

TREE MANAGEMENT APPLICATION – TIER 2

Tier 2 – up to 10 trees or 100m² of vegetation.

This form will not be processed until fees are paid.

PLEASE NOTE: Tree management application forms cannot be used to remove trees for the purpose of development.

APPLICANT DETAILS

Name/Company Name	
Address	
Email	
Mobile Number	

PROPERTY DESCRIPTION

House No.		Lot		Deposited Plan No.	
Address					
Will it be necessary for the inspecting Officer to make special arrangements for access into your property?					
☐ Yes, if yes, contact name _____					
☐ No					

TREE LOCATION

The diagram across is for residential, industrial and commercial properties. For rural properties please include a scaled site plan showing trees to be removed in relation to other key site features (e.g. dams, structures).

Mark trees on the map to be inspected (T1), (T2) etc. identifying the location in relation to the house and other structures on the property.

If you cannot mark the map electronically, please see the following section: Supporting Documentation.

Please mark driveway and other structures on the plan.

Please mark trees to be removed with tape, string or paint.



Street Name _____

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SUPPORTING DOCUMENTATION

Please attach any photos, Google map aerial screen shots, site plans or similar with trees accurately marked and labelled to assist assessing officer.

Please attach any reports or documentation from qualified specialists e.g. arborist or engineer reports.

DEVELOPMENT

I understand that the Tree Management Application Form cannot be used for the purpose of development:

☐ Yes

TREE DETAILS

T1 – Tree Name

Prune

☐

Remove

☐

Reason for tree works:

T2 – Tree Name

Prune

☐

Remove

☐

Reason for tree works:

T3 – Tree Name

Prune

☐

Remove

☐

Reason for tree works:

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T4 – Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
T5 – Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
T6 – Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
T7- Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
T8 -Tree Name		Prune ☐	Remove ☐
Reason for tree works:			

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T9 – Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
T10 – Tree Name		Prune ☐	Remove ☐
Reason for tree works:			
Vegetation to be cleared	m ²		
Type of vegetation to be cleared			

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OWNER'S CONSENT

Owner's consent is required to process this application. This section can be printed, signed and attached to the application or may be electronically filled out depending on the version of your adobe program. Alternatively, you may supply a separate document that has been signed by the land owner giving consent to process the application.

Name			
Address			
Owner's Signature		Date	

If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence (e.g. power of attorney, executor, trustee, company director).

If more than one owner, every owner must sign. If the owner is a Company or Owners Association, this must be signed by a Director or Secretary (or authorised delegate) under common seal, company letterhead or Statutory Declaration.

Evidence is required as proof of ownership for Companies:

1. The Company Seal is to be stamped on the Development Application form at the Owner's Consent Section.
2. Company Letterhead with ALL Director's signatures stating that they have authority to act on behalf of the Company.

OR

3. A Statutory Declaration (from the Oaths Act. 1900-1953) with Director's signatures declaring that they have capacity to sign on behalf of the Company.

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FEES	
Payment must be made when submitting your application to Council. Fees and Charges are in accordance with Council's fees and charges.	
<i>Tree Management Application – Tier 2</i>	\$231.50
Total	\$
Payment options	
	Civic Centre: Cash ☐ Cheque ☐ Money Order ☐ Credit Card ☐ EFTPOS ☐
	Over the phone: Credit Card ☐
	Mail: Cheque ☐ Money Order ☐ Credit Card (refer to Payment Authority below) ☐
Payment Authority	
<i>CREDIT CARD: Your signature below is an authority for Council to issue a sales voucher for the amount shown as your payment for Account.</i>	
Credit Card Number	Card Expiry Date
Amount	CCV (3 digits on back of card)
Cardholder's Name	Date
Cardholder's Signature	

OFFICE USE ONLY: GL2301.1100.1256			
Tree Permit No.			
Fee	\$231.50 incl. GST		
D.A No.			
Property No.			
Date Received			
CSO			
Date		Receipt No.	

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PRIVACY STATEMENT

Wollondilly Shire Council is collecting personal information from you for the purpose of processing application to which this form relates to. The personal information you provide will be managed in accordance with the *Privacy and Personal Information Protection Act 1998* and Council's Privacy Management Plan. The information will be stored in Council's EDRMS and accessed by relevant Council staff. Failure to provide the information may affect Council's ability to application. At any time, you have the right to access, view or correct the personal information that you have provided. The information may also be the subject of a request to access information under the *Government Information (Public Access) Act 2009* [GIPAA], or disclosed to third parties where authorised or required by law.