

TOURISM & LOCAL JOBS STRATEGIC REFERENCE GROUP

IN PERSON: Council Chambers / Banksia Boardroom (Shire Hall Menangle Street Picton)

ONLINE: Via Teams

MEETING DATE: 13 May 2026

MEETING TIME: 4:00pm to 6:00pm

REFERENCE: CM15598~7#78

1. RECORDING OF MEETING

The audio and visual of this meeting will be recorded via teams, Councillor Ally Dench (Chair).

2. WELCOME AND ACKNOWLEDGEMENT OF COUNTRY

Councillor Ally Dench (Chair).

3. ATTENDANCE AND APOLOGIES

Councillor Ally Dench (Chair).

4. DECLARATION OF INTERESTS

Councillor Ally Dench (Chair).

5. CONFIRMATION OF MINUTES

Councillor Ally Dench (Chair).

6. MATTERS ARISING FROM PREVIOUS MINUTES

Councillor Ally Dench (Chair) / Peter Wright (Manager Business Strategy)

7. BRIEFING/UPDATES

- SRG Member resignations and appointments - Councillor Ally Dench (Chair) / Peter Wright (Manager Business Strategy).
- Tourism and Business Support update – Kim McGuiness (Team Leader Tourism and Business Support).
- Development Control Plan (Tourism, Visitor Economy and Recreation Uses) - Mark Ruddiman (Acting Team Leader Strategic Planning).

8. WORKSHOPS

- Local Procurement Working Group - Councillor Ally Dench (Chair).
Note Mathew Walsh (Manager Financial Services) also attending for this discussion.
- Shire entry signs - Councillor Ally Dench (Chair).

9. ENGAGEMENT NEWS AND UPDATES

Peter Wright (Manager Business Strategy)

10. GENERAL BUSINESS

All Committee Members.

SRG ACTION/RECOMMENDATION TRACKER

No.	Action/Recommendation	SRG Meeting	Update	Status
14	The Wollondilly Shire Profile Presentation given by Glenn Capuano to be shared with the group when the minutes are circulated as well as the link to the iD online platforms. (Click on link here)	18-02-2026		COMPLETE
15	Share the DMP to the group, committee members to provide feedback and suggestions.	18-02-2026		COMPLETE
16	Chair to establish a sub-committee to explore the development of Local Procurement options, subject to a discussion with Director Shire Connections as per SRG Terms of Reference.	18-02-2026		
17	To share PDF version of the activity with instructions to SRG members (to enable SRG members who were attending online to also be able to complete the task).	18-02-2026	Circulated with the minutes document.	COMPLETE

Where there are recommendations for Council listed within the table they will be highlighted green.

Next Meeting: Wednesday 5 August 2026, Council Chambers / Banksia Boardroom (Shire Hall Menangle Street Picton) at 4pm.