ombudsman reporting submitted before 30 June Staff awareness activities conducted annually
10. Code of conduct	
10a. Education/awareness/management/ reporting.	Annual OLG and Council reporting submitted before 31 December Mandatory staff awareness training provided annually Conduct Review panel EOI conducted every 4 years

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
CGR1 Prepare and develop a public surveillance policy and apply for funding for projects to assist in managing community safety in council-controlled lands as well as protection of our assets.	Jun 26			

BUDGET 2025/26	VALUE (000's)
Revenue	$1
Expenses	$2,902
Net	$2,901


Council Staff

CUSTOMER SERVICE

DIRECTORATE: Shire Connections
MANAGER: Customer Engagement and Experience

Community Strategic Plan Link	**Goal 15.** Our Council provides excellence in customer experience
Strategies and Plans	Customer Experience Enhancement Program (CEEP)

SERVICE DESCRIPTION:

Provides a range of services and support to Council customers including general enquiries, payments, applications and registrations. Also includes leading Council's strategic approaches to continuously improve customer service across the organisation and enhance customer experience for our community..

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Manage Council's main call centre (the "Contact Centre")	
1a. Oversee the day to day operations of Council's centralised call centre service for incoming customer phone calls. **1b.** Provide an after-hours phone service for urgent matters. **1c.** Manage the daily operations of customer enquiries and requests received though various communication channels.	80% of call answered within 20 seconds
2. Manage Council's main customer service foyer / counter	
2a. Provide daily services for in-person customer interactions. **2b.** Oversee and maintain Council's main front foyer area to create a welcoming space for customers with relevant information readily available. **2c.** Serve as a host agent for certain government services.	Minimum 3.5 out of 5 Customer Satisfaction rating regarding walk-in customers
3. Lead Council's vision of high-quality customer experience	
3a. Implement a strategic, programmed approach to delivering a high-quality customer experience through the Customer Enhancement and Experience Program (CEEP).	Minimum Net Promoter Score (NPS) of 35 (averaged across all customer experience surveys and measures deployed by Council) Minimum NPS of 35 (measured through Community Satisfaction Survey) Minimum 3.5 out of 5 customer satisfaction rating (averaged across all customer experience surveys and measures deployed by Council) Minimum 3.5 out of 5 customer satisfaction rating regarding customer service (measured through Community Satisfaction Survey)

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
CS1 Implementation of the CEEP, including key projects for 2025/26: • Commence a detailed planning process for the delivery of a new Customer Service Counter operating model in the future GSB/Library. • Investigate expansion of customer service offerings and capabilities in our mobile outreach fleet.				

BUDGET 2025/26	VALUE (000's)
Revenue	$36
Expenses	$1,022
Net	$986

FINANCIAL SERVICES

DIRECTORATE: Shire Performance
MANAGER: Director Shire Performance

Community Strategic Plan Link	**Goal 17.** Resources are managed efficiently
Strategies and Plans	Resourcing Strategy 2022/23 – 2032/2033

SERVICE DESCRIPTION:

Leads improved decision making for future growth and ensures that Council remains in a sustainable financial position.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Revenue management	
1a. Effective collection of rates and charges and sundry debts. **1b.** Provide internal invoice and collection for other areas of Council. **1c.** Provide 603 certificate services to solicitors.	Rates and Annual Charges Outstanding <5.00%
2. Accounting services	
2a. Managing the payment of Suppliers of Goods and Services to Council. **2b.** Statutory and financial reporting. **2c.** Tax accounting such as Goods and Services Tax and Fringe Benefits Tax.	Annual Financial Statements – Audited and submitted to OLG by statutory deadline
3. Management accounting	
3a. Preparation of the Long-Term Financial Plan (LTFP). **3b.** Preparation of budgets and quarterly reviews. **3c.** Oversight of fees and charges. **3d.** Completion of grant acquittals.	Budget completed and adopted by 30 June each year

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
FS1 Complete a detailed review of the LTFP to ensure alignment with Councils adopted financial strategy.				

BUDGET 2025/26	VALUE (000's)
Revenue	$64,618
Expenses	$4,577
Net	($60,041)

FLEET SERVICES

DIRECTORATE: Shire Services
MANAGER: Infrastructure Operations

Community Strategic Plan Link	**Goal 17.** Resources are managed efficiently
Strategies and Plans	Plant and Fleet Strategy 2020

SERVICE DESCRIPTION:

Leads improved decision making for future growth and ensures that Council remains in a sustainable financial position.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Heavy plant maintenance and provision	
1a. The provision of maintenance and servicing to Council's heavy plant and equipment which maximises asset uptime. **1b.** The provision of maintenance and servicing to local Rural Fire Service (RFS) vehicles. **1c.** Delivery of replacement plant and fleet within allocated budget.	Average uptime for truck and plant to exceed 80% 80% of RFS vehicles serviced on time Expenditure of plant and equipment capital budget to exceed 90%
2. Light fleet maintenance and provision	
2a. The provision of light vehicle servicing and maintenance.	85% of Council's Light Vehicles serviced internally

BUDGET 2025/26	VALUE (000's)
Revenue	$4,631
Expenses	$4,171
Net	($460)

Wollondilly Recovery & Resilience Mobile Van

GEOGRAPHIC INFORMATION SYSTEM AND INFORMATION MANAGEMENT

DIRECTORATE: Shire Connections

MANAGER: Digital Innovations, Information and Technology

Community Strategic Plan Link	**Goal 18.** Ensure a strategic approach to deliver high quality services
Strategies and Plans	Digital Innovation, Information and Technology Strategy

SERVICE DESCRIPTION:

Provides mostly internal data and information services to support other Council services to deliver to the community.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Information management (records management)	
1a. Process incoming correspondence to Council via email.	Complete within 1 working day of receiving
1b. Process incoming correspondence to Council via mail.	Complete same day of receiving
1c. Process planning applications (download and save documents).	Complete within 1 working day of receiving
2. Geographic information system mapping services	
2a. Complete proposed plan maintenance.	Complete within 2 working days of receiving
2b. Complete registered plan maintenance.	Complete within 1 working day of receiving
2c. Process internal map requests.	Complete within 5 working days of receiving
2d. Process external map requests.	Complete within 7 working days of receiving
3. Street addressing	
3a. Create addressing quote for payment.	Complete within 5 working days of receiving
3b. Process paid street addressing application.	Complete within 2 working days of receiving
3c. Process internal addressing requests.	Complete within 7 working days of receiving
3d. Process external addressing requests.	
4. Road naming	
4a. Process paid road naming application (from application to gazettal).	Complete within 40 working days
4b. Undertake various Authority (Street Name register) administrative tasks.	Complete within 2 working days of receiving/ notification
5. Access to information application services (informal and formal)	
5a. Process informal access to information applications.	Complete within 20 working days
5b. Process formal access to information applications (no third-party consultation).	Complete within 30 working days
5c. Process formal access to information applications (third-party consultation).	

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
GISIM1 Migrate legacy application and physical data (such as Microfiche) to appropriate and supportable repositories with appropriate sentencing policies.				
GISIM2 Upgrade the spatial data platform (IntraMaps) to an appropriate solution that provides the ability to capture field data.				
GISIM3 Engage with NSW Spatial Services to participate in the NSW Spatial Digital Twin program to map Wollondilly data in 4D (3D plus time).				

BUDGET 2025/26	VALUE (000's)
Revenue	$100
Expenses	$858
Net	$758

INFORMATION TECHNOLOGY

DIRECTORATE: Shire Connections
MANAGER: Digital Innovations, Information and Technology

Community Strategic Plan Link	**Goal 18.** Ensure a strategic approach to deliver high quality services
Strategies and Plans	Digital Innovation, Information and Technology Strategy Customer Experience Enhancement Plan

SERVICE DESCRIPTION:

Investigates, provides and maintains information technology (IT) solutions for Council

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Help desk	
1a. Resolve Urgent Priority Incidents.	Resolve within 4 hours of receipt
1b. Resolve High Priority Incidents.	Resolve within 12 hours of receipt
1c. Resolve Medium Priority Incidents.	Resolve within 24 hours of receipt
1d. Resolve Low Priority Incidents.	Resolve within 72 hours of Receipt
1e. Complete Service Level Requests.	Complete within 5 business days of receipt
1f. Procure and Deploy Desktop Equipment.	Complete within 20 business days of receipt
2. Network and security	
2a. Patch Desktop Operating Systems.	Install within 5 business days of release by vendor
2b. Patch Server Operating Systems.	Respond within 4 hours of receipt
2c. Respond to Cyber Security alerts.	100% of desktops maintained at n-1 levels
2d. Maintain Desktop Operating System. Version at n-1 Levels.	100% of servers maintained at n-1 levels
2e. Maintain Server Operating System Version at n-1 Levels.	Resolve According to Priority as per 1a, 1b, 1c, 1d
2f. Resolve Escalated Incidents.	Actioned as per the IT Operational Guidelines
2g. Complete Hardware Maintenance Tasks.	
3. Software	
3a. Resolve Escalated Incidents.	Resolve According to Priority as per 1a, 1b, 1c, 1d
3b. Patch Software Applications.	Install within 5 business days of release by vendor
3c. Complete Software Maintenance Tasks.	Actioned as per the IT Operational Guidelines

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
4. Digital Innovation, Information and Technology (DIIT) Strategy	
4a. Deliver, resource and implement the DIIT Strategy.	80% of actions commenced or completed on time

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
IT1 Customer Portal redesign incorporating a 360-degree view of customer interactions with Council.				
IT2 Implement Inmailx to improve interactions with Content Manager and record storage policies.	Jun-26			
IT3 Design and Implement Network, Security and Disaster Recovery Infrastructure for the GSB and Depot.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$3,451
Net	$3,451

LEGAL SERVICES

DIRECTORATE: Shire Connections
MANAGER: General Counsel

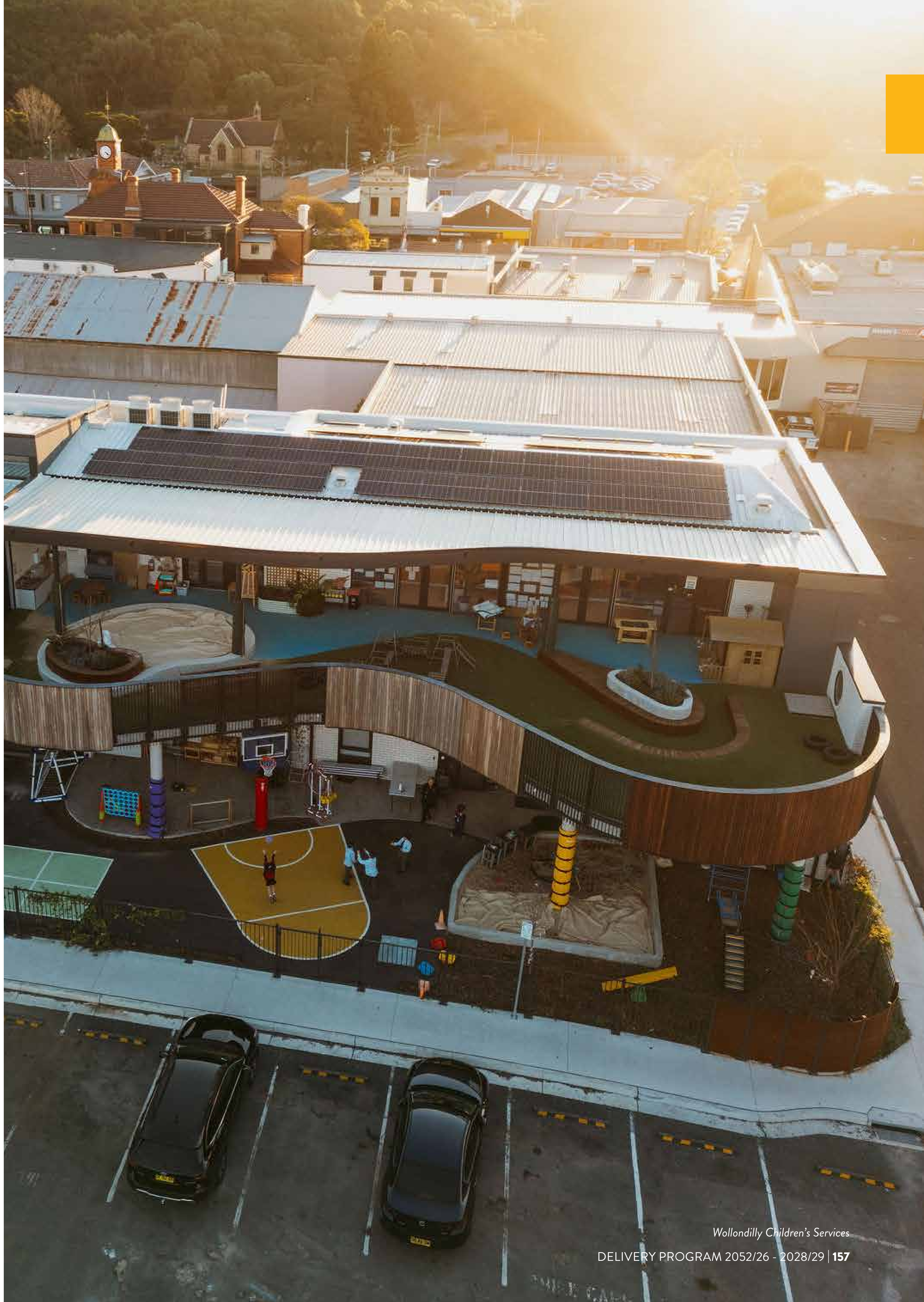
Community Strategic Plan Link	**Goal 16.** We provide strong open and accountable leadership
Strategies and Plans	

SERVICE DESCRIPTION:

Provides advice to Council and staff on a broad range of legal issues and monitors and develops professional standards of legal work to ensure levels of service are maintained.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Legal services	
1a. Protect and advance the interests of Council in legal matters, including in litigation, as well as through the provision of legal advice to support sound decision making. **1b.** Ensure that high quality, practical and strategic legal services are provided to council, in a way that appropriately addresses the sometimes-dynamic environment in which Council operates. **1c.** Provide service with the assistance of external legal service providers. **1d.** Provide strategic management of external legal service providers and Council's legal expenditure. **1e.** Provide a range of initiatives to improve service delivery. **1f.** Develop and enhance internal legal capabilities.	10% reduction in overall legal expenditure over the 2025/26 to 2028/29 period

BUDGET 2025/26	VALUE (000's)
Revenue	$150
Expenses	$1,342
Net	$1,192



Wollondilly Children's Services

PEOPLE AND WELLBEING

DIRECTORATE: Shire Connections
MANAGER: People and Wellbeing

Community Strategic Plan Link	**Goal 17.** Resources are managed efficiently
Strategies and Plans	Equal Employment Opportunity Management Plan 2024-2028 Workforce Management Plan (Resourcing Strategy 2022/23 – 2032/33) Employee Value Proposition Action Plan

SERVICE DESCRIPTION:

Creates an exceptional place to work for our most important asset; our people.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Work health and safety	
1a. Management of Council's Work Health and Safety (WHS) system, Workers Compensation and Injury Management. **1b.** Implement the WHS Strategy.	Near Miss reporting – 10 items per Manager Lost Time Injuries < 7 annually Total hours lost < 420 annually Total days lost <55 annually Number or Workers Compensation claims < 11 annually Workers Compensation Claims Cost <$30k annually Actioned as per the adopted WHS Strategy annually
2. Workforce planning	
2a. Development and implementation of strategies to ensure Council has the appropriate Human Resources (HR) to deliver required services.	Actioned as per the adopted Workforce Strategy
3. Organisational Development and Learning	
3a. Implementation of organisational development initiatives and provision of staff learning and development to build capacity across Council.	Actioned as per the adopted Workforce Strategy
4. Human resources services	
4a. Provision on HR partnering, recruitment and selection, onboarding and management of Industrial Relations matters. **4b.** Implement the Employee Value Proposition Action Plan.	Employee Turnover is set at the rate of 90% retention 80% of recruitment actions are completed with 49 days of positions closing 80% of actions commenced or completed on time
5. Payroll	
5a. Provision of payroll services to the organisation.	52 pay cycles are processed per year

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
PW1 Implement the LGNSW Capability Framework.				

BUDGET 2025/26	VALUE (000's)
Revenue	$104
Expenses	$2,569
Net	$2,465

PROCUREMENT

DIRECTORATE: Shire Performance

MANAGER: Director Shire Performance

Community Strategic Plan Link	**Goal 17.** Resources are managed efficiently
Strategies and Plans	

SERVICE DESCRIPTION:

Provision of organisational wide support for all procurement functions to ensure delivery of the best value outcomes for Council and the community whilst maintaining compliance with the relevant legislation and regulations.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Procurement Compliance	
1a. Ensure compliance with relevant, policies, protocols and procedures. **1b.** Reduce the volume of orders raised after the date of invoice.	A maximum of 20% of orders are raised after invoice date
2. Supplier Management	
2a. Optimise the number of suppliers by category. **2b.** Work to ensure that preferred suppliers are utilised for procurement of goods and services.	
3. Tendering Procedures	
3a. Provide oversight of the tender process and that the relevant policies, protocols and procedures are utilised.	
4. Inventory Management	
4a. Manage Councils inventory holdings to ensure that the appropriate stock levels are on hand at all times to facilitate service delivery.	Completion of annual stocktake and review of obsolete stock annually by 31 May.

BUDGET 2025/26	VALUE (000's)
Revenue	$8
Expenses	$568
Net	$560

Wollondilly Children's Services

PROPERTY AND COMMERCIAL SERVICES

DIRECTORATE: Shire Performance
MANAGER: Property and Commercial

Community Strategic Plan Link	**Goal 17.** Resources are managed efficiently
Strategies and Plans	Property Strategy

SERVICE DESCRIPTION:

Strategically manages Council's owned (and managed) properties for maximum community benefit and outcomes and opportunities for commercial return and alternate income streams.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. Property and Commercial Statutory Activities	
1a. DA Referrals. **1b.** Land Acquisition (just terms). **1c.** Leases and Licences. **1d.** Asset Management. **1e.** Crown Land Manager and Native Title Manager.	80% of DA referral advice within 14 days
2. Property and Commercial Strategic Dealings	
2a. Property Strategy and implementation Plan. **2b.** Portfolio Analysis. **2c.** Real Acquisitions and Disposals of the portfolio.	Increased gross income from the portfolio to a total of $3M by 2032 $2M in profits from active management (divestment/development/redevelopment) over the period 2025/26 to 2029/30

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
PCS1 Secure external tenants/s Government Services Building.	Jun-26			
PCS2 Develop Property Strategy for current depot to maximise returns to Council.				
PCS3 Review Council's operational facilities and their capacity to service the community. Prepare Project Plans for facilities requiring upgrades for example, the animal shelter, community nursery, waste transfer station.				
PCS4 Prepare an Implementation Plan to deliver the Property Strategy.	Jun-26			

BUDGET 2025/26	VALUE (000's)
Revenue	$720
Expenses	$451
Net	($269)

STRATEGY AND PERFORMANCE

DIRECTORATE: Shire Performance
MANAGER: Business Strategy

Community Strategic Plan Link	**Goal 18.** Ensure a strategic approach to deliver high quality services
Strategies and Plans	Wollondilly 2033 Delivery Program 2022/23 – 2024/25 and Operational Plan Resourcing Strategy 2022/23 – 2032/33

SERVICE DESCRIPTION:

Leads and coordinates the development of organisational wide plans and reports, captures data and insights to drive decision-making and a performance-focused organisational culture, provides a framework for service reviews as part of a broader corporate continuous improvement and ensures oversight of strategic grant and award management.

