

MEETING NAME	People & Community
ATTENDEES	Michelle Sheehan (Manager Community, Arts and Tourism) Corey McArdle (Manager Waste and Environment), Councillor Suzy Brandstater (Chair), Hugh Gent, Greg Duffy, Lyn Bright, Dave Clayton, Kazan Brown (online), David Lazzaro (DJL Project Management), Michelle (DJL Project Management) and a Minute Taker.
APOLOGIES	David Azzopardi, Elizabeth Gunter, Christine Duncan and Councillor Ally Dench (Deputy Chair)
DATE	17 September 2025
TIME	4:00pm

ITEM	NOTES
Declaration of Interests	• Nil
Confirmation of Minutes	• Lyn Bright moved the confirmation of minutes, Dave Clayton seconded
Matters Arising from Previous Minutes	• Manager Community, Arts and Tourism introduced matters from the previous meeting and updated the group regarding the installation of a defibrillator at Yanderra. The Resilience and Emergency Planning Coordinator investigated installation of defib at Yanderra at RFS station which was deemed unsuitable. Dennise Hanmore then offered to install the device in her front yard. • David Lazzaro gave a brief overview of the AED and installation options as well as overview of challenges. • The campaign to get more AED's registered has been successful, an update was provided on the now registered AED at Yanderra public school. • 2 more are planned within a month. • Manager Community, Arts and Tourism noted that Resilience and Emergency Planning Coordinator is running resilience workshops which include information regarding ○ Evacuation routes ○ Improved access to health services ○ Improved opportunities for social connections and personal preparedness, ○ Support for local businesses • Resilience and Emergency Planning Coordinator will report to Council and develop a strategy on how best to implement the above. • Lyn Bright asked if there is a reason why a railway station isn't suitable for an AED. David Lazzaro clarified that they require someone to be able to look after the AED and provide regular check-ups which stations are not able to provide which poses a potential long term management challenge.
Wollondilly AED Project	• David Lazzaro introduced the inspiration behind the project being Denise's story of losing husband to heart attack due to distance from hospital • This message reached Wollondilly business chamber who donated two AED's

- Goal is to reduce travel time between residents of Wollondilly and an Active AED device for Cardiac Arrest
- David Lazzaro outlined the need for the AED within Wollondilly based on Cardiac Arrest Survival rate data
- David highlighted the mission is to “improve survival rates of out of hospital cardiac emergencies in Wollondilly.
- Project objectives;
 - Empower the community
 - Publicly Accessible AED’s
 - Registration and Awareness
- David introduced the Emergency plus app, a means to provide quick access to emergency first responders
- Highlighted the need for the below;
 - Publicly Accessible AED’s: Register known AED’s and assess gaps and risk areas within Wollondilly
 - Find sponsors to purchase and pay for installation
 - Adopters to complete ongoing checks and maintenance
 - Community Support (awareness, volunteers, more sponsors and adopters)
- Ambulance NSW has a public register of all available AED”s – David Lazzaro expressed the importance of the website for what they are trying to achieve
- David Lazzaro highlighted how you can help by Talking to Family and Friends, Sharing the QR Code and Registering your AED.
- Cr Brandstater asked how weatherproof AED’s are. David stated that they are weatherproof and also installed within a cabinet unless installed inside.
- Lyn Bright asked if they can be used more than once, David clarified that it depends on the product. David expressed his desire for a minimum standard of devices that only need to have the pads changed, not the battery as a whole.
- David also clarified that the devices are GPS tracked with Serial Numbers for theft protection.

David and Michelle left the meeting at 4:43pm

	<i>ACTION 1: Investigate implementation of a link to the AED database on the Wollondilly Shire Council website and Social media as well as data on how to use</i>
Australia Day Sub Committee	• Manager Community, Arts and Tourism introduced the Australia Day Sub Committee • She expressed that the committee is made up of the Chair, Deputy Chair, Mayor and Deputy Mayor, anyone who nominates themselves from the People and Community SRG, up to 10 volunteers from previous years or those that express interest via Councils website. • The committee's responsibility is to help run the event on the day as well as meet up to 6 times between October and January to nominate and determine the Australia day awards • First meeting 6 October (Mondays at 4pm) • Cr Brandstater further elaborated that this is a new process and prior to this it was a standalone committee. The intention of the change is to open up the group more to the community • Dave Clayton asked for clarification regarding a potential conflict of interest in nominating others for the Australia Day awards.
Community Cohesion – Discussion and Opportunities	• Councillor Brandstater introduced the idea of Community Cohesion. She expressed how the community is changing rapidly due to the influx of people into the community • Expressed importance of integrating people into the Wollondilly Community to avoid there being a divide between old residents of Wollondilly and new. • Cr Brandstater mentioned an example of the ABBA concert that occurred at the PAC in which many different people were able to interact and communicate. • Cr Brandstater opened up to the group for ideas for community cohesion • Lyn Bright introduced the idea of 2 events a year in which new residents can interact. • She raised concerns regarding the difficulty of getting community led small social event information on Wollondilly Website • Manager Community, Arts and Tourism clarified that the only difficulty with this is that Wollondilly

	has a responsibility to ensure that all information on the website is current. She introduced the “Wollondilly Healthy Lifestyle Guide” which has a database of well-established community cohesion groups within Wollondilly • Manager Community, Arts and Tourism further clarified that Council has a process in which determines that Council can only advertise events that they are either running or partnering with. • Dave Clayton mentioned that the Dilly Doggy Day out in Bargo was a successful event and inquired regarding the possibility of running 4 separate events. Manager Community, Arts and Tourism clarified that the budget of the event only allows for one location and that the reasoning behind the event being located in Bargo was to address community concerns that events are mostly held within Picton. • Greg Duffy introduced the idea of doing a community wide survey or forum to further gather ideas. Cr Brandstater expressed that they are first opening up the question to the SRG before further opening it up to the community as a whole • Manager Community, Arts and Tourism mentioned that the current Delivery Plan includes a Social Cohesion and Community Development Plan. Council is also recruiting for a Social and Community plan which will lead the Social Cohesion and Community Development Plan.
Native Trees for Newborns Program	• Manager Waste and Environmental Services introduced the Native Trees for Newborns Program • Partnered with the Community Nursery to provide plants and a letter to Newborn Children within Wollondilly. They will also receive instructions on how to care for the tree. • Register for the program via the Wollondilly Shire Council Website. • Expressed it was a community initiative that was originally proposed by Councillor Ally Dench and designed by the Environmental Service Team. • 60 registrations already for the program since September. • This has been shared with the Wollondilly Health Alliance to promote the program. • Kazan Brown asked if the plants were native to Wollondilly or just native to Australia. Manager

	Waste and Environmental Services clarified that the plants were endemic to Wollondilly. • Further clarified that it is a great way to connect the nursery and volunteers with the community.
General Business	• Lyn Bright mentioned that several people have approached her regarding the return and earn cans. Questioned if it will ever return to Bargo • Manager Waste and Environmental Services clarified that they are implemented based on usage and viability. Expressed desire to continue to advocate for more. • Also introduced Return and Earn app in which it will tell you the nearest facility. • Topic of the DCP was briefly raised.

MEETING CLOSE: 5:28pm

REFERENCE: CM15598