ONGOING SERVICE DELIVERY	INDICATOR /MEASURE
1. IPR	
1a. Provide and continually improve Council's Corporate Planning and Reporting program.	IPR legislative requirements met
2. Service Review Program and Business Improvement	
2a. Develop and implement the corporate continuous improvement framework and the Service Delivery Enhancement Program (SDEP). **2b.** Deliver the Service Review Program (as part of SDEP).	Service Review - minimum 1 conducted p.a. Service Improvement initiatives – minimum 10 delivered p.a. Service Health Check - minimum 1 conducted p.a.
3. Grants and Awards Management	
3a. Provide and continually improve the grants management framework. **3b.** Support and oversee applications for awards.	
4. Data and Insights	
4a. Provide support through the use of data and performance measurement to enable informed decision-making and a performance-focused culture. **4b.** Coordinate annual Community Satisfaction Survey to inform planning and decision making.	

PRIORITY PROJECTS AND ACTIONS	2025/26	2026/27	2027/28	2028/29
STP1 Undertake a review of DPOP indicator/measures in collaboration with service managers.	Mar-26			
STP2 Undertake IPR activities for new council term, including a review of the Community Strategic Plan and development of the Delivery Program 2029/30-2032/33.				
STP3 Prepare a program of service reviews to be undertaken in the 2029/30-2032/33 Delivery Program.				

BUDGET 2025/26	VALUE (000's)
Revenue	$0
Expenses	$647
Net	$647

STRATEGY & PLAN REGISTER

STRATEGY	RESPONSIBLE SERVICE
PEOPLE	
Child Safe Action Plan 2023-2027	Children's Services
Disability Inclusion Access Plan 2022-2026	Community Development
Local Emergency Management Plan October 2023	Local Emergency Management
Reconciliation Action Plan January 2023 – July 2025	Community Development
Wollondilly Library Strategy 2020-2026	Library Services
ENVIRONMENT	
Biosecurity (Weed Management) Strategy 2020-2025	Environmental Services
Integrated Water Management Strategy 2020	Environmental Services
Net Zero Strategy	Environmental Services
Sustainability Strategy	Environmental Services
Waste Management and Resource Recovery Strategy and Action Plan 2025 - 2030	Waste Services
PLACE & LANDSCAPE	
Bike Plan	Infrastructure Planning
Centres Strategy 2020	Shire Planning
Community Participation Plan 2020	Shire Planning
Development Control Plan 2016	Shire Planning
Local Strategic Planning Statement - Wollondilly 2040 (LSPS) March 2020	Shire Planning
Open Space, Recreation and Community Facilities Strategy 2014	Recreation Planning and Management
Picton Parking Strategy 2022	Infrastructure Planning
Picton Place Plan 2021	Shire Planning

STRATEGY	RESPONSIBLE SERVUCE
PLACE & LANDSCAPE (CONT)	
Picton Town Centre Transport Plan 2026	Infrastructure Planning
Stonequarry Creek (Picton) Floodplain Risk Management Plan 2020	Infrastructure Planning
Urban Tree Canopy Plan & Landscape Strategy 2020	Shire Planning
Wilton Health and Wellbeing Strategy 2020	Shire Planning
Wilton Growth Area Development Control Plan 2021	Shire Planning
Wollondilly Contributions Plan 2020	Contributions Planning
Wollondilly Local Environmental Plan 2011	Shire Planning
Wollondilly Local Housing Strategy	Shire Planning
Wollondilly Rural Lands Strategy 2021	Shire Planning
ECONOMY	
Economic Development Strategy 2020	Employment and Rural Industries
Employment Land Strategy 2021	Employment and Rural Industries
Employment Land Strategy Addendum 2022	Employment and Rural Industries
Wollondilly Destination Management Plan 2018	Tourism and Business Support
PERFORMANCE	
Community Engagement Strategy	Communications
Community Strategic Plan - Wollondilly 2040	Strategy and Performance
Customer Experience Enhancement Program (CEEP)	Communications
Employee Value Proposition Action Plan	People and Wellbeing
Equal Employment Opportunity (EEO) Management Plan 2024 - 2028	People and Wellbeing
Plant and Fleet Strategy 2020	Fleet Services

COUNCIL'S **MASTER PLANS**

MASTER PLAN	RESPONSIBLE
Appin Park Master Plan 2019	Recreation Planning and Management
Douglas Park Sportsground Master Plan 2021	Recreation Planning and Management
Dudley Chesham Sportsground Master Plan 2019	Recreation Planning and Management
Old Menangle School Site Master Plan 2019	Recreation Planning and Management
Picton Parklands Master Plan 2022	Recreation Planning and Management
Picton Town Centre Transport Plan 2026	Infrastructure Planning
Redbank Reserve Master Plan 2020	Recreation Planning and Management
Tahmoor District Sporting Complex Master Plan 2019	Recreation Planning and Management
Telopea Park Master Plan 2020	Recreation Planning and Management
Thirlmere Memorial Park and Sportsground Master Plan 2024	Recreation Planning and Management
Warragamba Open Space Master Plan 2022	Recreation Planning and Management
Wilton Recreation Reserve Master Plan 2016	Recreation Planning and Management
Wollondilly Community, Cultural and Civic Precinct Master Plan 2020	Project Delivery

Hume Oval, Picton

RESOURCING
& REPORTING ON THIS PLAN

Wollondilly Shire Council Library

RESOURCING AND REPORTING **ON THIS PLAN**

STRONG COMMITMENT TO VALUE

Shire services, facilities and key actions and projects are funded through a limited range of Council revenue stream options including rates, fees and charges and cash reserves. Alternative income sources include grants from State and Federal Government. Long term financial planning and annual budgeting is undertaken to responsibly manage expenditure as part of the Integrated Planning and Reporting requirements under the Local Government Act 1993. Council is committed to delivering best quality service to the community and will continue to focus on core businesses which align to the priorities of the community.

RESOURCING STRATEGY

The Wollondilly Shire Council Resourcing Strategy supports the Community Strategic Plan 2040 - Wollondilly 2040, the Delivery Program 2025/26 – 2028/29 and annual Operational Plan, detailing the resources needed to implement the priority projects and actions in addition to core business functions.

The Resourcing Strategy consists of three components:

Long Term Financial Plan shows the way Council proposes to manage its financial commitments and maintain financial sustainability. This plan focuses on Council's long-term financial goal of financial sustainability and delivering quality services to the community. This plan addresses areas that impact the Council's ability to fund its services and capital works, whilst living within its means and ensuring financial sustainability.

Asset Management Strategy provides the information needed to plan for future management of assets and identifies ways to fund the repair and upkeep of current assets. This strategy reflects Council's intention that our community's infrastructure network and services are maintained in partnership with other levels of Government and stakeholders to meet the needs of local residents.

Workforce Management Strategy ensures that we have the right resources, programs and strategies to overcome the identified workforce challenges now and into the future. This includes managing growth and resourcing provision, local government reform and continuous improvement, an ageing workforce and the need for investment in skills, attraction and retention and opportunities for leadership capability. Together, these strategies will support the achievement of the strategic projects identified in Council's Delivery Program.

REPORTING

Monitoring progress of implementation and effectiveness of the DPOP will occur through the Quarterly Budget Review Statements (QBRS) and the Annual Report. Council's previous QBRS and Annual Reports can be viewed at:
https://www.wollondilly.nsw.gov.au/council/corporate-planning-and-reporting/reporting

COUNCIL'S **BUDGET**

Wollondilly Shire Council is committed to measuring important aspects of financial performance. The Operational Plan 2025/26 ensures Council is well placed to achieve this commitment by meeting the following criteria:

- Financial Sustainability as per the Long Term Financial Plan
- Asset Management as per Resourcing Strategy
- Sustainable service delivery

KEY DRIVERS AND CONTEXT

The 2025/26 Budget has been prepared to deliver the ongoing service delivery and priority projects and actions contained in the Delivery Program and Operational Plan and to address the future challenges of growth.

Key drivers and assumptions utilised in the preparation of the budget include:

- 3.8% Independent Pricing and Regulatory Tribunal (IPART) approved rate peg in accordance with the *Local Government Act 1993 (Act)*
- Supplementary rating income due to growth
- Expected earnings across Councils investment portfolio of $5.78M
- Introduction of a $24.4M loan over a 20-year term to fund the capital works program
- Increased Employee Costs, resulting from the award increase 3.0%, an increase in the superannuation guarantee 0.5% and progression through the established salary system.
- A continued focus upon the management of Councils extensive transport infrastructure.
- Substantial and ongoing investment in roads of $38.9M (Capital Expenditure: $30.0M, Operating Expenditure: $8.9M)

There have also been a range of cost impacts outside of Councils control that have been identified and included in the budget, which include higher insurance premiums, increased fuel costs and inflationary impacts on key materials utilised in the transport network and expected construction cost increases.

The 2025/26 budget delivers a projected operating deficit (excluding Capital Grants) of $5.5M inclusive of Capital Grants the projection is for a surplus of $51.4M.

FINANCIAL **SUMMARY**

INCOME STATEMENT & FUNDING SUMMARY	FY24/25 (000's)	FY25/26 (000's)
Operating Revenue		
Rates and Annual Charges	$62,333	$67,146
User Charges and Fees	$10,870	$9,650
Interest Income	$7,044	$5,779
Other Revenues	$1,547	$2,009
Grants and contributions - Operating	$10,720	$9,471
Total Operating Revenue	**$92,514**	**$94,055**
Operating Expenditure		
Employee Costs	$38,834	$41,548
Borrowing Costs	$2,302	$2,461
Materials and Services	$32,015	$32,063
Depreciation	$20,308	$21,907
Other Expenses	$2,274	$1,568
Total Operating Expenditure	**$95,733**	**$99,547**
Capital Revenue		
Grants - Capital	$19,769	$26,762
Contributions - Capital	$11,115	$11,115
Total Capital Revenue	**$30,884**	**$37,877**
Source of Funds		
Funds Received from Sale of Fixed Assets	$213	$220
Loan Borrowings	$33,986	$24,468
Internal Transfers - Transfer from Reserves	$18,737	$20,455
Non Cash Funded Depreciation	$20,308	$21,907
Total Source of Funds	**$73,244**	**$67,050**

INCOME STATEMENT & FUNDING SUMMARY	FY24/25 (000's)	FY25/26 (000's)
Application of Funds		
Capital Purchases / Assets Acquisitions	$57,912	$77,363
Borrowing Expense - Principal	$923	$1,230
Internal Transfers - Transfer to Reserves	$42,074	$20,841
Total Application	**$100,909**	**$99,435**
Net Contribution / (Cost of Service)	**$0**	**$0**

CAPITAL BUDGET **OVERVIEW**

Council is directly investing $217.1M in an extensive capital works program that aims to deliver, maintain and renew priority infrastructure assets for our Shire. The investment for 2025/26 is $77.3M.

Improving the condition of our transport network continues to be the priority focus and the investment in these projects will be $30.0M in 2025/26. The objective of the plan is to improve the network, stopping further deterioration while reconstructing already failed roads. The program demonstrates a balanced approach of preventative treatments as well as full reconstructions.

The Wollondilly Cultural Precinct will be the foundation of 'social infrastructure' for the Shire becoming a valued community asset that supports social cohesion and well-being. Progress will continue on the Precinct, which will see construction on the new Government Service Building completed in 2026.

Over the coming four years the total capital spend is forecast to be $217.1M, this program sees the delivery of a range of exciting projects across the Shire from Warragamba to Bargo, Oakdale to Menangle and Appin to Thirlmere.

CAPITAL WORKS PROGRAM TABLE

DESCRIPTION	2025/26 (000's)	2026/27 (000's)	2027/28 (000's)	2028/29 (000's)	TOTAL (000'S)
Transport	$29,735	$25,415	$17,033	$16,777	$88,959
Storm Water Drainage	$288	$80	$230	$280	$878
Open Space	$5,526	$10,665	$9,197	$2,485	$27,873
Buildings	$2,015	$4,465	$5,644	$300	$12,424
Precinct	$35,700	$2,000	$11,840	$21,540	$71,080
Plant & Fleet	$600	$600	$600	$600	$2,400
Operational Facilities	$3,500	$6,500	$1,000	$3,000	$14,000
Total Works Program	**$77,364**	**$49,724**	**$45,544**	**$44,982**	**$217,613**

FUNDING SUMMARY TABLE

DESCRIPTION	2025/26 (000's)	2026/27 (000's)	2027/28 (000's)	2028/29 (000's)	TOTAL (000'S)
Section 711 including VPA's (Cash)	$5,037	$6,035	$8,634	$0	$19,706
Grant Funding	$17,641	$12,516	$16,545	$22,485	$69,187
Grant Funding R2R	$1,397	$1,659	$1,746	$1,746	$6,547
West Invest Grant	$7,725	$9,019	$0	$0	$16,744
Domestic Waste Management Reserve	$3,500	$6,500	$1,000	$1,000	$12,000
Stormwater Reserve	$288	$80	$230	$280	$878
Plant Replacement Reserve	$600	$600	$600	$600	$2,400
Infrastructure Works Reserve	$2,346	$7,166	$400	$0	$9,912
Royalties	$534	$100	$100	$100	$834
Loans Precinct	$22,000	$0	$2,340	$1,540	$25,880
Loans Asset Renewal	$10,468	$0	$0	$2,000	$12,468
General Fund (Rates Income)	$5,828	$6,050	$13,949	$15,231	$41,058
Total Funding	**$77,364**	**$49,724**	**$45,544**	**$44,982**	**$217,613**

RATES, FINANCIAL MANAGEMENT, **FEES AND CHARGES**

RATES

ANNUAL STATEMENT OF REVENUE POLICY

In accordance with Section 405 of the Act, Council provides the following details of its Statement of Revenue Policy. This information explains the basis upon which rates and charges will be made

RATE PEGGING

NSW has a longstanding policy of regulating the growth in local council rates under an arrangement known as 'rate pegging'. Under rate pegging, IPART sets a 'rate peg' each year, which determines the allowable percentage increase in rates income for councils. The rates paid by individual households will not necessarily go up in line with the rate peg. Councils are able to set rate levels for different categories of ratepayers. The rate peg applies to Council's total general rate income, not individual ratepayer assessments. In addition, land valuation changes may impact on the rates payable by individual households or businesses. The rate peg figure for 2025/26 has been set at 3.8%.

SPECIAL RATE VARIATION

The 2018/19 financial year was the last year of Council's approved 2015/16 to 2018/19 Special Rate Variation. It is not proposed to apply for a Special Rate Variation during the term of this Delivery Program.

RATING STRUCTURE

As our Shire is growing it is important that Council routinely considers whether there may be a need to alter our current rating structure to best reflect our changing townships and villages, and ensure that we have the best structure to suit the changing needs of our current community and the new growth areas such as Wilton and Appin.

In April 2023, Council consulted with the community proposing to move from the 2022/23 minimum rate structure to a base rate structure for 2023/24.

For 2025/26 Wollondilly rates will consist of a base amount and an ad valorem amount. The base is a standard amount which is applied to all assessments. The ad valorem amount is calculated as a proportion of each assessments land value. The land value is determined by the NSW Valuer General and is provided to Council every three years. 1 July 2022 base date valuations will be used as the basis of rating for 2025/26.

RATING CATEGORIES

In accordance with Section 514 of the Act, before making an ordinary rate, Council must declare each parcel of rateable land to be within one of the following categories.

1. Farmland
2. Residential
3. Mining
4. Business

Under Section 554 of the Act all land is rateable unless it is exempt from rating. Section 555 and 556 of the Act provides what land is exempt from rates. Ratepayers that are eligible under these sections of the Act may apply to Council for an exemption from rates.

For 2025/26 rateable land will be categorised for rating purposes as follows:

Farmland

Section 515 of the Act provides what land is to be categorised as Farmland.

Land will be categorised as farmland, if it is a parcel of land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture within the meaning of the Fisheries Management Act 1994, or any combination of those businesses or industries) which-

a. has a significant and substantial commercial purpose or character, and
b. is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made)

Residential

Section 516 of the Act provides what land is to be categorised as residential.

Land will be categorised as residential if it is a parcel of rateable land valued as one assessment and:

a. its dominant use is for residential accommodation, or
b. in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes, or
c. it is rural residential land

Mining

Section 517 of the Act provides that land is to be categorised as mining if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine

Business

Section 518 of the Act provides that land is to be categorised as business if it cannot be categorised as farmland, residential or mining.

In accordance with Section 519 of the Act vacant land unable to be categorised under Sections 515, 516 or 517 of the Act will be categorised as follows:

a. if the land is zoned or otherwise designated for use under an environmental planning instrument – according to any purpose for which the land may be used after taking into account the nature of any improvements on the land and the nature of surrounding development, or
b. if the land is not so zoned or designated – according to the predominant categorisation of surrounding land.

For 2025/26 no land will be sub-categorised.

DETAILS OF RATES

AMOUNTS	RATE CATEGORY				TOTAL
	Residential	Farmland	Business	Mining	
No. of Assessments	21,385	272	667	7	**22,331**
Ad Valorem Rate	0.128691	0.080062	0.309090	2.201614	
Base Amount	$1,060	$1,060	$1,060	$1,060	
Estimated Base Income Yield	$22,886,460	$281,960	$710,200	$7,420	**$23,886,040**
Estimated Ad Valorem Income Yield	$23,479,835	$803,667	$1,844,947	$2,026,064	**$28,154,513**
Estimated Total Yield	$46,366,295	$1,085,627	$2,555,147	$2,033,484	**$52,040,553**
Base Amount % of Yield	49.36%	25.97%	27.79%	0.36%	

INTEREST CHARGES

Interest is charged on all overdue rates and charges on a daily simple interest basis. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2025/26 is 10.5%.

In accordance with Section 566 (3) of the Act, Council will apply the maximum interest rate as determined by the Minister. If an instalment is missed, interest becomes payable on that instalment only. Interest only becomes payable on other instalments when the due date for those instalments has passed.

Under Section 567 of the Act, Council has the ability to write off accrued interest on rates and charges in cases of hardship or where the person is unable to pay the accrued interest for reasons beyond their control.

PENSIONERS

Pensioners are entitled to a rebate (pro-rata based on full quarters) if they became an eligible pensioner or purchased a property in the Shire part way through the year.

An eligible pensioner whose assessment is $500 or more for the year (or who is a joint owner with another eligible pensioner) is entitled to a full $250 rebate for the year. If an eligible pensioner is a joint owner with non-eligible person(s), the rebate is pro-rated according to proportion of ownership. Council also offers an additional rebate to eligible pensioners of $45 for the year and exemption from the stormwater management charge and up to 50% of the core waste service charge (This may need to change in the future to ensure compliance with the four pricing principles recommended for adoption in the IPART Review of Domestic Waste Management Charges Final Report: October 2022).

If a person ceases to be an eligible pensioner, their entitlement to a rebate ceases on the last day of the quarterly instalment period during which their eligibility ceased.

DEBT RECOVERY

Rates and charges will be deemed overdue when the due date for an instalment has passed and payment has not been received. The Act and related regulations require Council to have effective and efficient debt collection processes in place, whilst being responsive and supportive to those ratepayers who are experiencing genuine financial hardship.

Council's Debt Recovery and Hardship Policies ensure that Council's revenue is collected promptly, fairly and efficiently, in particular the rating and domestic waste management revenue, which is Council's most significant cash inflow.

DOMESTIC WASTE MANAGEMENT CHARGES

The Act states that income from ordinary rates must not be used to fund the Domestic Waste Management Service. The service must be self-funded, i.e. income for the cost of providing the service must be obtained via the making and levying of a charge for that purpose. In the case of Wollondilly this service includes the provision, operation and eventual rehabilitation of landfill sites.

Given the closure of Warragamba Waste Management Centre and the closure of Bargo Waste Management Centre, Council is also obliged to fund the costly rehabilitation works through the Domestic Waste Service Charge.

The NSW Government has passed legislation which (from July 1 2009) imposes a Levy under Section 88 of the Protection of the Environment Operations Act. This legislation requires Council, on behalf of the NSW Government, to collect the levy on any material entering a landfill site. A weighbridge at the site enables Council to accurately calculate the amount of levy that must be charged and passed on to the NSW Government.

Under Section 496 of the Act, Council must levy a charge for Domestic Waste Management on every rateable property for which the Domestic Waste Management Service is available. The charge must be levied on vacant rateable land when the service is available. The charge levied on vacant land will be lower than that levied on occupied land and will be based on the cost of administering the service.

An interest charge is applicable to overdue waste charges under Section 566 of the Act with the interest rate set by the Minister. The interest rate that may be charged by Council is the rate as set by the Minister for Local Government. The rate for the 2025/26 is 10.5%.

Principles

The following principles are used to determine the application of the Section 496 charge:

Dwellings and Domestic Premises in Rural and Residential Zones

All dwellings and domestic premises in Rural and Residential zones with authorised occupancy within an approved area serviced by Council are to be charged for the provision of Council's Domestic Waste Management Service subject to the following exemptions;

a. Where Council is unable to provide the Domestic Waste Management Service to dwelling and domestic premises in the Rural and Residential zones due to site safety characteristics and/or location and an alternative service is approved by Council.

b. Existing dwellings, domestic premises and retirement villages in the Rural and Residential zones in streets serviced by Council that are not provided with Council's Domestic Waste Management Services as at 1 July 2013 due to the utilisation of a separate non-Council waste service.

Dwellings and Domestic Premises in Commercial/Industrial Zones

Dwellings and domestic premises in Commercial and Industrial zones are to be charged for the provision of the Council's Domestic Waste Management Service whether or not any non-Council waste arrangement exists. Dwellings and domestic premises in these zones that were not provided with Council's Domestic Waste Management Service as at 1 July 2005 due to the utilisation of a separate non-Council waste service will be exempt from the charge.

Garden Organics

The garden organics service will be provided as a core service to residential premises in the towns and villages and specified surrounding rural/residential areas with areas of approx. 4,000m2.

COMMERCIAL PROPERTIES: Bin Service – Commercial Waste	2025/2026
120LT General Waste, 240LT Recycling	$738.00
120LT General Waste, 360LT Recycling	$764.00
240L General Waste, 240LT Recycling	$1,025.00
240L General Waste, 360LT Recycling	$1,060.00

RESIDENTIAL WASTE SERVICES: Rural Areas – No Garden Organics Collection *(Please note the allocation of a property to the rural waste collection service relates to the waste service collection route and does not always match the zoning of the individual property)*	2025/2026
80L General Waste, 240L Recycling, Clean Up	$625.00
80L General Waste, 360L Recycling, Clean Up	$637.00
120L General Waste, 240L Recycling, Clean Up	$625.00
120L General Waste, 360L Recycling, Clean Up	$637.00
240L General Waste, 240L Recycling, Clean Up	$732.00
240L General Waste, 360L Recycling, Clean Up	$744.00

TOWNS AND VILLAGES AND SPECIFIED ADJOINING RURAL AREAS	2025/2026
80L General Waste, 240L Recycling, Garden Organics, Clean Up	$725.00
80L General Waste, 360L Recycling, Garden Organics, Clean Up	$737.00
120L General Waste, 240L Recycling, Garden Organics, Clean Up	$725.00
120L General Waste, 360L Recycling, Garden Organics, Clean Up	$737.00
240L General Waste, 240L Recycling, Garden Organics, Clean Up	$830.00
240L General Waste, 360L Recycling, Garden Organics, Clean Up	$842.00

MULTI-OCCUPANCY DWELLINGS, SHARED SERVICE	2025/2026
General Waste, Recycling, Clean Up. Kerbside collection	$334.00
General Waste, Recycling, Garden Organics, Clean Up. Kerbside collection	$383.00
General Waste, Recycling, Clean Up. On-property bin collection	$377.00
General Waste, Recycling, Garden Organics, Clean Up. On-property bin collection	$467.00

AVAILABILITY CHARGE	2025/2026
Availability Charge	$120.00

Additional Services

Where additional services are required the following charges will apply:

RESIDENTIAL WASTE SERVICES	2025/2026
General waste – 120L bin	$196.00
General Waste – 240L bin	$300.00
Recycling – 240L bin	$67.00
Recycling – 360L bin	$81.00
Garden Organics – 240L bin	$98.00
Garden Organics – 240L bin - Certified Wildlife Carer	$0

Additional Services

Where additional services are required the following charges will apply:

COMMERCIAL PROPERTIES	2025/2026
General waste – 120L bin	$348.00
General Waste – 240L bin	$559.00
Commercial Recycling – 240L bin	$112.00
Commercial Recycling – 360L bin	$136.00
Commercial Garden Organics – 240L bin	$166.00

ADDITIONAL ON-CALL CLEAN UP	2025/2026
Garden Organics – 240L bin - Certified Wildlife Carer	$0

STORM WATER MANAGEMENT CHARGE

The introduction of the Local Government (General) Amendment (Stormwater) Regulation 2006 under the Act enables Council to charge a stormwater management charge to undertake new/ additional stormwater management services. The Charge applies to parcels of land rated as residential or business for which the service is available.

	CHARGE	ESTIMATED YIELD
Residential Land (each rateable parcel)	$25.00	$322,775
Residential Strata (each rateable unit)	$12.50	$7,875
Business	A minimum of $25.00 plus $25.00 per 350m2 or part thereof (capped at $325.00)	$77,814

Pensioners, rural properties and vacant land are exempt from the charge. Stormwater is the water which runs off hard surfaces into our local waterways during rainfall events. As stormwater flows across the land it collects pollutants such as dirt, litter and leaves that are then washed into local waterways causing the degradation of these waterways. Wollondilly Shire contains three of Sydney's major water catchments. Parts of these catchments also form part of Sydney's drinking water catchment and it is therefore of vital importance that these waterways are protected. Council is responsible for the management of the stormwater drainage infrastructure in Wollondilly Shire.

LOAN BORROWINGS

Debt is raised to fund non-recurrent capital expenditure that will benefit current and future residents and ratepayers. Council's Borrowing Policy (GOV0061) was adopted on 13 December 2022 to ensure that all borrowings are in accordance with legislative requirements and to minimise the cost of borrowing. All borrowings must be approved by Council resolution. Council's forecast debt servicing commitment and outstanding loan liability is as follows:

YEAR	INTEREST	PRINCIPAL	TOTAL DEBT SERVICING COST	OUTSTANDING LIABILITY
2026	$2,460,600	$1,229,800	$3,690,400	$72,046,000
2027	$3,611,900	$2,489,800	$6,101,700	$69,556,300
2028	$3,688,900	$2,760,700	$6,449,600	$69,935,600
2029	$3,607,300	$2,856,200	$6,463,500	$70,619,600
2030	$3,628,800	$3,110,600	$6,739,400	$81,302,600
2031	$4,183,900	$3,685,900	$7,869,800	$77,616,700
2032	$3,988,000	$3,881,500	$7,869,500	$73,735,200
2033	$3,782,200	$4,087,300	$7,869,500	$69,647,900
2034	$3,565,000	$4,304,500	$7,869,500	$65,343,400
2035	$3,336,500	$4,533,000	$7,869,500	$60,810,400
2036	$3,095,900	$4,773,600	$7,869,500	$56,036,800
2037	$2,842,200	$5,027,300	$7,869,500	$51,009,500
2038	$2,575,100	$5,294,400	$7,869,500	$45,715,100
2039	$2,297,500	$5,259,800	$7,557,300	$40,455,300
2040	$2,020,600	$5,282,600	$7,303,200	$35,172,700
2041	$1,747,500	$4,997,400	$6,744,900	$30,175,300
2042	$1,478,900	$5,266,400	$6,745,300	$24,908,900
2043	$1,195,400	$5,549,800	$6,745,200	$19,359,100
2044	$911,800	$5,539,700	$6,451,500	$13,819,400
2045	$626,900	$4,754,800	$5,381,700	$9,064,600
2046	$374,800	$5,007,000	$5,381,800	$4,057,600
2047	$917,900	$937,200	$1,855,100	$3,120,400
2048	$143,200	$986,900	$1,130,100	$2,133,500
2049	$90,900	$1,039,200	$1,130,100	$1,094,300
2050	$35,800	$1,094,300	$1,130,100	

The 2025/26 Budget includes new borrowings of $24.47M over a 20-year term to fund the Capital Works Program. The modelling prepared for the Long-Term Financial Plan incorporates additional borrowings to facilitate the proposed Major Works program, however it is anticipated that additional funding sources will be identified as the program proceeds which may reduce the need for additional borrowings.

INVESTMENTS

The Policy provides a framework for investing Council's funds at the most favourable return available to it at the time whilst having due consideration of risk and security for that investment type and to ensure that Council's liquidity requirements are met.

Surplus funds are invested for the following purposes:

1. The retention of externally restricted monies such as developer contributions, unspent grants and Domestic Waste Management funds.
2. As a means of accumulating funds for specific capital projects and future liabilities.
3. To provide adequate available working funds.
4. All investments are to comply with the following;
   - *Local Government Act 1993;*
   - *Local Government (General) Regulation 2005;*
   - Ministerial Investment Order;
   - Local Government Code of Accounting Practice and Financial Reporting;
   - Australian Accounting Standards;
   - Office of Local Government Circulars; and
   - *Trustee Act 1925.*

To control the credit quality of the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

Portfolio Credit Limits

LONG TERM CREDIT RATINGS	SHORT TERM CREDIT RATINGS	MAXIMUM
AAA	A-1+	100%
AA	A-1	100%
A	A-2	60%
BBB	A-3	30%
SPECIFIC MINISTERIAL APPROVED FORMS OF INVESTMENT		
NSW Treasury Corp Deposits and NSW TCorpIM Funds		100%

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed below:

Counterparty Limits

LONG TERM CREDIT RATINGS	SHORT TERM CREDIT RATINGS	MAXIMUM
AAA	A-1+	45%
AA	A-1	35%
A	A-2	20%
BBB	A-3	10%
NSW TREASURY CORP DEPOSITS AND NSW TCORPIM FUNDS		
11am, Term Deposits or Bonds		45%
TCORPIM (MANAGED FUNDS)		
NSW TCorpIM Cash Fund		45%
NSW TCorpIM Strategic Cash Fund		35%

The Investment portfolio is to be invested within the following maturity constraints.

Term to Maturity Framework

CATEGORY DESCRIPTION	MINIMUM	MAXIMUM
Portfolio % < 1 Year	40%	100%
Portfolio % > 1 Year <= 5 Years	0%	60%
Portfolio % > 3 Years <= 5 Years	0%	30%

The overall investment types within Council's investment portfolio are appropriate for a local government entity and fully comply with legislation and Investment Policy limits.

In accordance with Regulation 212 of the Local Government (General) Regulation 2005, the performance of Councils investment portfolio and compliance with the policy limits and term to maturity framework is reported to Council monthly.

FEES & CHARGES

PRICING POLICY

Council has adopted a number of fees and charges for the wide and varied services that it provides to the Community. In deciding who pays for goods and services, and to what extent, it is necessary to determine whether the service benefits the general community and/or individuals, i.e. the proportion of Community versus private benefit.

Considerations that indicate Community benefit include:

- Individuals cannot be excluded from using the goods or service (for example, parks and roads).
- Does the Community, generally, benefit from the service?
- Is there a value for future generations?
- Does the Community gain a sense of civic pride from the provision of the service?

Considerations that indicate private benefit include:

- Do benefits apply to individual users?
- Are individuals prepared to pay for the service?
- Can individuals be excluded from using the services? (for example, the sale of tickets to a concert is limited to the number of seats available).

PRICE CATEGORIES

a. The price for this service is to make a minimal contribution towards the cost of providing this service. The majority of costs of this service are met from general income.
b. The price for this service is set to recover annual operating and maintenance costs, but does not contribute towards the replacement of assets in providing service.
c. The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the replacement of assets used in providing the service.
d. The price of these goods or services is set to generate an appropriate return on capital invested.
e. The price charged is a refundable deposit against possible damage to infrastructure, footpaths, kerb, gutters and roadways, buildings, parks and reserves caused by adjacent development or use of facilities.
f. The price charged for these goods or services is set by regulation and may change during the period covered by this document.

A full listing of fees and charges follows

ANNUAL FEES
& CHARGES

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Bngara Gorge

PRICING POLICY

Council has adopted a number of fees and charges for the wide and varied services that it provides to the Community.

In deciding who pays for goods and services, and to what extent, it is necessary to determine whether the service benefits the general community and/or individuals, i.e. the proportion of Community versus private benefit.

Considerations that indicate Community benefit include:

- Individuals cannot be excluded from using the goods or service (for example, parks and roads).
- Does the Community, generally, benefit from the service?
- Is there a value for future generations?
- Does the Community gain a sense of civic pride from the provision of the service?

Considerations that indicate private benefit include:

- Do benefits apply to individual users?
- Are individuals prepared to pay for the service?
- Can individuals be excluded from using the services? (for example, the sale of tickets to a concert is limited to the number of seats available).

PRICE CATEGORIES

A. The price for this service is to make a minimal contribution towards the cost of providing this service. The majority of costs of this service are met from general income.

B. The price for this service is set to recover annual operating and maintenance costs, but does not contribute towards the replacement of assets in providing service.

C. The price of this service is set to recover annual operating and maintenance costs, and to make a contribution to the replacement of assets used in providing the service.

D. The price of these goods or services is set to generate an appropriate return on capital invested.

E. The price charged is a refundable deposit against possible damage to infrastructure, footpaths, kerb, gutters and roadways, buildings, parks and reserves caused by adjacent development or use of facilities.

F. The price charged for these goods or services is set by regulation and may change during the period covered by this document.

REFUND POLICY

Refunds may be varied at the discretion of council staff.

Refunds or waivers for Planning Proposals

- The proponent is required to pay an initial Planning Proposal fee when submitting a planning proposal to cover all activities involved in reporting the proposal to Council for a Decision. No refund of this fee is applicable.

- The initial Planning Proposal fee may be waived only where a proposal is resubmitted and meets the criteria set out under the Planning Proposal Policy.

- Consistent with section 6 of Councils Planning Proposal Policy, Cost Recovery involves covering the operating costs associated with the assessment and implementation of plan making functions for Planning Proposals, therefore, no refund of this fee is applicable.

Refunds for Development Services Applications
Development Services Applications include the following applications: Development Applications; Complying Development Applications; Review of Determinations; Modification Applications; Construction Certificates; Occupation Certificates; S68 Applications; Building Information Certificates; Subdivision Certificates; Pre DA-meetings; Legal Document Processing.

- Rejected application - 100% of application fee, less any other authorities levies and the electronic file management fee

- Withdrawn after initial pre-assessment or request for additional information by Council - 75% of application fee shall be refunded, less any other authorities levies paid and the electronic file management fee

- Withdrawn prior to the preparation of an assessment report - 50% of application fee shall be refunded, less any other authorities levies paid and the electronic file management fee

- Withdrawn after an assessment report has been prepared but before final determination is made - 25% of application fee, less any other authorities levies paid and the electronic file management fee

- A refund of any other fees paid will be determined at the time of calculating the refund based on work completed e.g. neighbour notification has already been undertaken

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

WOLLONDILLY SHIRE COUNCIL

GROWTH

Planning Proposals (Rezoning)

A mapping fee may also be applicable to planning proposals supported by Council. Fees may be varied at the discretion of the Chief Executive Officer or Director Shire Futures. Please refer to refunds policy regarding refunds.

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Technical assurance panel application fee	$220,000.00	N	N	C
Participation fee - Housing Delivery Authority - State Led Rezoning	$95,000.00	N	N	C
Pre-lodgement scoping proposal and meeting (basic)	$9,500.00	N	N	C
Pre-lodgement scoping proposal and meeting (standard and complex proposals)	$21,000.00	N	N	C
Initial planning proposal fee (basic)	$11,000.00	N	N	C
Not subject to refund under planning proposal policy.				
Initial planning proposal fee (standard and complex proposals)	$50,000.00	N	N	C
Not subject to refund under planning proposal policy.				
Processing planning proposal fee (basic)	$11,500.00	N	N	C
Processing planning proposal fee (standard and complex proposals)	Full cost recovery	N	N	C
Specialist Studies Assessment Fee	$15,000 - initial review and agency consultation prior to lodgement.	N	N	C
DCP amendment initiated by proponent	$47,000.00	N	N	C
DCP amendment for State Led Rezoning	$55,000.00	N	N	C
DCP amendment prelodgement meeting fee	$4,000.00	N	N	C
DCP amendment Neighbourhood Plan prelodgement meeting fee	$5,000.00	N	N	C
DCP amendment (Neighbourhood Plan)	$50,000.00	N	N	C
Study peer review	All costs incurred by the need to carry out a peer review on a study submitted to support a planning proposal, neighbourhood plan or development control plan amendment will be borne by the proponent. Min. Fee incl. GST: $5,000.00	N	N	C
Precinct planning coordination fee	Full cost recovery subject to a funding agreement	N	N	C

Local Contributions Planning and Planning Agreement

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Planning agreement or works-in-kind agreement fee (basic)	$10,000.00	N	N	B
Planning agreement or works-in-kind agreement fee (standard)	$25,000.00	N	N	B
Planning agreement or works-in-kind agreement fee (complex)	$50,000.00	N	N	B

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Local Contributions Planning and Planning Agreement [continued]

Local infrastructure agreements (VPAs and WIKAs) administration fee	3% of the sum value of all contributions (inc. all works, land, maintenance and monetary contributions) in the agreement	N	N	B
Draft contributions plan preparation or contributions plan amendment (with a planning proposal – excluding the cost of any specialist plans, reports or studies)	$50,000.00	N	N	B
Amendments or Variations	50% of original fee	N	N	B

Pre Lodgement Consultation for Development Applications

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application. There is no charge for basic advice regarding documents required for lodgement or preliminary advice on planning-related enquiries provided by Councils Duty Planner service.

Formal pre-lodgement consultation with written response	Minor (Planner only) - $600.00 Medium (up to 2 internal referral departments involved in providing advice) - $1,350 Major (3 or more internal referral departments involved in providing advice) - $2,450	N	Y	C
Additional meeting to further discuss matters resulting from formal pre-lodgement consultation	40% of the fee paid for the pre-lodgement consultation	N	Y	C

Development Assessment Fees

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Statutory fees are subject to change in accordance with the Environmental Planning and Assessment (EP&A) Regulation 2021.

Multiple Developments - if two or more fees are applicable to a single development application (such as to subdivide land and erect a building on one or more of those lots) the maximum fee payable for that development is the sum of those applicable fees.

DA's including the Erection of a Building, Carrying out of Work, Demolition of Building or Work (Based on Estimated Development Cost)

Less than $5,000	$147.00	Y	N	F
$5,001 – $50,000	$226 plus an additional $3.00 for each $1,000, or part $1,000, by which the estimated development cost, including GST, exceeds $5,000	Y	N	F

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

DA's including the Erection of a Building, Carrying out of Work, Demolition of Building or Work (Based on Estimated Development Cost) [continued]

$50,001 – $250,000	$469 plus an additional $3.64 for each $1,000, or part of $1,000, by which the estimated development cost, including GST, exceeds $50,000	Y	N	F
$250,000 – $500,000	$1,544 plus an additional $2.34 for each $1,000, or part $1,000, by which the estimated development cost, including GST, exceeds $250,000	Y	N	F
$500,001 – $1,000,000	$2,325 plus an additional $1.64 for each $1,000, or part $1,000, by which the estimated development cost, including GST, exceeds $500,000	Y	N	F
$1,000,000 – $10,000,000	$3,483 plus an additional $1.44 for each $1,000, or part $1,000, by which the estimated development cost, including GST, exceeds $1,000,000	Y	N	F
More than $10,000,000	$21,146 plus an additional $1.19 for each $1,000, or part $1,000, by which the estimated development cost, including GST, exceeds $10,000,000	Y	N	F

DA for Dwelling House

Dwelling/house cost up to $100,000	$606.00	Y	N	F

DA for Advertising Signs and Structures

Advertising signs and structures	$379 plus $93 for each advertisement in excess of one, or the fees calculated in accordance with statutory Development Application fees, whichever is the greater	Y	N	F

DA for Change of Use

Development not involving the erection of a building, the carrying out of work, the subdivision of land, or the demolition of a building or work	$379.00	Y	N	F

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

DA for Concept Development

Concept Development Application	The maximum fee payable for a concept development application in relation to a site, and for any subsequent develoment application for any part of the site, is the maximum fee that would be payable as if a single development application only was required for all of the development of the site.	Y	N	F

DA for the Subdivision of Land

Subdivision with a new road - public or private road	$885 plus $65.00 per additional lot created by subdivision	Y	N	F
Subdivision not creating a new road	$440 plus $53.00 per additional lot created by subdivision	Y	N	F
Strata Subdivision	$440 plus $65.00 per additional lot created by subdivision	Y	N	F
Boundary adjustment and/or lot consolidation	$440.00	Y	N	F
Subdivision works (Estimated Development Cost)	Applicable DA fees based on Estimated Development Cost	Y	N	F

Modification of a Development Consent Application - Section 4.55 or 4.56 (Court Consent)

Section 4.55(1) Modifications involving minor error, misdescription or miscalculation	$95.00	Y	N	F
Section 4.55(1A) Modifications involving minimal environmental impact	$859 or 50% of the original development application fee, whichever is the lesser	Y	N	F
Section 4.55(2) if the fee for the original application was less than $100	50% of the fee for the original development application	Y	N	F
Section 4.55(2) In the case of an application with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of the fee for the original development application	Y	N	F
Section 4.55(2) or 4.56(1) In the case of an application with respect to a development application that has minimal environmental impact or involves the erection of a dwelling-house with an estimated cost of $100,000 or less	$253.00	Y	N	F
4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works less than $5,000	$73.00	Y	N	F
4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works - between $5,001 – $250,000	$113 plus an additional $1.50 for each $1,000 (or part of $1,000) of the estimated cost	Y	N	F

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Modification of a Development Consent Application - Section 4.55 or 4.56 (Court Consent) [continued]

4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works - between $250,001 – $500,000	$666 plus an additional $0.85 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $250,000	Y	N	F
4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works - between $500,001 – $1,000,000	$949 plus an additional $0.50 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $500,000	Y	N	F
4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works - between $1,000,001 – $10,000,000	$1,314 plus an additional $0.40 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $1,000,000	Y	N	F
4.55(2) or 4.56(1) that does not involve minimal environmental impact - original application value of works - more than $10,000,001	$6,310 plus an additional $0.27 for each $1,000 (or part of $1,000) by which the estimated cost exceeds $10,000,000	Y	N	F
Additional fee for modification application if notice of application is required to be given under the Act, Section 4.55(2) or 4.56(1)	$886.00	Y	N	F
Additional fee for modification application that is accompanied by statement of qualified designer	$1,013.00	Y	N	F
Additional fee for modification application that is referred to design review panel for advice	$3,996.00	Y	N	F

Review of Determination

Section 8.3 EPAA 1979

Review under section 8.3 of the Act with respect to a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of the fee for the original development application	Y	N	F
Review under section 8.3 of the Act with respect to a development application that involves the erection of a dwelling-house with an estimated cost of construction of $100,000 or less	$253.00	Y	N	F
Additional Notification fee if notice is required to be given under section 8.3 of the Act, section 4.55(2) or 4.56(1)required	$826.00	Y	N	F
Appeal against determination of modification application under the Act, section 8.9	50% of the fee that was paid for the application subject to the appeal	Y	N	F
Review of modification	50% of the fee for the modification application	N	N	A

All Other Development Application Reviews including Erection of a Building, Carrying out of Work, Demolition of Building or Work (Based on Estimated Costs)

Up to $5,000	$73.00	Y	N	F
$5,001 to $250,000	$114 (plus an additional $1.50 for every $1,000 or part of $1,000 of the estimated cost)	Y	N	F

continued on next page ...

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

All Other Development Application Reviews including Erection of a Building, Carrying out of Work, Demolition of Building or Work (Based on Estimated Costs) [continued]

$250,001 to $500,000	$666 (plus an additional $0.85 for every $1,000 or part of $1,000 of the estimated cost exceeds $250,000)	Y	N	F
$500,001 to $1,000,000	$949 (plus an additional $0.50 for every $1,000 or part of $1,000 of the estimated cost exceeds $500,000)	Y	N	F
$1,000,001 to $10,000,000	$1,314 (plus an additional $0.40 for every $1,000 or part of $1,000 of the estimated cost exceeds $1,000,000)	Y	N	F
Over $10,000,000	$6,310 (plus an additional $0.27 for every $1,000 or part of $1,000 of the estimated cost exceeds $10,000,000)	Y	N	F

Review of Decision to Reject a Development Application

Estimated cost of development is less than $100,000	$73.00	Y	N	F
Estimated cost of development is $100,000 or more, and less than or equal to $1,000,000	$199.00	Y	N	F
Estimated cost of development is more than $1,000,000	$333.00	Y	N	F

Deferred Commencement Condition Compliance

Deferred commencement consent condition compliance - estimated development cost less than $100,000	$258.00	N	N	A
Deferred commencement consent condition compliance - estimated development cost $100,001 to $1,000,000	$413.00	N	N	A
Deferred commencement consent condition compliance - estimated development cost greater than $1,000,001	on request	N	N	A

Other DA Associated Fees

There is no charge for water tanks.

Designated development additional fee	$1,226.00	Y	N	F
Additional fee for a development that is referred to a design review panel for advice	$3,996.00	Y	N	F
Assessment of amended plans for an undetermined application (DA, CC, 4.55, 8.2)	Depending on complexity: Minor complexity, no notification required - 20% of DA fee paid Other - 40% of DA fee paid	N	N	A
Request an extension of consent lapse date	$413.00	N	N	A
Application for Heritage Exemption Certificate	$310.00	N	N	B
Lapsed Consent - Confirmation in writing whether or not a consent has lapsed	$516.00	N	N	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Other DA Associated Fees [continued]

Pre-registration Lot Creation - early creation of lot details to enable DA lodgement in accordance with Councils Development on Unregistered Land Application Requirements Fact Sheet	$250 per lot	N	N	A

Development and Associated Building Fees

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application. Refunds may be varied at the discretion of the Manager Development Services or the appropriate Team Leader.

Fees for Notification and Advertising of DA's, Modifications, and Review Applications

Dwelling or ancillary residential structure	$258.00	N	N	C
Complying development neighbour inform letter	$237.50	N	N	B
Other development - commercial & industrial - Less than $100,000	$258.00	N	N	C
Other development - including commercial & industrial - $100,000 to $750,000	$362.00	N	N	C
Other development - including commercial & industrial - Over $750,000	$816.00	N	N	C
Public Exhibition of a designated development as required by a LEP, DCP or CPP	$2,957.00	Y	N	F
Public Exhibition of a development required to be advertised by a LEP, DCP or CPP	$1,472.00	Y	N	F
Public Exhibition of a prohibited development application	$1,472.00	Y	N	F
Public exhibition of a nominated integrated development, threatened species development or class 1 aquaculture development	$1,472.00	Y	N	F

Electronic File Management Fee

Electronic file management fee - estimated development cost < $20,000	$52.00	N	N	A
Electronic file management fee - estimated development cost - $20,001 to $100,000	$83.00	N	N	A
Electronic file management fee - estimated development cost - $100,001 to $300,000	$155.00	N	N	A
Electronic file management fee - estimated development cost - $300,001 to $500,000	$289.00	N	N	A
Electronic file management fee - estimated development cost - $500,001 to $1,000,000	$362.00	N	N	A
Electronic file management fee - estimated development cost - $1,000,001 to $3,000,000	$516.00	N	N	A
Electronic file management fee - estimated development cost - $3,000,001 to $5,000,000	$723.00	N	N	A
Electronic file management fee - estimated cost of development > $5,000,001	$981.00	N	N	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Building Works

Complying Development

Class 1a dwelling - contract value less than $500,000	$3,600 package including inspections and occupation certificate	N	Y	C
Class 1a dwelling - contract value between $500,000 and $1,000,000	$4,300 including inspections and occupation certificate	N	Y	B
Class 1a dwelling - contract value greater than $1,000,000	Price on application	N	Y	B
Class 10a & 10b	$2,000 package includes inspections and occupation certificate	N	Y	C
Class 2-9 Development	Price on Application	N	Y	C
Boundary adjustments	Price on Application	N	Y	C
Demolition	$1,000.00	N	Y	C
Modified Complying Development Certificate	Price on application	N	Y	C

Construction Certificates

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Class 1 & 10 < $20,000	$517.00	N	Y	C
Class 1 & 10 - $20,001 < $100,000	$1,345.00	N	Y	C
Class 1 & 10 - $100,001 < $250,000	$1,860.00	N	Y	C
Class 1 & 10 - $250,001 < $1,000,000	$3,200.00	N	Y	C
Class 1 & 10 - > $1,000,001	$3,200 plus an additional $1.00 for each $1,000 (or part of $1,000) by which the estimated development cost exceeds $1,000,000	N	Y	C
Class 2-9 Development	Price on Application	N	Y	C
Multi dwelling housing	Fee by negotiation depending on complexity.	N	Y	B
Pre-construction certificate lodgement meeting	$258.00	N	Y	A
Construction certificate (Private assessors engagement by council)	Contractors fee plus 10% administration fee	N	Y	A
Modified Construction Certificate	25% of construction certificate fee or by negotiation depending on complexity	N	Y	C
Transfer the role of Principal Certifier to Council	Price on Application	N	Y	C

Occupation Certificates

Occupation certificate - Class 1 & 10	$413.00	N	Y	C
Occupation certificate -Class 2-9 < $1,000,000	$475.00	N	Y	C
Occupation certificate - Class 2-9 > $1,000,000	POA	N	Y	C

Building and Drainage Inspection

Building Construction Inspection fee	$258.00	N	Y	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Building and Drainage Inspection [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Plumbing and drainage inspections	$258.00	N	N	C
Additional inspection or re inspection of work	$258.00	N	N	C

Other

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Public Infrastructure Fee for Development between $25,000 and $500,000	$230.00	N	N	C
Public Infrastructure Fee for Development between $500,001 and $1,500,000	$300.00	N	N	C
Public Infrastructure Fee for Development between $1,500,001 and $3,000,000	$500.00	N	N	C
Public Infrastructure Fee for Development between $3,000,001 and $5,000,000	$750.00	N	N	C
Public Infrastructure Fee for Development greater than $5,000,000	$950.00	N	N	C
Outstanding notices certificate section 121ZP & 735A combined	$238.50	N	N	C
Principal Certifier notification sign	$27.00	N	Y	C
Liquor licence review and endorsement	$186.00	N	N	A
Processing fee for a development application requiring concurrence from other Agencies	$187 one-off administration fee	Y	N	F

Non Printing

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Long Service Levy	0.25% of cost of development where the value of work is $250,000 or more.	Y	N	
Planning Reform Levy	0.064% of contract value over $50,000	N	N	

Building Hoardings

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Type A (per 20m road frontage)	$201.00	N	N	C
Type B (per 20m road frontage)	$663.00	N	N	C

Building Information Certificates

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Class 1 or 10 Building	$413.00	N	N	A
Class 2-9 buildings with a floor area of the building or part thereof not exceeding 200m2	$413.00	N	N	A
Class 2-9 buildings with a floor area of the building or part thereof exceeding 200m2 but not exceeding 2,000m2	$413.00 plus $0.50 per m2 over 200m2	N	N	A
Class 2-9 buildings with a floor area of the building or part thereof exceeding 2,000m2	$2,107 plus $0.075 per m2 over 2,000m2	N	N	A
Additional fee where council is required to carry out more than 1 inspection of the building	$258.00	N	N	A
Application for a building erected without approval by the current owner within the last 2 years	$500.00 plus what would have been the applicable DA & CC application fees based on value of work	N	N	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Fire Safety

Bushfire Attack Level (BAL) Certificate (application for the purpose of preparing a local or complying development application, including site inspection)	$2,070.00	N	Y	C
Identification of fire safety measures (EPADCFS Reg 81(2))	$258.00	N	Y	C
Fire safety building audit and inspection	Base fee $258.00 inspection plus $258.00 per hour (minimum 1 hr) for audit	N	Y	C
Fire safety follow up inspection (new or existing buildings)	$258.00	N	Y	C
Registration of Annual Fire Safety Statement (AFSS)	$155.00	N	Y	C
Application for extension of time to submit an Annual Fire Safety Certificate (AFSS)	$155.00	N	Y	B
Reassessment of unsatisfactory AFSS	$250.00	N	Y	C
Assessment of alternative solution under the BCA for Class 2 – 9 Buildings – minor works (This fee is payable in addition to the Construction Certificate Fees)	POA	N	Y	C
NSW Fire Brigade Final Safety Report – Administration Fee	$68.00	N	Y	C
Professional external consultancy service fee for fire engineering, fire safety and Building Code of Australia BCA (NCC) – per review, report or advice	As invoiced to Council plus 10% administrative fee	N	Y	C

Clause 144 Referral to NSW Fire Brigade - Currently $2,600 per day plus admin costs. Payable prior to release of the Construction Certificate.
Note: The NSW Fire Brigade Final Safety Report Fee will be charged separately as determined by the NSWFB and is payable prior to the release of the Occupation Certificate.

Compliance Cost Notice, Cl 284 EP&A Reg 2021 - in respect of any costs or expenses relating to the preparation or serving of the notice of intention to give an order pursuant to the EP&A Act 1979 issued under Schedule 5 Development Control Orders - Part 2 Fire Safety Orders and a Building Product Rectification Order pursuant to the Building Products (Safety) Act 2017	$774.00	Y	N	C
Compliance Cost Notice - In respect of any costs or expenses relating to an investigation that leads to the giving of an order pursuant to the EP&A Act 1979 issued under Schedule 5 Development Control Orders - Part 2 Fire Safety Orders and a Building Product Rectification Order pursuant to the Building Products (Safety) Act 2017	$774.00	Y	N	C
Re-issue Fire Safety Schedule – 80A EPADCFS	$154.80	Y	N	C

General Enquiries

Request for written advice (advice on DA matters must be through a pre-DA lodgment request)	$847.00	N	N	C
Dwelling entitlement enquiry	$880.00	N	N	B
Exempt boundary adjustment initial enquiry (a legal document processing request is also required once documents are ready for signing)	$620.00	N	N	B

Legal Document Processing

Release / change of restrictions on title	$929.00	N	N	A
Exempt boundary adjustment / modification to a building envelope (an exempt boundary adjustment general enquiry must be applied for prior to submitting documents for processing)	$929.00	N	N	B
Modification to building envelope	$929.00	N	N	B

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Legal Document Processing [continued]

Release of title encumbrances created by Section 88B or 88E instrument where Wollondilly Shire Council is the authority empowered to release, vary or modify the restriction, covenant or easement	$3,030.00	N	N	B

Part 6 Certificates

Part 6 Certificate - Handling fee for registration of certificates from Private Certifiers (per certificate)	$41.00	Y	N	F

S10.7 Planning Certificates

10.7(2) Certificate	$67.00	Y	N	F
10.7(5) Certificate	$167.00	Y	N	F
Cancellation of Certificate Fee	50% of fee	N	N	C
10.7 Planning Certificate Urgency Additional Fee	$120.00	N	N	C

Subdivision Certificates

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Base fee includes torrens, strata and community title subdivisions - Less than 20 lots	$2,020.00	N	N	A
Base fee includes torrens, strata and community title subdivisions - up to 50 lots	$9,850.00	N	N	A
Base fee includes torrens, strata and community title subdivisions - 51 to 100 lots	$12,000.00	N	N	A
Base fee includes torrens, strata and community title subdivisions - over 100 lots	$15,000.00	N	N	A
Per additional lot fee - includes Torrens Title, Strata and Community Title	$310.00	N	N	C
Pre subdivision review fee	$1035 plus $65 per lot	N	N	A
Regular Significant Development Coordination Meetings	up to $2500 per meeting	N	Y	C
Re-endorsement of previously issued subdivision certificate	$774.00	N	N	C

Sewage Management (Under Section 68 of The Local Government Act)

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Domestic Systems

New sewage management system - assessment and up to 4 installation inspections	$1,550.00	N	N	A
Additional inspections	$258.00	N	N	A
Altered or amended sewage management application	$258.00	N	N	A
New connection to an existing sewage management system – including 2 inspection	$1,035.00	N	N	A
Sewerage system inspection - pre-development minimum – up to 1 hour	$324.00	N	N	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Domestic Systems [continued]

Sewerage system inspection pre-development additional time – per hour	$197.00	N	N	C
Application for a drainage diagram	$124.00	N	N	A

Commercial Systems

New sewage management system up to 49 persons - assessment and up to 4 installation inspections	$2,690.00	N	N	A
New sewage management system over 50 persons - assessment and up to 4 installation inspections	$5,700.00	N	N	A
Additional inspections	$258.00	N	N	A
Altered or modified sewage management application	$516.00	N	N	A
New connection to an existing sewage management system – including 2 inspection	$1,140.00	N	N	A

Approval to Operate

A copy of a current approval to operate a septic tank	$37.00	N	N	A
Approval to operate (domestic & commercial < 10 persons or pump-out) 1yr	$76.00	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 3yrs	$105.00	N	N	C
Approval to operate (domestic & commercial < 10 persons or pump-out) 5yrs	$119.50	N	N	C
Approval to operate (commercial land systems > 10 persons up to 49 dwellings/lots)	$615.00	N	N	C
Approval to operate (Private/package sewer treatment systems > 50 dwellings/lots)	$1,240.00	N	N	C
Approval to operate (Pensioner) 1yr	$58.50	N	N	C
Approval to operate (Pensioner) 3yrs	$88.00	N	N	C
Approval to operate (Pensioner) 5yrs	$101.50	N	N	C
Septic inspection fee (existing systems) by request	$182.50	N	N	C

Publications

Wollondilly LEP document	$59.00	N	N	B
Local Strategic Planning Statement (Printed)	$77.00	N	N	B
Development Control Plan 2016 Individual Volumes	$23.00	N	N	B
Development Control Plan 2016, Wilton DCP or any other Growth Area DCP - Entire Document	$155.00	N	N	B
Various Planning Publications e.g. Growth Management Strategy, centre studies, streetscape, environment study (copies of other documents)	$74.50	N	N	B
Price on application - minimum of $33.				
Digital Copy (USB) of any Publication listed above	$53.00	N	N	B

Information Fact Sheets

Charge per sheet	$0.60	N	N	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Other Section 68 (LGA 1993) Applications

Fees may be varied by the Manager Development Services or the Director Shire Futures where the strict application of the scheduled fee is considered unreasonable or inappropriate considering the work required to carry out the assessment of the application.

Manufactured home (1 per lot) – additional S68 fees may apply for septic/drainage work	$568.00	N	N	B
Solid fuel heater	$362.00	N	N	B
Manufactured Home – multiple occupancies – additional S68 fees may apply for septic/drainage work	Price on application	N	N	B
Assessment of Notice of Completion of Installation (Manufactured Home) and issue of certificate of completion (per site)	$413.00	N	N	C
Activity application for Community Land (Section 68 LGA 1993)	$413.00	N	N	B
Inspection of awnings over public lands	$258.00	N	N	C
Fee for service under S608 of the LGA Act providing a service in connection with the exercise of the Council's regulatory function	By Negotiation	N	N	C
Review of a determination of a Section 68 application	50% of the original application fee	Y	N	F
Alter determined S68 application	50% of the original application fee	N	N	A

Health and Regulatory

Approvals/Inspections Under the Local Government Act

Application for approval of amusement device - Maximum 3 rides per application	$154.50	N	N	A
Caravan park approval (per site)	$14.60	N	N	C
Caravan park inspection/re-inspection (per site)	$6.90	N	N	F

Approvals/Inspections Under the POEO ACT

Environmental monitoring inspection (per hour)	$183.00	N	N	C
Sect. 80(2) POEO Act 1997 (min 1 hour)				
Fee for clean-up, prevention and noise control – Notices under POEO Act	$821.00	Y	N	F
Underground Petroleum inspection (UPSS) - for the first hour	$191.50	N	N	A
AUD 82.50(*GST Exempt*) per hour or part there of				
Underground Petroleum re-inspection (UPSS)	$191.50	N	N	A
Lodgement of UPSS Management Plan	$94.50	N	N	B

Public Health Act

Initial approval (5 years)	$293.50	N	N	C
Annual inspection fee	$189.50	N	N	C
Improvement Notice or a Prohibition Order	$302.00	Y	N	F
Mortuary inspection	$182.50	N	N	C
Cooling Towers inspection - per hour	$258.00	N	N	C
additional hours $152.95 or part thereof				

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Public Health Act [continued]

Additional re-inspection of Cooling Towers	$258.00	N	N	C
Lodgement and Assessment of Risk Management Plans	$98.00	N	N	B
Cooling Tower Audit Fee (per review)	$98.00	N	N	B
Issue of an Improvement Notice/Prohibition Order for regulated system (Cooling Tower)	$650.00	Y	N	F

Water Sampling of Public Pools

Inspection including Palin Test	$258.00	N	N	C
Water quality (Palin Test) Additional Pools	$90.00	N	N	C
Re-inspection of Pool (including Palin Test)	$258.00	N	N	C
Re-inspection Pools (Palin Test) Additional Pools	$90.00	N	N	C
Improvement Notice or Prohibition Order	$302.00	Y	N	F
Re-inspection of premises after issue of prohibition notice	$255.00	Y	N	B

Food Premises - Registration/Inspection Fee

Food Premises Inspections (routine inspections)	$258.00	N	N	B
Food vendor approval (annual approval/inspection) – Mobile	$293.50	N	N	C
Food Premises Inspections (large premises)	$432.00	N	N	C
Food Premises Inspection – greater than 1 hour	$319.51	N	N	A
Reinspections	$258.00	N	N	C
Improvement Notice issued under Food Act 2003	$330.00	Y	N	F
Temporary Food Stall inspection – Small (single food type)	$72.00	N	N	C
Temporary Food Stall inspection – Large (range of foods)	$112.50	N	N	C
Temporary Food Stall re-inspection	$82.00	N	N	C

Companion Animals Registration Fees

Dog - Registration fee (by 12 weeks or when sold if earlier than 12 weeks)	$80.00	Y	N	F
Dog - Additional Fee (dog not desexed by 6 months)	$189.00	Y	N	F
Dog - Registration (by eligible pensioner)	$35.00	Y	N	F
Dog - Desexed (sold/transferred from pound/shelter or rehoming organisation)	$0.00	Y	N	F
Dog - Registration (not recommended)	$80.00	Y	N	F
Dog - Registration (not recommended - eligible pensioner)	$35.00	Y	N	F
Dog - Registration (recognised breeder)	$80.00	Y	N	F
Dog - Working	$0.00	Y	N	F
Dog - Service of the State	$0.00	Y	N	F
Assistance Animal	$0.00	Y	N	F
Cat - Registration fee (by 12 weeks or when sold if earlier than 12 weeks)	$70.00	Y	N	F
Cat - Registration (eligible pensioner)	$35.00	Y	N	F
Cat - Desexed (sold/transferred from pound/shelter or rehoming organisation)	$0.00	Y	N	F
Cat - Registration (not recommended)	$70.00	Y	N	F
Cat - Registration (not recommended - eligible pensioner)	$35.00	Y	N	F
Cat - Registration (recognised breeder)	$70.00	Y	N	F

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Companion Animals Registration Fees [continued]

Registration late fee	$23.00	Y	N	F
Annual permit fee - Cat (not desexed by four months of age)	$99.00	Y	N	F
Annual permit fee - Dangerous Dog	$236.00	Y	N	F
Annual permit fee - Restricted Dog	$236.00	Y	N	F
Permit late fee	$23.00	Y	N	F

Impounding Fees – Dogs & Cats

Maintenance Fees (charged daily)	$45.50	N	N	C
Vet Care (where applicable)	At Cost	N	N	C
Sale of cat or dog – previously registered, desexed and microchipped	$172.00	N	Y	C
Sale of dog (male & female)	$344.00	N	Y	C
Includes de-sexing, registration and microchipping				
Sale of dog (male & female) for pensioners	$319.00	N	Y	A
Sale of cat desexed and registered	$225.50	N	Y	B
Sale of cat desexed and registered - pensioner	$169.00	N	Y	B
Sale of kitten under 12 weeks including microchip and registration	$246.00	N	Y	B
Surrender of cat or dog – At the pound	$400 per animal plus $200 per additional animal Min. Fee incl. GST: $400.00	N	N	C
Surrender of cat or dog – Pick – up	$500 per animal plus $250 per additional animal	N	N	C
Breed Assessment	Cost as quoted by Dogs NSW	N	N	C
Assessment carried out by Dogs NSW. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out				
Temperament Assessment	Costs as quoted by appointed assessor	N	N	C
Assessment carried out by Assessor as advised by Office of Local Government. Cost of assessment payable to Council for reimbursement to agency prior to assessment being carried out				
Microchip on return of impounded dog or cat	$73.50	N	Y	C
Microchip on sale of dog	Included in Sale	N	Y	C
Microchip (supply and chip animal to Rescue Agency)	$19.60	N	Y	C
Microchip – Livestock	$100.00 plus cost of tag	N	Y	C
1st time Impounded – if not registered & collected within 24hrs	$87.50	N	N	C
No Charge - 1st time Impounded – if returned to registered owner within 24hrs No Charge				
2nd time impounded or subsequent time impounded	$87.50	N	N	C

Disposal of Cat or Dog

Where a dog or cat is sold and owner at time of impounding is known, Council will recover the difference in cost for the fees for release of the animal and the charges for maintenance, from that owner	$120 per animal plus $60 per additional animal	N	N	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Disposal of Cat or Dog [continued]

Where a dog or cat is destroyed and the owner at the time of impounding is known, Council will recover the charges for its maintenance and expenses incurred by the Council destroying the animal, from that owner	At Cost	N	N	C
Hire of animal trap (per week) (plus bond)	$35.50	N	Y	C
Bond for animal traps (refundable)	$88.50	N	N	E

Dangerous Dog Collars

Small	$46.00	N	Y	C
Medium	$53.50	N	Y	C
Large	$58.50	N	Y	C
Extra Large	$68.50	N	Y	C

Release Fees - Other Animals

Transportation Fee	At Cost	N	N	C
Cartage by contractors	At Cost	N	N	C
Sale of Animal (not companion animal)	By Negotiation	N	Y	C
Maintenance and Vet Care (charged daily – per animal)	At Cost	N	N	C

Maintenance of Stock Yards - Per Day

Fee per animal	$29.00	N	N	C
Vet Care (where applicable)	At Cost plus GST	N	N	C
Certificate of Compliance for Dangerous Dog Enclosure	$150.00	Y	N	F

Trolleys & Impounded Items

Impounding Fee (each)	$124.00	N	N	C
Release Fee – per item	$37.00	N	N	C
Daily Storage Fee up to 28 days – per work day	$17.40	N	N	C

Enforcement of Private Car Parking

Enforcement of private car parking	$3,230.00	N	Y	C

Compliance Cost Notices

Compliance Cost Notice	$750.00	Y	N	F
Cost of non-compliance with order for illegal and non-compliant building work	$127.00	N	N	C
Lodgement for s.22E swimming pool compliance	$127.00	N	Y	C
Removal of Election Signs	$294.50	N	Y	C
Plus recovery of any additional expenses				

Swimming Pools Act

Application for variation – Swimming Pool Act Section 22	$250.00	Y	N	F
On-line registration of NSW Pool Register	$10.00	Y	Y	F
NSW Pool Register 1st Inspection	$150.00	Y	Y	F

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Swimming Pools Act [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
NSW Pool Register re-inspection to ensure compliance	$100.00	Y	Y	F
Any or all subsequent inspections after the first inspection since the person became the owner				
Resuscitation Charts	$26.00	N	Y	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

INFRASTRUCTURE

Bonds

Bonds are not accepted by Council for work on Private Land.

Bond Payable

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Bond outstanding works	Bond payable will be 200% of the estimated or actual value of the outstanding works.	N	N	E
A maximum period of time for a bond to be applied will be set by Council				
12 Months Public Assets Defects Liability	Bond payable will be $8,000 or 10% of the estimated or actual value of the public assets, whichever is the greater	N	N	E
Public Assets Maintenance period	Bond payable will be $8,000 or 50% of the estimated or actual value of the public assets, whichever is the greater	N	N	E
Including street trees, water management infrastructure.				

Application Fee Based on Bond Value

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Up to $10,000	$449.00	N	N	C
10,000 – 25,000	$653.00	N	N	C
25,000 – 50,000	$992.00	N	N	C
Over 50,000	$1,430.00	N	N	C

Cemetery Fees

Interment Services Levy

Statutory fee applied at the time of each interment service in addition to Council fees. The interment services levy is paid directly to CCNSW by all cemetery and crematorium operators.

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Interment Services Levy - Ashes	$69.30	Y	Y	F
Interment Services Levy - Burial	$171.60	Y	Y	F

Interment

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Perpetual Interment Right - Gravesite - monumental or lawn plot	$1,850.00	N	N	B
Perpetual Interment Right - Ashes - columbarium wall niche	$700.00	N	N	B
Perpetual Interment Right - Ashes, memorial tree plot	$770.00	N	N	B
Perpetual Interment Right - Baby section - plot	$550.00	N	N	B
Thirlmere Cemetery only				

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Interment [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Order for Interment - Burial, monumental or lawn plot	$675.00	N	N	B
For interment of bodily remains within a grave/plot				
Order for Interment - Ashes, in a grave/plot or niche	$560.00	N	N	B
Interment conducted by Cemetery Team, without attendance of family/mouners				
Order for Interment - Baby/Infant Section, Grave/Plot	$460.00	N	N	B
Attend Ash Interment - Family/Mourners (while Cemetery Team inter ashes)	$85.00	N	Y	B
Removal of Ashes (niche or memorial tree only) for relocation	$645.00	N	Y	B
Non-Resident Fee (applicable on purchase of Perpetual Interment Right)	Non-Resident Fee - calculated at 50% of the Perpetual Interment Right being purchased (Plot/Memorial Tree or Niche)	N	N	B
The 'Non-Resident' fee does not apply: -if the proposed interment right owner/s reside or own land in Wollondilly Shire Council* -if purchase is required for immediate interment of a deceased resident/owner of Wollondilly Shire Council by non-resident/owner* -if the deceased was a resident of a nursing home/aged care facility outside the Wollondilly Shire Council area but their last residential address was within the Wollondilly Shire Council area* *Evidence required to support waiver of 'Non-Resident' fee				

Memorial Work

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Monumental Works Permit - Single - construct a headstone/ monument (single plot)	$295.00	N	N	B
Monumental Works Permit - Double - construct a headstone/ monument (adjoining plots)	$425.00	N	N	B
Monumental Works Permit - Restore or modify existing headstone/monument including re-inscription, restoration or additional plaque	$200.00	N	N	B
Bronze plaque - Single (niche or memorial tree) including installation	$670.00	N	Y	B
Includes 1 emblem/motif and up to 6 lines of text				
Bronze Plaque - Single (lawn/monumental gravesite) including installation	$850.00	N	Y	B
Includes 1 motif and up to 6 lines of text				
Bronze Plaque - Single (niche, Estonian section, East/West Wall) including installation	$700.00	N	Y	B
includes 1 motif and up to 7 lines of text				
Brass Plaque - Single (niche, Estonian section, Northern Wall) including installation	$350.00	N	Y	B
includes up to 6 lines of text				
Bronze Niche Vase - Single, including installation	$140.00	N	Y	B
Plaque - additional emblem, fixing or image	POA (As invoiced to Council plus 10% administrative fee)	N	Y	B

General

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Administration Fee	$160.00	N	Y	B
Special requirements administration fee.				

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

General [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Transfer Perpetual Interment Right - Standard	$145.00	N	N	B
Original documents supplied				
Transfer Perpetual Interment Right - Complex	$185.00	N	N	B
Applicable when archival research is required to locate original documentation				
Exhumation (administration and attendance)	$1,150.00	N	Y	B
Relinquish unused Perpetual Interment Right (refund of ownership)	Refund of original purchase price less 10% administration fee	N	N	B
Genealogy/Family Tree Research (non-refundable)	$85.00	N	N	B

Commercial Direction Signs - Supply and Installation

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Commercial direction sign installation (each)	$692.00	N	Y	C
Non standard commercial sign installation	POA	N	Y	C

Commercial Use of Public Footpaths and Roadside Verges

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Initial application fee	$214.00	N	N	C
Café style outdoor dining area (rate per m2 per annum)	$123.00	N	N	C
A-Frame and advertising signage (rate per sign per annum)	$179.00	N	N	C
Display and/or sale of goods (rate per m2 per annum)	$284.00	N	N	C
Lease preparation & execution – legal fees and administration	At Cost plus GST	N	Y	C

Food Vending Van (Where Authorised)

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Application Fee	$333.00	N	N	C
Annual Rate per site	$849.00	N	N	C

User Fee Parking Sign

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Administration Fee	$200.00	N	Y	C
Installation/relocation/maintenance cost - per sign	$103.20	N	Y	C
Installation/relocation/maintenance cost - per sign post and bracket	$258.00	N	Y	C

User Fee Driveway Linemarking

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Transverse linemarking either side of driveway access - per driveway	$361.20	N	N	C
Remarking of Transverse linemarking either side of driveway access - per driveway	$309.60	N	N	C

Subdivision Works Certificate (SWC)

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Application Fee	$2,500.00	N	Y	C
Plus rate (per lot)	$330.00	N	Y	C

Modification of Subdivision Works Certificate

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Modification of Subdivision Works Certificate	$2,500.00	N	Y	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Principal Certifier (PC) Appointment

Principal Certifier - Application Fee	$3,500.00	N	Y	C
Principal Certifier - Plus Rate (per lot)	$500.00	N	Y	C
Additional Inspection	$485.00	N	Y	C
Inspection for Audits of Construction Work	POA, fee up to $1,000	N	N	C

Compliance Certificate

Application Fee	$2,500.00	N	Y	C

Design Consultation Fee (Input by Council Engineering Staff)

Advice – over and above standard plan checking and inspections	$370.00	N	Y	C

Installation of Entrances

Application and inspection fee	$432.00	N	N	C
Inspections over and above standard	$199.00	N	N	C
Culvert entrances – 375 mm diameter & 4.9m wide	POA	N	Y	C
Layback entrances (3.5m wide)	POA	N	Y	C
Ramped entrances (3.5m wide)	POA	N	Y	C
Headwalls (to repair)	POA	N	Y	C
Concrete dish crossing	POA	N	Y	C

Filming Rights on Council Property & Roads - Including Footpath Areas

Application Fee Based On

N.B. Conditions apply. Refer to the Works Division and/or Council's Filming Policy for details.

Film Shoots – Low impact	$246.50	N	N	C
Film Shoots – High impact	$1,545.00	N	N	C
For example, film shoots requiring road closures, traffic management, advertising, liaising with other agencies, etc.				
Film Shoots – Low impact – Less than 8 working days notification	$526.00	N	N	C
Cost of advertisement placed in newspaper circulating across the state concerning issues of interest to Aboriginal people in relation to filming on community land that is of cultural significance	At Cost	N	N	B

Flooding Enquiry

NOTE: Flood mapping (where available) is generally accessible through Council's web site and site specific flood information (where available) is provided free of charge via an application through Council's web site.

Supply of simple site specific electronic flood modelling data outputs (where available) in selected formats – Minimum Fee	$559.14	N	N	A
Supply of complex and/or extensive electronic flood modelling data outputs (where available) in selected formats – Additional Fee	POA	N	N	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Works by Council-Resident Contribution (Roads Act)

Property owners will be charged a maximum of 50% of the actual construction costs in accordance with the NSW Roads Act 1993. No charge for foot paths, kerb & gutter on Residential & Rural Property.

Commercial & Industrial Property

Footpath – full frontage – rate per m2	$153.00	N	N	C
Kerb & Gutter – full frontage – rate per m	$178.50	N	N	C

Occupation Part of Road Reserve

Non-Refundable (rate/m2/day)	POA	N	Y	C
Refundable Damage Deposit (rate/m2)	POA	N	N	E
Ancillary Works – eg sediment control	POA	N	Y	C
Annual charge for cables and pipes	POA	N	Y	C
Private utility services - per km/year				
Application for Street Stall (non-charitable organisations)	$227.50	N	N	C
Application for Street Stall (Charitable Organisations) - No Charge for the first 2m x 2m Street Stall - each subsequent application	$114.00	N	N	C

Road Management Approval

Application Fee, including extension	$320.00	N	N	C
Plus Weekly Road Occupation - Medium to High Risk works	$620.00	N	N	C
Bond for High Impact/Risk Roadworks or Structures Permit	$50,000 or 20% of the estimated value of the works subject of the Road Management Permit, whatever is the greater	N	N	C
Review of design documents, plans and construction supervision and inspection fees	As per plan checking and supervision fees and document review fees	N	N	C
Permit for events (non-roadwork) affecting a Public Road	$342.00	N	N	C
Permit to exceed signposted load limit (per permit)	$235.00	N	N	C
Charges capped at 10 permits per applicant - 12 months permit only				
Provision of Road Manager Consent of NHVR Permit for HML / B Double per application.	$235.00	N	N	C
Structural assessment of bridge on HML / B Double route	POA	N	N	C
Road Authority Inspection - Road Works per metre length	$48.00	N	N	C
Road Authority Inspection - Road Drainage per metre length	$30.50	N	N	C
Road Authority Inspection - Additional Inspections	$485.00	N	N	C
Prepare Local Traffic Committee Reports	$820.00	N	N	C

Road Opening Permits - Telstra, Water Supply, Drainage, Gas

Road/Footpath Opening Permit	$256.00	N	N	C
This fee is to administer compliance of the Restoration Policy				

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Civil Works (Including Restoration Fees)

Unsealed Shoulder/Pavement

Establishment	POA	N	N	C
$/m²	POA	N	N	C

Asphalt Patching (Less than 24T Total)

Plant and Labour charge (/shift max 6t)	POA	N	N	C
50mm thick $/m²	POA	N	N	C
100mm thick $/m²	POA	N	N	C

Asphalt Paving (Greater than 24T)

Plant and Labour charge (/shift max 200t)	POA	N	N	C
50mm thick $/m²	POA	N	N	C
100mm thick $/m²	POA	N	N	C

Road Pavement With 2 Coat Spray Seal Finish

Establishment	POA	N	N	C
$/m²	POA	N	N	C

Plain Concrete Footpath

Establishment	POA	N	N	C
$/m²	POA	N	N	C

Concrete Driveway

Fee	POA	N	N	C

Kerb and Gutter

Establishment	POA	N	N	C
$/m	POA	N	N	C
Pram ramps, pits, lintels	POA	N	N	C

Grassed Footpath

Establishment	POA	N	N	C
$/m²	POA	N	N	C
Pavers	POA	N	N	C

Traffic Counts

Supply of information only to first site (min)	POA	N	Y	C
Additional sites (per site)	POA	N	Y	C

Road Design Application

Application Fee	$320.00	N	N	C
Plus rate (per assessed sheet)	$553.00	N	N	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Road Widening Enquiry

Road widening (per enquiry)	$235.00	N	N	C

Street Lighting

Public Lighting Design Brief Application Fee	$320.00	N	N	C
Council Street Lighting Design Approval Fee	$2,500.00	N	N	C
Inspections	$485.00	N	N	C

Halls, Community Centres and Multi-Purpose Facilities

Appin AIS Community Hall, Bargo Community Centre, Douglas Park Community Centre, Mount Hunter Community Hall, Tahmoor Community Centre, Tahmoor CWA Hall, Old Menangle School Site, The Oaks Community Hall, The Oaks Senior Annex, Warragamba Town Hall, Warragamba Town Hall Seniors Annex, Warragamba Town Hall Side Hall/Annex, Wilton Community Centre, Wilton Recreation Reserve Multi-Purpose Room, Wollondilly Shire Hall, Wollondilly Shire Hall Bottlebrush Room.

Regular Hirer rates apply to Hirers that have more than 10+ bookings per calendar year.

Discounted rates for Wollondilly Residents, Regular Hirers, and Community Groups are only applicable to hire fees.

Rates for hire apply to any other facilities that may come into the care of Council within the Fees and Charges period and may not be included in the list of facilities detailed above.

Peak rates apply to bookings on weekends. Non-Peak rates apply to bookings from Monday to Friday.

Hall hire fees are not payable for Emergency Services (meetings and/or training).

Peak Hire per hour	$65.00	N	Y	A
Peak Rates do not apply for halls and community centres for community groups and regular hirers.				
Non-Peak Hire per hour	$38.20	N	Y	A
Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

Bonds and Key Deposits

Bonds and Key Deposits are required for all hirers with the exception of Emergency Services (meetings and/or trainings).

When keys are not returned within 5 business days of the last booking date, the key deposit will be forfeited.

Key deposit	$50.00	N	N	E
Bond	$400.00	N	N	E
Community Group Bond	$200.00	N	N	E
Tahmoor District Sporting Complex – Function Room Bond	$1,000.00	N	N	E
Bond for 16th to 21st Birthday Functions	$5,000.00	N	N	E
Council's preferred security guards required at a ratio of 1:50 guests.				
Bond for Markets/Carnivals/Fetes/Fairs/Corporate Functions or Events	$1,000.00	N	N	E
Discretionary Bond - Determined by Council	$1,000 to $5,000	N	N	E

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Meeting Room Hire

Meeting Rooms are located within: Bargo Community Hall, Douglas Park Community Centre, Warragamba Town Hall, Wilton Community Centre, Tahmoor CWA Hall.

Rates for hire apply to any other facilities that may come into the care of Council within the Fees and Charges period and may not be included in the list of facilities detailed above.

Meeting Room Hire per hour	$25.80	N	Y	A
Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

Wollondilly Shire Hall - Art Foyers

Hire of Foyers for any purpose other than an Art Exhibition is to be charged at the general hall hire rate.

If only one foyer is required, the rate will be halved.

Art Exhibitions – per day, both foyers	$98.00	N	Y	A
Regular Hirer	45% discount	N	Y	A
Community Group	55% discount	N	Y	A
Discounted Fee when the Main Hall is also Hired - per hour, both foyers	$10.30	N	Y	A

Wilton Community Centre

Office Hire - per week	$70.00	N	Y	A

Picton Memorial School of Arts, Office and Hall

Office 1 - per week	$180.50	N	Y	A
Office 2 - per week	$118.50	N	Y	A
Office 3 - per week	$160.00	N	Y	A
Hall Hire - per hour	See applicable hall hire rates	N	Y	A

Tahmoor Community Centre, Sound Room

Hourly rate	$22.70	N	Y	A

Warragamba Neighbourhood Centre

Neighbourhood Centre - per week	$170.00	N	Y	A
Elder Care Cottage - per room, per week	$135.00	N	Y	A

Miscellaneous

Call Out Fee	At Cost	N	Y	B
Loss or Damage to Council Facilities	At cost of repairs and/or hours of lost hire	N	Y	B
Alarm Call-Out for Facilities	$80.00	N	Y	B
Failure to Secure the Facility (Including Alarm/Locking Up)	$100.00	N	Y	B
Misrepresentation and/or Failure to Disclose Correct or All Information Relating to the Booking	Forfeit of bond and any other additional costs	N	Y	B

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Miscellaneous [continued]

Access Outside Approved Booking Hours (Without Council Consent)	$80.00 plus applicable hourly rate	N	Y	B
Penalty for using a community facility without a booking	$570.00	N	Y	B
Security Guards	At cost	N	Y	B
Pre-Arranged Cleaning and/or Rubbish Removal	At cost	N	Y	B
Clean up fee or rubbish removal (due to non-compliance with conditions)	At cost plus 40% plus GST	N	Y	B
Lighting Usage for Performances at Wollondilly Shire Hall	10% of hall hire charged in addition to hire fees	N	Y	A
Hire of Grand Piano - per hour	$31.00	N	Y	A

Cancellation Fees and Administration Fees

Cancellation fees do not apply when more than 30 days notice is provided to Council in writing.

Regular Hire Cancellation - less than 2 weeks notice	No Refund	N	Y	B
Cancellation of Booking - less than 7 days notice given	No Refund	N	Y	B
Cancellation of Booking - 8 to 30 days notice given	80% Refund	N	Y	B
Administration Fee for bookings made within 14 days of hire	$50.00	N	Y	B
General Administration Fee	$50.00	N	Y	B
Administration Fees may be applied in instances where Council staff are required to assist Hirers with the submission of booking requests, alter debtor accounts and invoices due to incorrect bookings, assist with booking amendments or assist with invoice queries more than 6 months past the invoice issue date etc.				

Sportsgrounds

No charges for Sportsground hire will apply to:

- Emergency services (meetings and trainings)
- Community fundraising events (to be determined by Council on application)
- Christmas Carols
- ANZAC Day services
- Remembrance Day services
- Vietnam Veterans' Day services.

Discounted rates for Wollondilly Residents, Regular Hirers, and Community Groups are only applicable to hire fees.

General Sportsground Hire

To qualify for Community Group rates, Hirers must provide proof of their not-for-profit status at the time of submitting their booking request. On special occasions, Community Group rates may be applied to community groups where they do not operate as a business, however, their not-for-profit status has not been certified.

Hire per hour - Commercial	$70.00	N	Y	A
Hire per hour	$56.50	N	Y	A
Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A
Markets/Carnivals/Fetes/Fairs/Corporate – Hire per day	$960.00	N	Y	A
Floodlights - Casual Hirers Only - per hour	$100.00	N	Y	A
Floodlight charges apply from 5:30PM onwards (or from 7PM onwards during daylight savings) until 6AM the following day.				

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Bonds and Key Deposits

Seasonal and Regular Hirers only pay one bond for all facilities utilised. Casual Hirers are subject to pay the required bond payment for each element of a facility that is utilised.

No bonds will be required for:
- Emergency services (meetings and trainings)
- ANZAC Day services
- Remembrance Day services.

When keys are not returned within 5 business days of the last booking date, the key deposit will be forfeited.

Key deposit	$50.00	N	N	E
Bond	$400.00	N	N	E
Markets/Carnivals/Fetes/Fairs/Corporate Bond	$1,000.00	N	N	E
Discretionary Bond - Determined by Council	$1,000 to $5,000	N	N	E

Cancellation Fees and Administration Fees

Cancellation fees do not apply when more than 30 days notice is provided to Council in writing.

Cancellation of Booking - less than 7 days notice given	No Refund	N	Y	B
Cancellation of Booking - 8 to 30 days notice given	80% Refund	N	Y	B
Administration Fee - bookings made within 14 days of hire date	$50.00	N	Y	B
General Administration Fee	$50.00	N	Y	B
Administration fees may be applied in instances where Council staff are required to assist Hirers with the submission of booking requests, alter debtor accounts and invoices due to incorrect bookings, assist with booking amendments or assist with invoice queries more than 6 months past the invoice issue date etc.				

Schools

Out of area schools to pay the General Sportsground Hire fees.

School Weekly Sport Bond (payable to Council)	$400.00	N	N	E
Primary Schools - annual maintenance contribution fee for weekly school sports	$144.00	N	Y	A
Secondary Schools - annual maintenance contribution fee for weekly school sports	$655.00	N	Y	A
Cross Country - per day, per field	$113.00	N	Y	A
PSSA Gala Day/Athletics Carnival - per day, per field	$227.00	N	Y	A
Mandatory Waste Provision for PSSA, Gala Day and Athletics Carnival Bookings	$60.00 per 240L General Waste Bin or $50.00 per bin, where four or more are required	N	Y	A
Canteen Hire - per day	$135.00	N	Y	A

Miscellaneous

Call Out Fee	At Cost	N	Y	B
Loss or Damage to Council Facilities	At cost of repairs and/or hours of lost hire	N	Y	B
Failure to Return Keys	$100.00 (including loss of key deposit)	N	Y	B
Misrepresentation and/or Failure to Disclose Correct or All Information Relating to the Booking	Forfeit of bond and any other additional costs	N	Y	B

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Miscellaneous [continued]

Access Outside Approved Booking Hours (Without Council Consent)	$80 plus applicable hourly rate	N	Y	B
Penalty for use of grounds without a booking	$570.00	N	Y	B
Pre-arranged cleaning of amenity	At cost	N	Y	C
Pre-arranged waste removal/assistance	At cost	N	Y	A
Clean up of facility due to non-compliance with the Conditions of Hire	At cost plus 40% plus GST	N	Y	A
Clean up fee above includes rubbish removal and clean up of amenity.				
Penalty for late payment of hire fees - Season Hirers	$125.00	N	Y	B

Canteen

Canteen hire is automatically included in Season Hire bookings for the applicable facility. Casual canteen hire bookings will be assessed on application and in consultation with the applicable club.

Canteen Bond	$400.00	N	N	E
Canteen Bond - Community Group	$200.00	N	N	E
Canteen Hire per hour	$31.00	N	Y	A
Canteen Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Canteen Hire per hour - Regular Hirer	45% discount	N	Y	A
Canteen Hire per hour - Community Group	55% discount	N	Y	A

Fitness Trainers

Hire fees are for outdoor classes, including but not limited to Personal Training, Bootcamps, Yoga, Pilates, Thai Chi etc.

Casual trainer - 1 session up to 2 hours	$50.00	N	Y	A
Group Fitness Training - up to 8 weeks (2 x 1 hour sessions per week)	$370.00	N	Y	A
12 Month Licence - 1 trainer with up to 10 clients (2 x 1 hour sessions per week)	$530.00	N	Y	A
12 Month Licence - 1 trainer with 10+ clients (2 x 1 hour sessions per week)	$1,535.00	N	Y	A

Clubhouse Hire

Clubhouse hire is automatically included in Season Hire bookings for the applicable facility. Casual clubhouse bookings will be assessed on application and in consideration with the applicable club.

Bond	$500.00	N	N	E
Bond - Community Group	$200.00	N	N	E
Hire per hour	$30.00	N	Y	A
Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Dudley Chesham and Picton Sportsground - Multi-Purpose Rooms & Clubrooms (cost per room)

Clubhouse Hire is automatically included in Season Hire bookings for the applicable facility, however, as these rooms are multi-purpose rooms, bookings must be made and approved prior to use year round.

Clubhouse Hire outside of a Season Hirer's relevant season, will be charged at the regular hirer rate.

The clubhouse and multi-purpose room can be joined together by opening the operable wall. Both spaces must be hired if this option is required. Penalties apply for failure to comply with this requirement.

Hire per hour - Multi Purpose Rooms	$25.80	N	Y	A
Hire per hour	$38.20	N	Y	A
Hire per hour - Wollondilly Resident for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

BBQ Hut Hire

BBQ Hut Hire is automatically included in Season Hire bookings for the applicable facility. Casual BBQ Hut bookings will be asessed on application and in consultation with the applicable club.

Bond	$300.00	N	N	E
Hire per day	$330.00	N	Y	A
Hire per day - Wollondilly Resident for private use	25% discount	N	Y	A
Hire per day - Regular Hirer	45% discount	N	Y	A
Hire per day - Community Group	55% discount	N	Y	A

Court Hire

Training Courts are located at Appin AIS Sportsground, Douglas Park Sportsground, Dudley Chesham Sportsground, Warragamba Recreation Reserve, and Warragamba Sportsground. Competition Courts are a higher quality court and are located at Tahmoor District Sporting Complex and Wilton Recreation Reserve.

Courts are in reference to Tennis Courts, Netball Courts, Basketball Courts, and Futsal Courts.

Competition Court Hire - per hour with lights	$23.00	N	Y	A
Competition Court Hire - per hour without lights	$20.00	N	Y	A
Training Court Hire - per hour with lights	$19.00	N	Y	A
Training Court Hire - per hour without lights	$16.00	N	Y	A

Bargo Sportsground

Annual Hire - Bargo 1st Scout Group	$428.00	N	Y	A

Dudley Chesham

Annual Hire - Pony Club (2 Sundays per month and 2 events/ shows per calendar year)	$722.00	N	Y	A
Annual Hire - Tennis	$200.00	N	Y	A
Annual Hire - Macarthur Astronomical Society (12 bookings per calendar year)	$154.00	N	Y	A
Individual Rider - Hire of Pony Club Areas - Annual Hire (1 day per week)	$175.00	N	Y	A
Individual Rider - Hire of Pony Clubs Areas - per day	$17.50	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Tahmoor District Sporting Complex

Annual Hire - Kennel Club (2 evenings per week and 2 events/ shows per calendar year)	$700.00	N	Y	A

Meeting Rooms

Use of the facilitiy by User Groups of the Tahmoor Sportsground for meetings only, will not incur a charge, however, bookings are subject to approval.

Regular Hirer rates apply to Hirers that have more than 10+ bookings per calendar year.

Peak Hire per hour	$65.00	N	Y	A
Peak Rates do not apply for halls and community centres for community groups and regular hirers.				
Non-Peak Hire per hour	$38.20	N	Y	A
Hire per hour - Wollondilly Resident for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

Function Room

Peak Hire per hour	$72.00	N	Y	A
Peak Rates do not apply for halls and community centres for community groups and regular hirers.				
Non-Peak Hire per hour	$45.85	N	Y	A
Hire per hour - Wollondilly Residents for private use	25% discount	N	Y	A
Hire per hour - Regular Hirer	45% discount	N	Y	A
Hire per hour - Community Group	55% discount	N	Y	A

Thirlmere Sportsground

Annual Hire - Greyhound Track	$1,032.00	N	Y	A

Wilton Recreation Reserve

For the Multi-Purpose Room, please see Halls, Community Centres and Multi-Purpose Facilities hire fees.

Small Club Room (facing tennis courts) - per hour	$25.80	N	Y	A
Small Club Room (facing tennis courts) - Wollondilly Resident for private use	25% discount	N	Y	A
Small Club Room (facing tennis courts) - Regular Hirer	45% discount	N	Y	A
Small Club Room (facing tennis courts) - Community Group	55% discount	N	Y	A

Season Hire

Season Hire Fees:

- Winter season is 1 March to 31 August.
- Summer Season is 1 September to 28 February.
- Weekend competition use is complimentary with Sportsground Season Hire applications, however, bookings are subject to approval and availability.
- Season Hire applications include weeknight training as specified, use of the hired sportsground's clubhouse and/or meeting rooms for club meetings (pending availability), use of an allocated canteen/ BBQ hut (if available), one presentation day at the hired sportsground per season (pending availability) and semi final/finals matches, as required.

Season Hire - Pre-Season Training - per hour	$15.40	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Main Field: Soccer, AFL, Rugby League, Rugby Union, Touch Football (Cost Per Field)

Main Field - Weekday Training Only

Season Hire - 1 weekday evening per week	$987.00	N	Y	A
Season Hire - 2 weekday evenings per week	$1,320.00	N	Y	A
Season Hire - 3 weekday evenings per week	$1,657.50	N	Y	A
Season Hire - 4 weekday evenings per week	$1,987.50	N	Y	A
Season Hire - 5 weekday evenings per week	$2,325.00	N	Y	A

Main Field - Weekday Training and Weekend Use

Season Hire - 1 weekday evening per week	$1,315.00	N	Y	A
Season Hire - 2 weekday evenings per week	$1,760.00	N	Y	A
Season Hire - 3 weekday evenings per week	$2,210.00	N	Y	A
Season Hire - 4 weekday evenings per week	$2,650.00	N	Y	A
Season Hire - 5 weekday evenings per week	$3,100.00	N	Y	A

Additional Field Hire

Season Hire - Line Marked Mod Field	$515.00	N	Y	A
When line marked alongside an existing full size field. This is a discounted rate when hired in conjunction with a Main Field. If only a Mod Field is hired, the Main Field rate will apply.				
Season Hire - Line Marked Mini Field	$310.00	N	Y	A
When line marked alongside an existing full size field. This is a discounted rate when hired in conjunction with a Main Field. If only a Mini Field is hired, the Main Field rate will apply.				

Stand-Alone Mod Field (Cost per Field)

Charged when the mod field is provided separate from the Main Field sportsground surface, as at the following grounds:

- Dudley Chesham Sportsground
- Tahmoor Sportsground
- Thirlmere Sportsground
- Warragamba Sportsground

Mod Field - Weekday Training Only

Season Hire - 1 weekday evening per week	$852.00	N	Y	A
Season Hire - 2 weekday evenings per week	$1,058.00	N	Y	A
Season Hire - 3 weekday evenings per week	$1,264.00	N	Y	A
Season Hire - 4 weekday evenings per week	$1,470.00	N	Y	A
Season Hire - 5 weekday evenings per week	$1,677.00	N	Y	A

Mod Field - Weekday Training and Weekend Use

Season Hire - 1 weekday evening per week	$1,135.00	N	Y	A
Season Hire - 2 weekday evenings per week	$1,410.00	N	Y	A
Season Hire - 3 weekday evenings per week	$1,685.00	N	Y	A
Season Hire - 4 weekday evenings per week	$1,960.00	N	Y	A
Season Hire - 5 weekday evenings per week	$2,235.00	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Little Athletics - Season Hire

Season Hire - discus cages, long jump pits, and athletics track - 1 weekday evening per week	$1,210.00	N	Y	A

OzTag and Summer Soccer - Season Hire (Cost per Modified Field)

Season Hire - 1 weekday evening per week	$515.00	N	Y	A
Season Hire - 2 weekday evenings per week	$765.00	N	Y	A
Season Hire - 3 weekday evenings per week	$1,015.00	N	Y	A
Season Hire - 4 weekday evenings per week	$1,265.00	N	Y	A
Season Hire - 5 weekday evenings per week	$1,515.00	N	Y	A

Netball - Season Hire

Training Courts are located at Appin AIS Sportsground, Douglas Park Sportsground, Dudley Chesham Sportsground, Warragamba Recreation Reserve and Warragamba Sportsground. Competition Courts are a higher quality court and are located at Tahmoor District Sporting Complex and Wilton Recreation Reserve.

Training Courts - Weekday Training Only

Season Hire - 1 weekday evening per week	$77.00	N	Y	A
Season Hire - 2 weekday evenings per week	$103.00	N	Y	A
Season Hire - 3 weekday evenings per week	$129.00	N	Y	A
Season Hire - 4 weekday evenings per week	$155.00	N	Y	A
Season Hire - 5 weekday evenings per week	$181.00	N	Y	A

Training Courts - Weekday Training and Weekend Use

Season Hire - 1 weekday evening per week	$155.00	N	Y	A
Season Hire - 2 weekday evenings per week	$205.00	N	Y	A
Season Hire - 3 weekday evenings per week	$255.00	N	Y	A
Season Hire - 4 weekday evenings per week	$305.00	N	Y	A
Season Hire - 5 weekday evenings per week	$355.00	N	Y	A

Competition Courts - Weekday Training Only

Season Hire - 1 weekday evening per week	$155.00	N	Y	A
Season Hire - 2 weekday evenings per week	$205.00	N	Y	A
Season Hire - 3 weekday evenings per week	$255.00	N	Y	A
Season Hire - 4 weekday evenings per week	$305.00	N	Y	A
Season Hire - 5 weekday evenings per week	$355.00	N	Y	A

Competition Courts - Weekday Training and Weekend Use

Season Hire - 1 weekday evening per week	$205.00	N	Y	A
Season Hire - 2 weekday evenings per week	$265.00	N	Y	A
Season Hire - 3 weekday evenings per week	$325.00	N	Y	A
Season Hire - 4 weekday evenings per week	$385.00	N	Y	A
Season Hire - 5 weekday evenings per week	$445.00	N	Y	A

Cricket - Season Hire

Season Hire includes weekday evening training and weekend matches.

continued on next page ...

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Cricket - Season Hire [continued]

Tahmoor District Sporting Complex: 2x wickets, 1x turf wicket, 3x nets	$2,500.00	N	Y	A
Bargo Sportsground: 1x wicket (no charge for 2x nets)	$598.00	N	Y	A
Hume Oval: 1x wicket, 2x nets	$1,000.00	N	Y	A
Willis Park: 1x wicket	$598.00	N	Y	A
Picton Sportsground: 1x wicket	$598.00	N	Y	A
Dudley Chesham Sportsground: 1x wicket (no charge for 2x nets)	$598.00	N	Y	A

Sportsground Goal and Pitch Assistance

Sportsground Assistance fees do not apply at the start or conclusion of a season.

Cricket Pitch Covering or Uncovering	$920.00	N	Y	A
Goal Post Installation or Removal	$308.00	N	Y	A

Miscellaneous

Amenities Maintenance Fees are payable when a season hire has access to any of the following amenities as part of their season hire bookings: user group toilets, storage provisions, clubhouse/meeting room, canteen etc.

Note: Seasonal Floodlight and Amenities Maintenance Fees are incoporated into the season hire fees for the hire of fields/modified fields and aren't charged in addition to this use.

Amenity Electricity Use Costs – Seasonal Hirers	At cost plus GST	N	Y	A
Floodlight Electricity Usage - Seasonal Hirers	At cost	N	Y	A
Floodlight Maintenance Fee - Season Hirers	$335.00	N	Y	A
Amenities Maintenance Fee - Season Hirers	$245.00	N	Y	A
Annual Amenities & Floodlight Maintenance Fee - Annual Hirers	$830.00	N	Y	A
Amenities Maintenance Fee - Cricket Clubs (Dudley Chesham, Picton Sportsground and Tahmoor District Sporting Complex)	$245.00	N	Y	A
Excessive Water Usage	At cost	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Parks and Reserves

No charges for park and reserve hire will apply to:

- Emergency services (meetings and trainings)
- Community fundraising events (to be determined by Council on application)
- Christmas Carols
- ANZAC Day services
- Remembrance Day services
- Vietnam Veterans' Day services.

No bonds will be required for:

- Emergency services (meetings and trainings)
- ANZAC Day services
- Remembrance Day services
- Vietnam Veterans' Day services.

Casual rates for sportsgrounds, parks, reserves and skate park hire are per day or pro rata 1/2 day (up to 4 hours).

Discounted rates for Wollondilly Residents, Regular Hirers, and Community Groups are only applicable to hire fees.

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Bond - Parks and Reserve Hire	$200.00	N	N	E
Bond - Markets/Carnivals/Fetes/Fairs/Corporate	$1,000.00	N	N	E
Discretionary Bond - Determined by Council	$1,000 to $5,000	N	N	E
Organised Event Hire - per day	$170.00	N	Y	A
No charge for general park gatherings with less than 100 guests for residents that have not engaged a third party provider, excluding jumping castles.				
Jumping Castle Application Fee	$51.50	N	Y	A
Jumping Castle Application Fees are only applicable when there are no hire fees payable.				
Use of Power in a Park or Reserve - per day	$82.50	N	Y	A
Markets/Carnivals/Fetes/Fairs/Corporate – per day	$990.00	N	Y	A
Penalty for using a community facility without a booking	$570.00	N	Y	B
Call Out Fee	At Cost	N	Y	B
Loss or Damage to Council Facilities	At cost of repairs and/or hours of lost hire	N	Y	B

Picton Botanical Gardens

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Don Jones Stage Bond	$400.00	N	N	E
Don Jones Stage Hire per day	$620.00	N	Y	A
Don Jones Hire per day - Wollondilly Residents for private use	25% discount	N	Y	A
Don Jones Stage Hire per day - Regular Hirer	45% discount	N	Y	A
Don Jones Stage Hire per day - Community Group	55% discount	N	Y	A
Rotunda Gazebo Hire - per day	$170.00	N	Y	A

Skate Parks

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Hire - per day	$123.00	N	Y	A
Commercial Hire - per day	$820.00	N	Y	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

ENVIRONMENT

Weed Management

Weeds Compliance Enquiry Certificate (formerly Noxious weeds certificate)	$200.00	N	N	C
Private property spraying/per hour	$125.00	N	N	C
Additional charge for chemicals				

Expenses Incurred When Serving a Biosecurity Direction Under the Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 18 of The Noxious Weeds Act)

Administration	$150.00	N	N	C
Inspection fee per 1/2 hour	$90.00	N	N	C

Expenses Incurred When Undertaking Control Works under Biosecurity Act (formerly Expenses Incurred When Serving a Notice Under Section 20 of The Noxious Weeds Act)

Inspection fee including fees for private property spraying/per hour	$158.00	N	N	C
Additional charge for chemicals				
Roadside management pre-works inspection (per 1/2 hour)	$90.00	N	N	C

Biobanking Agreement

Under the Environmental Planning and Assessment Act.

Request for Biobanking agreement -written enquiry fee	$437.57	N	N	A

Vegetation Management

Nursery Stock

Tubestock (each)	$2.90	N	Y	C
Tubestock per tube for orders over 500	$2.20	N	Y	C
Lannen/Hiko cells	$1.40	N	Y	C
15cm pots (each)	$8.80	N	Y	C
20cm pots (each)	$16.00	N	Y	C
Long stem (each)	$9.00	N	Y	C
Approved community projects (each)	POA	N	Y	C

Other

Seed collection (per person/per hour)	$102.00	N	Y	C
Bush regeneration (per person/per hour)	$105.00	N	Y	C
Vegetation management charge (per person/per hour)	$112.00	N	Y	C
Environmental technical services (per person/per hour)	$130.00	N	Y	C
Education programs	As Advertised	N	Y	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Tree/Vegetation Removal/Pruning Inspection Fee (formerly Tree Inspection Fee)

Up to 5 Trees/100m2 Vegetation (formerly Less than or equal to 5 trees)	$120.00	N	N	C
6 or more Trees, > 100m2 Vegetation (formerly Tree permit)	$224.50	N	N	C
Ancillary to other development work that requires consent (formerly Greater than 5 Trees (ie 6 +))	DA fees apply (sliding scale)	N	N	C

Environmental Resource Centre Hire Rates

Not for profit & approved environmental groups	No Charge	N	Y	F
Government Agencies (per hour)	$40.00	N	Y	C
Other Approved groups (per hour)	$47.00	N	Y	C

Bin Service Charges

Commercial Waste Services

Commercial Properties

120LT General Waste, 240LT Recycling	$738.00	N	N	A
120LT General Waste, 360LT Recycling	$764.00	N	N	C
240L General Waste, 240LT Recycling	$1,025.00	N	N	B
240L General Waste, 360LT Recycling	$1,060.00	N	N	C

Commercial Waste Services

Additional Commercial Bins

General waste – 120L bin	$348.00	N	N	C
General waste – 240L bin	$559.00	N	N	C
Commercial Recycling – 240L bin	$114.00	N	N	C
Commercial Recycling – 360L bin	$136.00	N	N	C
Commercial Garden Organics – 240L bin	$166.00	N	N	C

Residential Waste Services

Rural Areas - No Garden Organics Collection

80L General Waste, 240L Recycling, Clean Up	$625.00	N	N	C
80L General Waste, 360L Recycling, Clean Up	$637.00	N	N	C
120L General Waste, 240L Recycling, Clean Up	$625.00	N	N	C
120L General Waste, 360L Recycling, Clean Up	$637.00	N	N	C
240L General Waste, 240L Recycling, Clean Up	$732.00	N	N	C
240L General Waste, 360L Recycling, Clean Up	$744.00	N	N	C

Towns and Villages and Specified Adjoining Rural Areas

80L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	$725.00	N	N	C
80L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	$737.00	N	N	C
120L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	$725.00	N	N	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Towns and Villages and Specified Adjoining Rural Areas [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
120L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	$737.00	N	N	C
240L General Waste, 240L Recycling, 240L Garden Organics, Clean Up	$830.00	N	N	C
240L General Waste, 360L Recycling, 240L Garden Organics, Clean Up	$842.00	N	N	C

Multi-Occupancy Dwellings, Shared Service

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Kerbside Collect and Return Service - General Waste, Recycling, Clean up	$334.00	N	N	C
Kerbside Collect and Return Service - General Waste, Recycling, Garden Organics, Clean up	$383.00	N	N	C
On-Property Collection Service - General Waste, Recycling, Clean up	$377.00	N	N	C
On-Property Collection Service - General Waste, Recycling, Garden Organics, Clean up	$467.00	N	N	C

Availability Charge

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Availability Charge	$120.00	N	N	C

Additional Domestic Bins

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
General waste – 120L bin	$196.00	N	N	C
General Waste – 240L bin	$300.00	N	N	C
Recycling – 240L bin	$67.00	N	N	C
Recycling – 360L bin	$81.00	N	N	C
Garden Organics – 240L bin	$98.00	N	N	C
Garden Organics - 240L bin - Certified Wildlife Carers	$0.00	N	N	A

Additional On-Call Clean Up

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Additional on-call bulky waste clean-up booking	$210.00	N	N	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

COMMUNITY

MLAK Key

Bond	$10.00	N	N	E

Stallholder Fees

Illuminate Festival of Art & Light

Food Provider 6m x 3m	$325.00	N	Y	D
Food Provider 3m x 3m	$250.00	N	Y	D
General Merchandise 6m x 3m	$200.00	N	Y	D
General Merchandise 3m x 3m	$100.00	N	Y	D
Community Group / Charity 6m x 3m	$100.00	N	Y	D
Community Group / Charity 3m x 3m	$75.00	N	Y	D
Long Table Dinner Ticket - Individual	$165.00	N	Y	D
Long Table Dinner Ticket - Group of 6	$960.00	N	Y	D
Electricity Access	$30.00	N	Y	D

Thirlmere Festival of Steam

Food Provider 6m x 3m	$325.00	N	Y	D
Food Provider 3m x 3m	$250.00	N	Y	D
General Merchandise 6m x 3m	$200.00	N	Y	D
General Merchandise 3m x 3m	$100.00	N	Y	D
Community Group / Charity 6m x 3m	$100.00	N	Y	D
Community Group / Charity 3m x 3m	$75.00	N	Y	D

Australia Day

Food Provider 6m x 3m	$150.00	N	Y	D
Food Provider 3m x 3m	$75.00	N	Y	D
General Merchandise 6m x 3m	$100.00	N	Y	D
General Merchandise 3m x 3m	$50.00	N	Y	D
Community Group / Charity	$30.00	N	Y	D

BLOOM Garden Fair

Food Provider 6m x 3m	$150.00	N	Y	D
Food Provider 3m x 3m	$75.00	N	Y	D
General Merchandise 6m x 3m	$100.00	N	Y	D
General Merchandise 3m x 3m	$50.00	N	Y	D
Community Group / Charity	$30.00	N	Y	D

Doggy Day Out

Food Provider 6m x 3m	$150.00	N	Y	D
Food Provider 3m x 3m	$75.00	N	Y	D
General Merchandise 6m x 3m	$100.00	N	Y	D
General Merchandise 3m x 3m	$50.00	N	Y	D
Community Group / Charity	$30.00	N	Y	D

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Christmas in the Gardens

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Food Provider 6m x 3m	$150.00	N	Y	D
Food Provider 3m x 3m	$75.00	N	Y	D
General Merchandise 6m x 3m	$100.00	N	Y	D
General Merchandise 3m x 3m	$50.00	N	Y	D
Community Group / Charity	$30.00	N	Y	D

General Community Events

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Food Provider 6m x 3m	$150.00	N	Y	D
Food Provider 3m x 3m	$75.00	N	Y	D
General Merchandise 6m x 3m	$100.00	N	Y	D
General Merchandise 3m x 3m	$50.00	N	Y	D
Community Group / Charity	$30.00	N	Y	D

Mayor's Charity Event

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Dinner Tickets - Individual	$180.00	N	Y	D
Dinner Tickets - Group of 10	$1,700.00	N	Y	D

Family Day Care

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
FDC Holding Fee (Refundable) - per family	$150.00	N	N	E
Enrolment fee - 1st child	$55.00	N	N	B
Enrolment fee – additional children - per child	$30.00	N	N	A
Educator Re-registration fee (annually)	$35.00	N	N	B
Educators levy (per hour/per child)	$0.85	N	N	B
Parent Administration levy (per hour/per child)	$1.30	N	N	B
Educator Registration and Start Up Package	$300.00	N	N	B
Late administration fee for Family Day Educators	$39.50	N	Y	B
Change of fees schedule other than annually	$35.00	N	Y	B
Dishonoured EFT Payments - per transaction	$8.80	N	N	A

Year Round Care

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Before school care session	$26.00	N	N	B
After school care session	$29.00	N	N	B
Vacation care (per day)	$57.00	N	N	B
Vacation care booking fee (per vacation period)	$13.00	N	N	B
Before/after school care enrolment fee (annual/per family) – One Child Rate	$29.00	N	N	B
Before/after school care enrolment fee (annual/per family) – Each Child Thereafter	$20.00	N	N	B
Before school care – late child collection fee (per minute)	$1.80	N	N	B
After school care – late child collection fee (per minute)	$1.80	N	N	B
Vacation care – late child collection fee (per minute)	$1.80	N	N	B
Before school care casual child placement per session fee	$32.00	N	N	B
After school care casual child placement per session fee	$36.00	N	N	B
Late Notification of altered pick-up	$26.00	N	N	B
Late Pick Up - per minute	$2.00	N	N	A

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Year Round Care [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Bus Trip Fee - if a child does not have a bus pass (per trip)	$1.15	N	Y	B
Dishonoured EFT Payments - per transaction	$8.00	N	N	A

Preschool

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Daily fee - 3 to 4 years old - per child	$74.80	N	N	B
Daily fee - 4 to 5 years old - per child	$64.00	N	N	B
Daily fee - Aboriginal Children, Children with Disability, Low Income Families – 3 to 4 years old – per child	$26.65	N	N	B
Daily fee - Aboriginal Children, Children with Disability, Low Income Families – 4 to 5 years old – per child	$21.50	N	N	B
Hat fee	$15.00	N	N	A
Late fee - per minute	$2.70	N	N	A
Administration fee - Enrolment (annually) - per child	$53.50	N	N	A
Holding fee - Refundable - per child	$140.00	N	N	A
Dishonoured EFT Payments – per transaction	$9.90	N	N	A

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

PICTON PRECINCT

- Wollondilly Shire Hall, Main Hall, Bottlebrush Room, and Art Foyers - Refer to Halls, Community Centres and Multi-Purpose Facilities
- Wollondilly Shire Hall, Boardroom, and Council Chambers - POA

Library Service

Photocopies (Per Page)

A4 Black & white	$0.30	N	Y	C
A3 Black & white	$0.60	N	Y	C
A4 Colour	$1.00	N	Y	C
A3 Colour	$2.00	N	Y	C

Inter-library loans

Processing Fee	$5.00	N	Y	C

Replace Lost Library Membership Card

Fee	$6.00	N	N	C

Other

Library printing, black & white (A4, per page)	$0.30	N	Y	C
Library printing, black & white (A3, per page)	$0.60	N	Y	C
Library printing, colour (A4, per page)	$1.00	N	Y	C
Library printing, colour (A3, per page)	$2.00	N	Y	B
Lost stock	Replacement cost plus any debt recovery charges	N	N	C
Library bag – Members	$5.00	N	Y	A
Activity program fee (per unit)	As advertised	N	Y	A
Includes Adult, Teen and Children's Activities				

The View Room Hire (Casual Hire Only)

Not for Profit Groups (hourly rate)	$20.00	N	Y	A
Casual Hirers (Hourly rate)	$40.00	N	Y	A

Performing Arts Centre

Venue Hire

Ticketed Performance

All performances must be ticketed.

Theatre Layout - 448 seats and above

Commercial Hire - Performance - First Show	$1,200 or 10% GBO	N	Y	C
Whichever is greater, to a maximum of $3,000.				
Commercial Hire - Performance - Second Show same day	$1,000 or 10% GBO	N	Y	C
Whichever is greater, to a maximum of $2,500.				

continued on next page ...

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Theatre Layout - 448 seats and above *[continued]*

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Non-Commercial Hire - Performance - LGA - First Show	$600 or 8% GBO	N	Y	B
Whichever is greater, to a maximum of $1,600.				
Non-Commercial Hire - Performance - LGA - Second Show same day	$300 or 8% GBO	N	Y	B
Whichever is greater, to a maximum of $1,200.				

Theatre Layout - 360 seats

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Commercial Hire - Performance - First Show	$1,200 or 10% GBO	N	Y	C
Whichever is greater, to a maximum of $2,400.				
Commercial Hire - Performance - Second Show same day	$1,000 or 10% GBO	N	Y	C
Whichever is greater, to a maximum of $2,000.				
Non-Commercial Hire - Performance - LGA - First Show	$400 or 8% GBO	N	Y	B
Whichever is greater, to a maximum of $1,200.				
Non-Commercial Hire - Performance - LGA - Second Show same day	$200 or 8% GBO	N	Y	B
Whichever is greater, to a maximum of $1,000.				
Non-Commercial Hire - Performance - Non-LGA - First Show	$500 or 8.5% GBO	N	Y	C
Whichever is greater, to a maximum of $1,500.				
Non-Commercial Hire - Performance - Non-LGA - Second Show same day	$250 or 8.5% GBO	N	Y	C
Whichever is greater, to a maximum of $1,200.				

In the Round Layout - 225 seats

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Commercial Hire - Performance - per show	$900 or 10% GBO	N	Y	C
Whichever is greater, to a maximum of $1,200.				
Non-Commercial Hire - Performance - LGA - per show	$500 or 8% GBO	N	Y	B
Whichever is greater, to a maximum of $850.				
Non-Commercial Hire - Performance - Non-LGA - per show	$650 or 8.5% GBO	N	Y	B
Whichever is greater, to a maximum of $950.				

Deposits and Cancellations

Deposits due 14 days from receipt of invoice.

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Commercial Hire - Deposit - per booking	$800.00	N	Y	C
Non-Commercial Hire - Deposit - LGA - per booking	$400.00	N	Y	C
Non-Commercial Hire - Deposit - Non-LGA - per booking	$500.00	N	Y	B
Hire Booking Cancellation Fee <60 days from performance date	Deposit paid	N	Y	C
Ticket fees apply.				

Corporate/Unticketed Event

All booking hours must be consecutive.

Auditorium - Full Day

Up to 8 hours, between the hours of 7AM and 7PM.

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Auditorium - Full Day *[continued]*

Commercial Hire - Event - Corporate/Unticketed	$800.00	N	Y	C

Auditorium - Half Day or Evening

Up to 4 hours, between the hours of 7AM and 11PM.

Commercial Hire - Event - Corporate/Unticketed	$500.00	N	Y	C

Auditorium - Full Day and Evening

Up to 12 hours, between the hours of 7AM and 11PM.

Commercial Hire - Event - Corporate/Unticketed	$1,000.00	N	Y	C

Full Venue Hire

Includes Auditorium, Foyer and Rehearsal Room.

Commercial Hire - Event - Corporate/Unticketed - full day	$1,000.00	N	Y	C
Up to 8 hours, between the hours of 7AM and 7PM.				
Commercial Hire - Event - Corporate/Unticketed - full day and evening	$1,200.00	N	Y	C
Up to 12 hours, between the hours of 7AM and 11PM.				

Deposits and Cancellations

Deposits due 14 days from receipt of invoice.

Commercial Hire - Deposit - Corporate/Unticketed - per booking	$800.00	N	Y	C
Cancellation Fee - 15-29 days from event - per booking	50% Deposit paid	N	Y	C
Cancellation Fee - 14 days or less from event - per booking	Deposit paid	N	Y	C

School Presentation/Community Event - FREE OR LESS THAN $10 PER TICKET

Events must be free or up to maximum of $10 per ticket.

All booking hours must be consecutive.

Auditorium - Full Day

Up to 8 hours, between the hours of 7AM and 9PM.

School or Community Hire - Event - LGA - FREE/<$10	$400.00	N	Y	B
School or Community Hire - Event - Non-LGA - FREE/<$10	$600.00	N	Y	C

Auditorium - Half Day or Evening

Up to 4 hours, between the hours of 7AM and 11PM.

School or Community Hire - Event - LGA - FREE/<$10	$200.00	N	Y	B
School or Community Hire - Event - Non-LGA - FREE/<$10	$300.00	N	Y	C

Deposits and Cancellations

School or Community Hire - Deposit - Half Day Booking - per booking	$200.00	N	Y	A

continued on next page ...

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Deposits and Cancellations [continued]

School or Community Hire - Deposit - Full Day Booking - per booking	$400.00	N	Y	A

Rehearsal - Auditorium

Commercial or Corporate Event

Rehearsals - Monday to Friday - per hour	$75.00	N	Y	B
Rehearsals - Saturday - per hour	$85.00	N	Y	B
Rehearsals - Sunday - per hour	$95.00	N	Y	B

Non-Commercial Hire/School Presentation/Community Event

First Rehearsal - per booking	No Charge	N	Y	A
Up to 4 hours, including technician.				
Additional Rehearsals (excludes staffing costs) - Monday to Friday - per hour	$50.00	N	Y	B
Additional Rehearsals (excludes staffing costs) - Saturday - per hour	$60.00	N	Y	B
Additional Rehearsals (excludes staffing costs) - Sunday - per hour	$65.00	N	Y	B

Studio Hire

Single Booking

Commercial Hire - up to 2 hours	$50.00	N	Y	C
Between the hours of 7AM and 11PM.				
Non-Commercial Hire - LGA - up to 2 hours	$35.00	N	Y	B
Between the hours of 7AM and 11PM.				
Non-Commercial Hire - Non-LGA - up to 2 hours	$40.00	N	Y	B
Between the hours of 7AM and 11PM.				
Commercial Hire - 2 to 4 hours	$80.00	N	Y	C
Between the hours of 7AM and 11PM.				
Non-Commercial Hire - LGA - 2 to 4 hours	$50.00	N	Y	B
Between the hours of 7AM and 11PM.				
Non-Commercial Hire - Non-LGA - 2 to 4 hours	$70.00	N	Y	B
Between the hours of 7AM and 11PM.				
Commercial Hire - up to 8 hours	$120.00	N	Y	C
Between the hours of 7AM and 7PM.				
Non-Commercial Hire - LGA - up to 8 hours	$70.00	N	Y	B
Between the hours of 7AM and 7PM.				
Non-Commercial Hire - Non-LGA - up to 8 hours	$80.00	N	Y	B
Between the hours of 7AM and 7PM.				

Regular Booking

Commercial Hire	N/A	N	Y	A
Non-Commerical Hire - LGA - up to 2 hours	$30.00	N	Y	A

continued on next page ...

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Regular Booking *[continued]*

Non-Commerical Hire - Non-LGA - up to 2 hours	$35.00	N	Y	B

Ticketing and Credit Card Charges

Inside Booking Fee

Includes hirer comps.

Commercial Hire - per ticket	$3.00	N	Y	C
Non-Commercial Hire - per ticket	$2.00	N	Y	C
School or Community Hire - per ticket	$1.00	N	Y	B

Transaction Fees

Credit Card/EFTPOS Fee - per transaction	2%	N	Y	B
Transaction Fee - POS paid by purchaser - per ticket	$1.50	N	Y	C
SMS Ticket Delivery Fee - per transaction	$1.00	N	Y	C

Cancellation - Show Cancelled by Hirer

To cover ticket issue and refund costs.

Refund of Tickets - Commerical - per ticket	$6.00	N	Y	C
Refund of Tickets - Non-Commerical - per ticket	$4.00	N	Y	B

Personnel Charges

Staff Charges

Duty Technician - up to 4 hours - per show	No Charge	N	Y	B
Additonal hours at Technician Rates.				
Technician (excludes Duty Technician) - Monday to Friday - minimum 3 hour call - per hour	$65.00	N	Y	B
Technician (excludes Duty Technician) - Saturday - minimum 3 hour call - per hour	$80.00	N	Y	B
Technician (excludes Duty Technician) - Sunday - minimum 3 hour call - per hour	$90.00	N	Y	B
FOH Duty Manager - Monday to Friday - minimum 3 hour call - per hour	$55.00	N	Y	C
FOH Duty Manager - Saturday - minimum 3 hour call - per hour	$70.00	N	Y	C
FOH Duty Manager - Sunday - minimum 3 hour call - per hour	$80.00	N	Y	C
Other FOH and BOH Staff - Monday to Friday - minimum 2 hour call - per hour	$50.00	N	Y	C
Other FOH and BOH Staff - Saturday - minimum 2 hour call - per hour	$65.00	N	Y	C
Other FOH and BOH Staff - Sunday - minimum 2 hour call - per hour	$75.00	N	Y	C

Contractor Charges

Technical Contractor - per season	Cost plus 10%	N	Y	C
Piano Tuning - per season	Cost plus 10%	N	Y	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Cleaning

Commercial Hire - Clean - Single Show	$200.00	N	Y	C
Commercial Hire - Clean - Additional Show same day	$120.00	N	Y	B
Commercial Hire - Clean - Venue not left in satisfactory condition	$200.00	N	Y	B
Non-Commercial Hire - Clean - Single Show	$120.00	N	Y	B
Non-Commercial Hire - Clean - Additional Show same day	$120.00	N	Y	B
Non-Commercial Hire - Clean - Venue not left in satisfactory condition	$150.00	N	Y	B

Marketing

Commercial Hire - Mandatory Marketing Levy - per season	$300.00	N	Y	C
Commercial Hire - Inclusion Season Brochure - per season	$200.00	N	Y	C
Non-Commercial Hire - Inclusion Season Brochure - per season	$100.00	N	Y	B
Digital Promotions - per ad	Cost + $20	N	Y	C
Dedicated EDM to Database - per booking	$100 or 3 for $200	N	Y	B
3 must be booked and paid for together.				
Website Slider - per month	$100.00	N	Y	C
One image only.				
Poster Distribution - Shire Wide - per run	$200.00	N	Y	C
Merchandising Fee - per season	10% Gross Sales	N	Y	C

Equipment Hire, Back of House & Technical Services

Basic Tech Package - per season	$150.00	N	Y	C
Small Band Tech Package - per booking	$100.00	N	Y	C
Big Band Tech Package - per booking	$250.00	N	Y	C
Projector Hire - Auditorium - per season	$200.00	N	Y	C
Projector Hire - Rehearsal Room - per season	$100.00	N	Y	C
Laptop Hire - per day	$30.00	N	Y	C
Grand Piano Hire - per season	$200.00	N	Y	C
Excludes tuning.				
Music Stands Hire - each	$5.00	N	Y	C
Stage Risers Hire - each	$25.00	N	Y	C
Radio Microphones Hire - per season	$30 plus $1 per battery	N	Y	C
Follow Spots Hire - each/per season	$25.00	N	Y	C
Haze Machine Hire - per season	$25.00	N	Y	C
Stage Paint - Repair and Restore - per season	$250.00	N	Y	C
Stage Paint - On Request - per season	$300.00	N	Y	C
Orchestra Pit Set Up - per season	$850.00	N	Y	C
Tarkett Hire - per season	$300.00	N	Y	C
Other Technical Equipment - External Hire	Cost + 10%	N	Y	C
Gaffer Tape - per roll or part thereof	$30.00	N	Y	C
Electrical Tape - per roll or part thereof	$5.00	N	Y	C
Marking Tape - per roll or part thereof	$10.00	N	Y	C

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Equipment Hire, Back of House & Technical Services [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Auditorium Set Up/Down - Banquet Seating - Monday to Friday	$150.00	N	Y	B
Auditorium Set Up/Down - Banquet Seating - Saturday	$250.00	N	Y	B
Auditorium Set Up/Down - Banquet Seating - Sunday	$300.00	N	Y	B
Hire Towels - each	$5.00	N	Y	B
Towels Replacement - if not returned	$30.00	N	Y	B

Catering

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Tea, Coffee, Biscuits, Juice - per person	$7.00	N	Y	B
Tea, Coffee, Selection of Slices - per person	$10.00	N	Y	B
Breakfast Platters - per person	$15.00	N	Y	B
Fruit Platter - per platter	$50-$100, dependent on selections	N	Y	B
Plate of Sandwiches - per person	$10-$15, dependent on selections	N	Y	B
Hot Food Platter - per person	$15-$20, dependent on selections	N	Y	B
Canapes Cold Selection - per person	$12-$16, dependent on selections	N	Y	B
Catering by Arrangement	By Arrangement	N	Y	B
Own Catering - Use of Kitchen	$200.00	N	Y	B
Table Cloths - each	$5.00	N	Y	B
Hospitality Rider - by Arrangement	Cost + 15%	N	Y	B

Membership Fees

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Premiere Membership Annual	$80.00	N	Y	C
Standard Membership Annual	$50.00	N	Y	C
Concession Standard Membership Annual	$45.00	N	Y	C

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

COUNCIL

Conduct Money for Subpoena

Conduct Monies	$83.00	N	N	C
Processing Fee	Staff Salary Cost per hour + 40%	N	N	C
Photocopies – A4 per copy	$2.00	N	N	C
Plans per copy	$2.00	N	N	C
Courier Charges	At Cost plus GST	N	N	C

Dishonour Fee (To Cover both Bank Charges plus Council Admin Costs)

Dishonoured cheque – each instance	$43.00	N	N	C
Direct Debit Transactions – each instance	$37.00	N	N	C

Election Fees

Election Recount	At Cost plus GST	N	Y	C

Government Information (Public Access) Act 2009 No 52

Application Fees

Initial application – (statutory application fee)	$30.00	Y	N	F
Processing charge for advanced deposit requests/per hour	$30.00	Y	N	F
Internal review	$40.00	Y	N	F
Discounted Processing charge – Financial Hardship/Special Public Benefit	$30.00	Y	N	F
Charged at initial application - discounted processing charge will be applied as first 2 hours processing (then 50% off total costs)				

Other

Processing Charge for a request for personal affairs documents	$30.00	Y	N	F
First 20 hours free, then $30 per hour estimated to the nearest quarter hour.				
Processing charges for formal requests (per hour, estimated to nearest quarter hour)	$30.00	Y	N	F
Informal GIPAA Requests – Photocopies – A4 per copy	$2.00	N	N	C
Informal GIPAA Requests – CD/USB	$30.00	N	N	C
Retrieve Archived Documents	At Cost Min. Fee incl. GST: $15.00	N	N	C

Payment Charges

Interest due on overdue rates per annum (as specified by the Minister for Local Government by notice in the Government Gazette)	10.5%	Y	N	F
Service fee for credit card transactions – GST treatment is the same as the underlying transaction	1%	N	N	B
Service fee for credit card transactions using Post Billpay – GST treatment is the same as the underlying transaction	0.60%	N	N	B
Effective 1/8/19				

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Payment Charges [continued]

Copy of a rates notice	$6.10	N	N	C

Maps

General Enquiry Fee per 15 minutes (search council records)	$49.00	N	N	C
Electronic map	$47.00	N	N	C
Data extraction fee – per hour (minimum 1 hour)	$124.00	N	N	C
Quote track time then invoice				

Photocopying Fee

Per A4 page	$2.00	N	Y	C
Per A3 page	$2.00	N	Y	C

Property Fees

Applicant may need to pay registered valuer's fee to establish acquisition price, council's survey and plan registration costs, subdivision certificate fees, and legal costs associated with the land transaction when initiated by the applicant.

Application for Purchase of Council Property	$1,000.00	N	Y	C
Easement Application	$1,500.00	N	N	A
Native Title assessment fee	$60.00	N	N	A
Application for permanent closure Council public road (investigation and initial report to Council)	$2,600.00	N	N	C
Processing of permanent closure Council public road (full assessment, consultation and approval by Council)	$3,000.00	N	N	A
Application for Road Closure (permanent) vesting in crown	$4,300.00	N	N	C
Application for alteration of Road Status	$2,300.00	N	N	C

Lease or Licence

Lease market rent review : Lessor and lessee 50% equal contribution to registered valuer's fee.

Application fee commercial or private entities - lease or licence Council land	$250 plus costs (excludes land advertised for lease)	N	Y	C
Application fee - Not for Profits Lease or Licence Council operational or community land	$100.00	N	Y	A
Application for short term (up to one year) licence Council operational or community land	$100.00	N	Y	A
Lease License Establishment fee - Non for Profit	$50.00	N	Y	C
Minimum annual rental Council operational or community land	$1,050.00	N	Y	C
Statutory advertising costs - leases, licences, road closures requiring print media notification	at cost	N	Y	A
Application for lease Council public road reserve	$250.00	N	Y	A
Minimum annual rental lease of public road	by valuation	N	Y	A
Application for lease air space public road	$250.00	N	Y	A
Minimum annual rental lease of air space public road	by valuation	N	Y	A
Application for lease renewal	$50.00	N	Y	A
Application for lease assignment	$2,200.00	N	Y	A

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Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

Lease or Licence [continued]

Application for sub-lease	$2,200.00	N	Y	A
Application fee lease or licence crown land	as published by Crown Lands	Y	Y	F
Minimum annual rental lease or licence crown land	as published by Crown Lands	Y	Y	F

Investigation Legal Fees

Fees for legal advice and consult	Administration fee of $250 + outsourced legal advice at cost	N	Y	C

Property Enquiry Fee (Search Council Records)

Property Enquiry response	$395.00	N	N	C

Nonstandard Electronic Map or Plan Preparation Fee

Minimum Fee	$95.00	N	N	C
Per hour	$95.00	N	N	C

Permit of Entry/Deed of Access

Application Fee	$1600 plus costs	N	N	C
Occupation Fee	Minimum fee of $1500 pa or $30/per square metre or by valuation	N	N	C
Plus cost - may include valuation, legal, survey, and registration fees				

Street Addressing/Numbering Application – New or Alterations

Application Fee (includes one address allocation)	$410.00	N	N	C
Additional lots/dwellings (2 to 10 lots/dwellings)	$154.00	N	N	C
Per Property				
Additional lots/dwellings (over 10 lots/dwellings)	POA	N	N	C

Road Naming Application

1 – 5 names	$1,845.00	N	N	C
More than 5 names	POA	N	N	C

S54 Certificate

s54 Certificate	$55.00	Y	N	F

S603 Certificate

The standard base fee is determined by the Director General of the Office of Local Government and is subject to change.

Standard Base Fee (5 day turnaround)	$100.00	Y	N	F
Urgency Fee (Same day turnaround)	$77.00	N	N	C
In addition to standard base fee				

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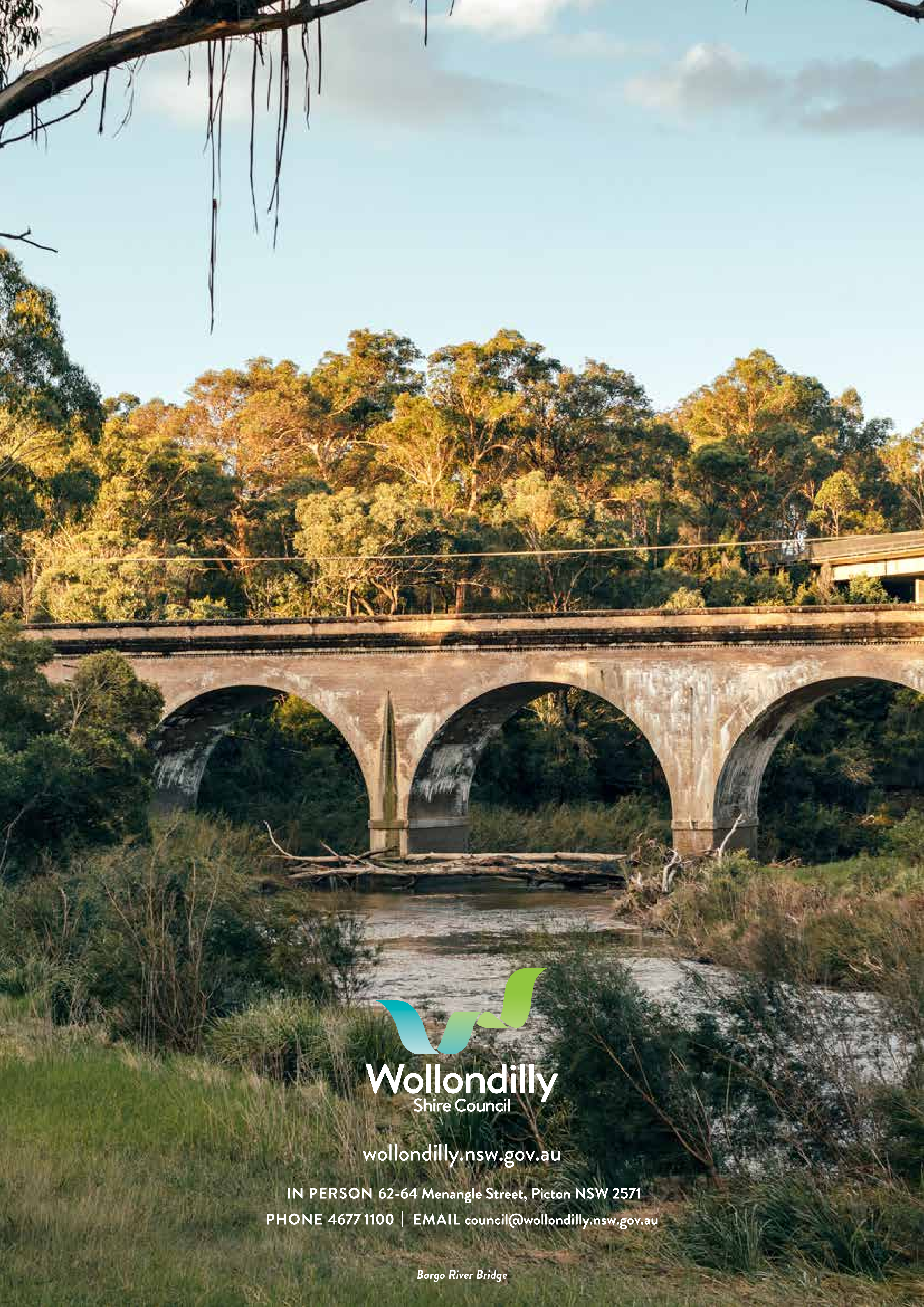
Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category

S603 Certificate [continued]

Name	Year 25-26 Fee (incl. GST)	Statutory Y/N	GST	Price Category
Copy of certificate	$24.00	N	N	C
Electronic or hardcopy				



Wollondilly
Shire Council

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Bargo River Bridge